

PATCHWAY TOWN COUNCIL

Callicroft House, Patchway, Bristol, BS34 5DQ

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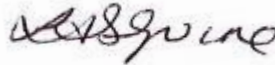


4th February 2021

**Dear Councillors S Scott, R Walker, J Buddharaju, K Dando, R Loveridge,
E Gordon and P Cottrell.**

You are summonsed to attend the next meeting of the Finance Committee to be held on Tuesday 9th February 2021 at 7pm via a virtual meeting link. The agenda is provided below.

Yours sincerely,



Town Clerk

AGENDA

[To participate in this meeting please click here](#) then enter access code 185-551-869 if prompted.

1. To receive any apologies for absence.
2. Declarations of Interest.
3. To consider and approve and dispensations for this meeting.
4. To approve the minutes of the Finance committee on the 12th of January 2021 and to note any issues.
5. To receive and consider the Financial Reports for January:
 - a) Bank Reconciliation and Bank Statements.
 - b) Income and Expenditure Reports.
 - c) Monthly Summary of Accounts.
6. To review the Financial Forecast for 2020/2021.
7. To review the Hire Charges for Patchway Town Council's Room Hire now that comparisons have been made.
8. To consider the correspondence from Southern Brooks Community Partnerships relating to funding for the financial year 2021/2022.

9. To consider the quotation from preferred supplier **JEFF Electrical** in relation to the Electrical Testing at Callicroft House and The Casson Centre.
10. To note that the date of the next Finance Committee meeting will be on Tuesday 9th March 2021 at 7pm.

CLOSED SESSION

11. To receive the information from Patchway Sports and Social Club relating to their Financial position.