

# PATCHWAY TOWN COUNCIL

Callicroft House, Patchway, Bristol, BS34 5DQ

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28<sup>th</sup> February 2019

Dear Councillor,

The next meeting of the Finance Committee will be replaced by an Extraordinary Town Council meeting held on Tuesday 5<sup>th</sup> March 2019 at 7.30p.m. at Callicroft House, Rodway Road, Patchway, this meeting will incorporate the usual Finance committee agenda items and other urgent Council matters. The agenda is given below, and it is hoped that you will be able to attend.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'A. S. G. W. C.', is written over a light grey rectangular background.

Town Clerk

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## AGENDA

1. Apologies for absence
2. Declarations of Interest
3. For Finance Committee Councillors to confirm the minutes of the Finance Committee meeting held on the 5<sup>th</sup> February 2019 and to note any issues.
4. To approve the financial protocols for existing processes
  - a) Risk management policy and strategy
  - b) To note the developing of a risk assessment framework
  - c) Investment strategy
  - d) Payment protocol
5. To agree the proposals to South Gloucestershire for enhancing the Rodway Road shopping area
6. To update the bank account signatories to note the removal of the former clerk and to authorise the new officers to have administration rights.
7. To note South Gloucestershire internal audit are revisiting on the 7<sup>th</sup> and 8<sup>th</sup> March 2019.
8. To consider the funding for Southern Brooks in accordance with the 2019/20 budget and the implications for funding.

9. Current Financial Position

10. Monthly Summary of income, expenditure and bank reconciliation for February 2019.

11. To consider and approve previous Councillor requests for Expenditure for enhanced security at Scott park and the Tumps:

- a) CCTV for Scott Park
- b) Barriers for the Tumps and Scott Park

12. To authorise payment by direct debit to the Water Authority.

13. To consider and approve the Patchway Community Centre redevelopment revised plans and the intended consultation with the public.

14. Date of next meetings: -

Finance meeting: Tuesday 2<sup>nd</sup> April 2019

Council meeting 12<sup>th</sup> March 2019