

PATCHWAY TOWN COUNCIL

Minutes of an Extraordinary Council Meeting held on 18 September 2018 at Callicroft House, Rodway Road, Patchway

Present: Cllrs. Mrs E. Orpen (in the Chair)
Mrs E. Martin
Mrs M. Bathe-Taylor
E. Bathe-Taylor
R. Loveridge
J. Butler
P. Cottrell
Mrs P. Coleman
S. Scott
K. Dando

110/18. Apologies for absence

Apologies for absence were received from Cllrs. Walker and Gordon.

111/18. Declarations of Interest

The Chairman asked Members to declare any pecuniary interests they had in items to be discussed at this meeting.

112/18. Accounts for the year ended 31.3.18. and Annual Return to External Auditor

The Council reviewed the accounts for the last financial year which had been prepared by Bill Davies & Co. and audited by South Gloucestershire Council and accepted them as correct. The Council also reviewed the Annual Return to the External Auditor, which had to be signed by the Chairman and would be counter-signed by the SGC Auditor.

It was proposed by Cllr. Dando, seconded by Cllr. Martin that the accounts and Annual Return should be signed by the Chairman and this was unanimously agreed.

113/18. Internal Audit of Accounts

The Council accepted the Report prepared by SGC Internal Audit Section, which had been circulated, and noted the comments made. This was proposed by Cllr. Butler, seconded by Cllr. Martin and unanimously agreed.

The Council agreed to hold a separate confidential meeting to examine the report and agree action to rectify issues raised. It was also agreed to approach the HR department of SGC for any necessary advice on personnel issues.