

## PATCHWAY TOWN COUNCIL

### Minutes of the meeting of the Town Council held on 10 July 2018 at Callicroft House, Rodway Road, Patchway.

Present:	Councillors	Mrs E. Orpen (in the Chair)	)	
		K. Dando	)	Callicroft
		R. Loveridge	)	Ward
		S. Scott	)	
		Mrs E. Martin	)	
		T. Bathe-Taylor	)	
		Mrs M. Bathe-Taylor	)	Coniston
		J. Butler	)	Ward
		K. Walker	)	
		E. Gordon	)	

### **80/18. PUBLIC QUESTION TIME**

The Chairman stated that due to changes in privacy regulations under the GDPR, it was not possible to record the name and address of residents asking questions in future but if a resident required a follow-up response, they could give their details to the Clerk in writing.

#### Fly tipping & bus timetable

A resident of Bradley Road complained of consistent fly-tipping in Tidenham Way at the junction with Coniston Road. Currently there were 4 large bags of rubbish at this site. He also noted that the timetable had been missing from the bus stop in Bradley Road for several months. The Clerk would take up these issues with SGC.

#### High hedge

A resident of Willow Close complained of a high hedge and tree which had necessitated her moving her TV aerial to gain reception. This had been reported to SGC several months ago, but no action had been taken. The Clerk stated that the SGC Street Inspector had notified her that the matter was in hand, but she would chase this up.

#### Landscaped areas at The Parade

A resident complained at the poor state of the landscaped areas at The Parade. It was noted that this was the responsibility of Merlin Housing.

#### Landscaped areas in Charlton Hayes

A resident complained at the poor state of the landscaped areas in Charlton Hayes. It was noted that this was the responsibility of Chamonix, a company engaged by Bovis.

#### Rear access lane of Windermere Road

In response to a complaint about dumped rubbish, it was noted that this was the responsibility of SGC but that the Town Council did clear small items as a good will gesture.

### Circulation of Council papers

A resident asked if papers for Council meetings could be made available to members of the public. The Clerk would investigate the legal situation on this point and, if permitted, would put this in hand for future meetings.

### Inappropriate use of Council resources

A resident referred to information on social media. The Chairman stated that this matter would be considered in confidential session as it referred to members of staff.

## **81/18. UPDATE ON YTL DEVELOPMENT BY SEB LOYN**

The Chairman welcomed the representative of YTL, Mr. Loyn, who stated that he had last spoken to the Council in November.

He reported that the company would be putting in key infrastructure early in the development.

As part of the first phase, 270 homes would be built with 17% affordable. The company was starting to market the commercial land now. A “U shaped” road would be constructed, connecting the Blenheim and Brabazon Roundabouts and this phase would consist of a mixture of houses and flats. In January, work would start on an entrance to the site from the A38.

The old Filton Halt would be re-opened as a new railway station with a pub and open space. The Spitfire Hangar would be converted to offices and sales space, initially for YTL, and a coffee shop and community space would be included. Charlton Hayes Residents Association were interested in using this community space. YTL were waiting for a decision from Bristol City Council on future use of the Brabazon Hangar, but the heritage of aerospace would be maintained on the site in the second phase, with 600 homes.

Councillors commented that they were concerned about traffic saturation in the area and asked YTL not to built residential roads which were too narrow as in Charlton Hayes.

Concern was also expressed that only 17% of affordable housing was being built, as SGC would like 30%. In response to a question, Mr. Loyn stated that the first phase was due to commence in March 2019 and would not be affected by whether the Bristol Arena was built in the Brabazon Hangar.

In response to a question on whether the doctors’ surgery could be nearer to Charlton Hayes, Mr. Loyn said that YTL had to stick to the CPNN framework agreed by SGC. Mr. Loyn said he could send the Council a land use plan and stated that outline planning showed the bus routes and bus stops.

Councillors asked whether a joint committee could be set up between YTL and surrounding councils so that any issues could be raised and discussed before it was too late.

## **82/18. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. R. Messenger (working), P. Coleman (working) and P. Cottrell (holiday).

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

### **83/18.            DECLARATIONS OF INTEREST**

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

### **84/18.            MINUTES**

The Minutes of the meeting of the Council held on 12 June 2018, which had been circulated, were approved as a correct record and signed by the Chairman, proposed by Cllr. Martin seconded by Cllr. M. Bathe-Taylor.

It was pointed out that on page 712, three payments were duplicated from page 711 and these were deleted.

There were no matters arising from the minutes not covered by the agenda.

### **85/18.            COMMITTEE REPORTS**

#### a)    Parks & Open Spaces Committee

Cllr. Loveridge presented the minutes of the meeting held on 19 June, copies of which had been circulated and which were endorsed by the Council.

It was hoped that all queries on the planning application would be sorted by the end of the week. It was suggested that the proposed basketball court by the skateboard area could be multi-use.

#### b)    Planning & Transport Committee

Cllr. Orpen presented the minutes of the meeting held on 26 June, copies of which had been circulated and which were endorsed by the Council.

It was noted that the Council's objection to the ice-skating development in Merlin Road had been sent to the Secretary of State and Metro Mayor and it was suggested that this should be copied to local MPs.

#### c)    Finance Committee

Cllr. Orpen presented the minutes of the meeting held on 3 July, copies of which had been circulated and which were endorsed by the Council.

#### d)    Personnel Committee

Cllr. Orpen presented the minutes of the meeting held on 26 June in confidential session. The minutes were endorsed by the Council.

**86/18. LOCAL GOVERNMENT PENSION SCHEME**

The Council agreed unanimously the following resolution as circulated in order to regularise the Council's membership of the pension scheme, proposed Cllr. Scott, seconded Cllr. Gordon:

“As from April 1990 all current and future employees are designated as eligible to become members of the Local Government Pension Scheme.”

**87/18. VISION FOR PATCHWAY TOWN CENTRE**

In view of the long agenda, it was agreed to postpone this item to a future meeting.

**88/18. REPORT FROM THE JOINT BURIAL COMMITTEE**

Copies of the confidential report on the options for Stoke Lodge & The Common and on the acquisition of additional land had been circulated to Councillors in advance.

After discussion, the Council agreed unanimously to support the purchasing of additional land from the farmer's estate with the option on more land for the future. It was also agreed to open further discussions on the position of Stoke Lodge and The Common as previously discussed.

**89/18. FINAL ACCOUNTS FOR THE YEAR ENDED 31.3.18.**

Cllr. Loveridge stated he had very serious concerns about the accuracy of these accounts, which had been circulated, and proposed that they were not signed. Cllr. Butler proposed a vote of no confidence in the Chair and Clerk because they had signed the Annual Return although the accounts had not been agreed. This was seconded by Cllr. Loveridge but Cllr. Scott pointed out that any concern with a member of staff should be dealt with by the Personnel Committee. Cllr. Butler agreed to amend the resolution to refer only to the Chair. The amended resolution was put to the vote but was lost by 2 in favour and 3 against. 3 Councillors abstained.

It was agreed that the Clerk should ask for legal advice from SGC and the external auditor on how to resolve the issue of the accounts and report back to the Council. It was also agreed that the Vice-Chairman should take the Chair for the remainder of the meeting.

**90/18. REPORTS FROM DISTRICT COUNCILLORS**

Cllr. Dando reported on a meeting of the Public Rights of Way Committee.

Cllrs Dando and Orpen reported that there were on-going planning discussions on the closure of Gipsy Patch Lane for construction of the new railway bridge and the danger of road flooding.

Cllr. Walker would forward a report on the use of emergency and temporary accommodation for circulation.

The Clerk was asked to find out the arrangements for traffic diversions and the bus services in Coniston Road during the forthcoming resurfacing of the central portion of the road.

Councillors were concerned at the severe under-funding of education in South Gloucestershire. The county was placed 71 out of 74 in the table of funding and it was noted that it was difficult to improve educational standards with the current government policy of Academies. The Council agreed, proposed Cllr. Scott, seconded Cllr. Gordon, that a letter should be sent to the Secretary of State for Education asking what action the government proposed to take to improve educational standards in South Gloucestershire and to send copies to local MPs.

#### **91/18.           REPORTS FROM LOCAL ORGANISATIONS**

Cllr. Bathe-Taylor reported on a meeting of the Charlton Hayes School Steering Group at which it had been reported that building work would commence in July.

The Clerk reported on a meeting of the Community Engagement Forum held on 23 May, the minutes of which had been received. It was agreed that these minutes should be forwarded to all Councillors for information.

As the time was 9.30 p.m., the Council agreed to suspend Standing Orders to permit completion of business.

#### **92/18.           CORRESPONDENCE**

- a) Query from Patchway Community Association on the value of their property: The Clerk informed the Council that the auditor had stated that he had not had time to investigate this query as the change had been made by Bill Davies, now deceased.
- b) Charlton Boulevard bus gate campaign: The Residents Association had informed the Council that Jack Lopresti had presented a petition on this subject to Parliament asking for SGC to review the bus gate decision.
- c) Wales & West Utilities: Cllr. Walker had drawn to the Council's attention a summer consultation being carried out to ask gas customers for their views on investment to maintain the network of pipes in the area.
- d) GW Railway grants to community projects: The Council was pleased to hear that SGC had been awarded £16,000 for a study into future demands for

Patchway Station. It was agreed to ask SGC for more information on this project in view of the Council's long-standing interest in this subject.

- e) A letter from a resident of Larch Way concerning dumped rubbish was read to the meeting. Cllr. Gordon reported that he was in touch with Guinness Housing on this matter and would send details to the Clerk so she could reply to the resident.
- f) The Council was pleased to receive a letter of thanks from the MS Therapy Centre for the grant agreed. The Centre invited any interested Councillor to make a visit to see their facilities and the Chairman asked Councillors to arrange this with the Clerk.

**93/18. PLANNING**

The Council made no objection to the following planning applications received:

Charlton Hayes H1 and H2	Revised plans for Reserved Matters referring to a Boules Court rather than a Croquet Lawn
Village Hotel, Bullfinch Close (off Gipsy Patch Lane)	Advertising signs

**94/18. FINANCE**

The Council noted the following Direct Debits made:

Total Gas and Power	Gas for Callicroft House	£10.04
All Star Fuel	Fuel for Truck and Van	148.38
Inty	Software Security	12.18
	<b>Total Direct Debit</b>	<b>170.60</b>

The Council agreed the following expenditure:

To Whom Paid	Particulars of Payment	Sub Total	Total Cheque
Advanced Plumbing	Blocked Urinal, Scott Park,	£87.60	
	Scott Park Showers	£78.00	

	Lighting problem in Casson Centre	97.44	<b>£263.04</b>
Bill Davies and Co	Internal Audit		<b>£1,900.00</b>
EDF Energy	Electricity at Blakeney Rd Allotments		<b>£31.30</b>
Buften Locksmiths	Repair lock on rear office door		<b>£168.00</b>
George Carr Power Products	Replacement items from break-in		<b>£4,766.20</b>
George Carr Power Products	Oil		<b>£41.00</b>
Complete Business Solutions	Paper		<b>£60.00</b>
The Consortium	Stationary		<b>£352.38</b>
The Consortium	Cleaning Supplies		<b>£122.99</b>
Best Workwear	Groundstaff Uniform		<b>£28.33</b>
Hipwoods Garage Doors	Out of hours call for break in		<b>£270.00</b>
Goodyear Dunlop Tyres	Puncture Repair		<b>£77.94</b>
P. Lewis	Repairs to security cage after break in		<b>£784.00</b>
NALC	Local Council Review sub x4		<b>£54.00</b>
Nash Partnership	Patchway Vision		<b>£1,899.23</b>
Nicholas Morley Architects	Assistance with Planning		<b>£635.30</b>
Orange	Mobile Phone		<b>£27.84</b>
Patchway Autoparts	Key and cable ties		<b>£12.24</b>
Prolific Solutions SW	Photocopier		<b>£92.82</b>
Patchway Building Supplies	Sand and Cement to fix litter bins		<b>£59.94</b>
Patchway People	Town Council News		<b>£180.00</b>
South Glos Council	Lease rental Coniston		<b>£250.00</b>
Thornbury Autocentre	Tracker for new truck (licence)		<b>£31.20</b>
Viridor Waste Management Ltd.	Skip emptying x 3		<b>£1,002.06</b>
Clerk's Expenses	Petrol for truck		<b>£30.00</b>

	Gifts for Twinning		<b>£67.35</b>
	Paint for park and office doors		<b>£27.35</b>
	Calendar and Stationary		<b>£41.44</b>
	Book tokens for Alderman Scott Awards		<b>£120.00</b>
	Plants for office garden		<b>£19.46</b>
	Postage		<b>£129.04</b>
Wednesday Luncheon Club	Grant		<b>£200.00</b>
PHAB Patchway	Grant		<b>£300.00</b>
The Day Centre for the Elderly	Grant		<b>£400.00</b>
Salaries June			<b>£15983.38</b>
		<b>TOTAL</b>	<b>£30,889.83</b>

**95/18.            DATE OF NEXT MEETING**

The Council noted that the next meeting would be held on Tuesday 11 September at 7.30 pm.

It was agreed that during the summer recess, urgent matters would be referred to the Chairman and if necessary, a meeting of the Finance Committee would be called.