

PATCHWAY TOWN COUNCIL

Minutes of the Town Council Meeting held on 10 April 2018 at Callicroft House, Rodway Road, Patchway.

Present: Councillors Mrs E. Orpen (in the Chair))
P. Cottrell)
R. Loveridge) Callicroft
Mrs P. Coleman) Ward
K. Dando)
Ms R. Messenger)
S. Scott)
M. Greensword)

K. Walker) Coniston
T. Bathe-Taylor) Ward
Mrs M. Bathe-Taylor)
J. Butler)
E. Gordon)

40/18. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. Martin (illness) and Grotzke (illness).

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

41/18. DECLARATIONS OF INTEREST

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

42/18. MINUTES

The Minutes of the meeting of the Council held on 13 March 2018, which had been circulated, were approved as a correct record and signed by the Chairman, proposed by Cllr. Dando seconded by Cllr. M. Bathe-Taylor.

43/18. MATTERS ARISING FROM THE MINUTES

a) Patchway Vision

The Council noted that comment boxes for public consultation on the Vision were available until the middle of the month so that the Council could consider the views of residents.

Cllr. Butler stated that he did not believe the report in the minutes was a fair representation of what occurred because the names and questions from the public were not recorded. Cllr. Loveridge wished to discuss a new date for the public meeting but the Chairman drew his attention to minute 38 where it was agreed that the meeting should not be held until information from the feasibility study had been received. Cllr. Walker proposed next business and this was agreed by 10-2-1.

b) Annual Town Meeting: 23 May

It was noted that publicity had been sent out to local organisations and posters displayed. A copy had been sent to each Councillor.

c) Joint Burial Committee

The Council noted a response sent to the Burial Committee by Stoke Lodge & The Common Parish Council. The Council noted that the next Burial Committee was not until 14 June and agreed unanimously to ask the Committee to invite Stoke Lodge members to attend a special meeting to discuss the issue of their membership. It was acknowledged that the issue of parity of representation would be difficult to resolve.

It was also agreed that the Council should take advice from NALC on whether the Burial Committee had the right to compulsorily purchase land for burial.

44/18. COMMITTEE REPORTS

a) Parks & Open Spaces Committee

Cllr. Loveridge presented the minutes of the meeting held on 20 March, copies of which had been circulated and which were endorsed by the Council.

b) Planning & Transport Committee

Cllr. Orpen presented the minutes of the meeting held on 27 March and 3 April, copies of which had been circulated and which were endorsed by the Council. It was noted that different Councillors attended the re-convened meeting to the original meeting and a correction would be made to the minutes to reflect this.

c) Finance Committee

Cllr. Orpen presented the minutes of the meeting held on 3 April, copies of which had been circulated and which were endorsed by the Council.

On the recommendation of the Finance Committee, it was proposed by Cllr. Dando, seconded by Cllr. Gordon and unanimously agreed that the Council should purchase the Ford Transit truck, details of which had been circulated, at a

total cost of £19,672. It was noted that a modification to the garage door would be necessary to fit the new truck and a quotation of £2,400 for a security roller shutter had been received. It was suggested that other prices should be obtained.

**45/18. REPORTS FROM DISTRICT COUNCILLORS &
LOCAL ORGANISATIONS**

Cllr. Dando reported on meetings concerning planning, taxi fares, Public Rights of Way and domestic abuse. SGC had opened new houses for those suffering from domestic abuse. There were many referrals from Patchway. He had asked for a leaflet giving contacts, which he would give to the Clerk for reference.

Cllr. Walker reported as a member of Children, Adult & Housing, looking at social services and vulnerable children. He had just become a member of the Scrutiny Committee.

Cllr. Orpen had attended meetings on planning issues, but none were in Patchway.

Cllr Scott asked for the District Councillors' view of the change from committee to cabinet system at SGC and whether it benefited Patchway. All three SG Councillors considered that the new system was not accountable and placed too much power in too few hands.

Councillors who attended the first meeting of Larger Councils in the old Avon area on 26 March, reported that it had been very useful to meet Councillors from a variety of areas.

46/18. CORRESPONDENCE

- a) Metro Bus
Councillors were pleased to hear that the first route to operate would start on 28 June. There would be free travel between 29 May and 9 June on route m3 from Bristol City Centre to Emersons Green, which would operate every 20 minutes. The m1 route, which will run from Bristol City Centre to Cribbs Causeway will be operated by Bristol Community Transport. It was hoped that this section of the route would commence in the autumn.

47/18. PLANNING

The Council made no objection to the following planning application received:

Asda Stores
Highwood Lane

Replacement cladding &
new entrance canopy

Patchway Sports Centre
Hempton Lane

Installation of all-weather pitches
with floodlighting & drainage works

The Council objected to the following application on the grounds that the privacy of neighbours could be affected by the balcony overlooking neighbouring properties.

8 Bevington Walk

Front dormer and balcony

An objection had been received from a resident of Hempton Lane to the plans for building a school for autistic children on part of the Community School site on the grounds that the boundary fence would impede wildlife. The Council had previously made no objection to this application.

48/18. FINANCE

The Council noted the following expenditure that was paid at the end of the financial year 2017/18:

To Whom Paid	Particulars of Payment	Sub Total	Total Cheque
HMRC	PAYE		4898.74
BANES	Pension		3890.80
Virgin Media	Broadband		39.60
Consortium	Stationary & Cleaning materials and ink for printer		569.98
Orange	Mobile Phone		27.60
Patchway People	Town Council News		180.00
Good Year Dunlop	Replacement Tyre		121.56
Southern Brooks C.P.	Patchway Community Engagement event at café		168.00
FRS Countrywear	Groundsmen trousers x2		27.49
Robert Acton Product Developments	Bag Holders/Litter Pickers		114.00
E Bathe-Taylor	Travel Expenses for Planning course		12.50
ALCA	2 x places on Guide to Planning Course		100.00
Complete Business Solutions	Under payment om last invoice		2.40

Lucy Hamid	Air tool kit	7.99	
	Connectors for compressor	7.98	
	Biscuits for meeting	1.45	
	Tea bags/Milk	4.02	
	Ideas Collection Boxes	58.15	
	Postage	34.43	
	Travel for Year	229.05	343.07
Thornbury Auto Centres	Deposit for New Van		10,000.00
Salaries	Salaries		15664.12
		TOTAL	36,162.26

The Council noted the following income received:

Patchway Sports & Social Club	Ground Rent	986.38
Chinese Dance Group	Casson Hire	20.00
	Total Income	1006.38

The Council noted the following Direct Debits:

Total Gas and Power	Electricity Casson Centre	34.61
Total Gas and Power	Electricity Callicroft House	92.50
	Electricity Scott Park	110.52
All Star Fuel Card	Fuel for Truck	135.95
	Fuel for Van	51.65
British Gas	Boiler Servicing/ Maintenance	96.00
Inty Ltd.	Software/security	12.18
Hitachi Finance	Mower Payment	827.95
Grenkele Leasing	Photocopier Instalment	141.59
	Total Direct Debit	1502.95

The Council agreed the following expenditure:

	Particulars of Payment	Sub Total	Total Cheque
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Virgin Media	Broadband		39.60
Viridor	Skip x 2		683.58
Prolific	Printing/Copying		22.92
Building Supplies (Patchway)	3 x Post Mix, 2 x Ballast for Park		19.89
CommuniCorp	Local Councils Update-Subscription		75.00
ALCA	Annual Subscription to NALC and ALCA		1044.24
South Gloucestershire Council	Rent of path to Blakeney Road play area	50.00	
	Rates Scott Park	2496.00	
	Rates Callicroft House	7680.00	
	Repair of lamps at Scott Park	102.00	10328.00
Information Commissioners Office	Data Protection Registration		35.00
WPS	Town Council Insurance	4169.00	
	Combined Engineering Cover	289.00	4458.00
Spartan Motor Factors	New batteries for truck & van	140.40	
	Bulbs for Van	4.51	144.91
Railfuture	Annual Subscription		21.00
K.J Roofing	Repairs to Callicroft House Roof		550.00
Lewis Commercial Body Repair	Metal Step on Disabled Toilet Door (Scott Park)		242.00
Mr M Dark	Window Cleaning Casson	20.00	
		70.00	90.00
Simply Washrooms	Sanitary units annual fee - Casson	161.98	
	Sanitary units – Callicroft	161.98	323.96
The Consortium	Stationary files	18.35	
	Cleaning materials	35.67	
	Cleaning materials bin bags	95.96	149.98

Complete Business Solutions	Paper		30.00
Carr Power Products	Plugs, grease, chains for tools		83.81
Lucy Hamid	Postage		81.83
Justin Aldhouse	Work Trousers		26.00
		TOTAL	18,472.64

49/18. CLOSED SESSION

It was agreed to take matters arising from Minute 38 in Closed Session as they related to finance and members of the public were asked to leave the room.

Cllr. Loveridge asked what the terms of the feasibility study being carried out by Nash Partnership were and what the cost was. It was agreed that a copy of the brief should be supplied to Councillors and that Nash should also be asked to look at the plans for the community centre.

Cllr. Orpen apologised if she had misled Councillors on the feasibility study but this had been agreed without a show of hands. Cllr. Gordon thanked the Chairman for this statement.

50/18. DATE OF NEXT MEETING

The Council noted that the next meeting would be held on Tuesday 8 May 2018 at 7.30 pm. This would be the Annual Meeting of the Council and would commence with Public Question Time.