

PATCHWAY TOWN COUNCIL

Minutes of the Town Council Meeting held on 12 December 2017 at Callicroft House, Rodway Road, Patchway.

Present: Councillors Mrs E. Orpen (in the Chair))
P. Cottrell)
R. Loveridge) Callicroft
S. Scott) Ward
K. Dando)

Mrs E. Martin)
K. Walker) Coniston
T. Bathe-Taylor) Ward
Mrs M. Bathe-Taylor)
J. Butler)

In attendance: Mr. J. Thomas, Patchway Community Association

136/17. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. Ms P. Coleman (working) and Ms R. Messenger (working). Cllr. Greensword is long-term sick.

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

137/17. DECLARATIONS OF INTEREST

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

Cllr. Orpen stated that as Secretary of Patchway Community Association, she declared her interest in Item 5: Vision for Patchway Town Centre, and was willing to leave the room during discussion of this item. The Council agreed that this would not be necessary.

138/17. MINUTES

The Minutes of the meeting of the Council held on 14 November 2017, which had been circulated, were approved as a correct record and signed by the Chairman, proposed by Cllr. E. Bathe-Taylor seconded by Cllr. Martin.

139/17. MATTERS ARISING FROM THE MINUTES

a) Joint Spatial Plan meeting

It was noted that local councils in the North Fringe had been contacted to attend a meeting in January with the Metro Mayor, Tim Bowles, to discuss traffic congestion, linking this to the Joint Transport Study, which was under preparation.

b) Sports Development meeting

The Council noted that the Clerk had had a telephone conversation that day with Sport England, English Cricket Board, Gloucestershire FA and SGC at which it had been agreed that a round table discussion should be set up in January to discuss all aspects of the Council's potential planning application for Scott Park. This meeting would be co-ordinated by Rob Stirzaker, Community Sports Officer for SGC, and all interested Councillors plus the Community Sports Association would be invited to attend.

140/17. VISION FOR PATCHWAY TOWN CENTRE: THE WAY FORWARD

It was agreed unanimously, proposed Cllr. E. Bathe-Taylor, seconded Cllr. M. Bathe-Taylor, that this emergency item should be added to the agenda.

The Chairman reported that a meeting of Councillors had been held the previous evening to receive a report on a meeting of the project group for the Vision for Patchway Town Centre so that a decision could be taken by the Council on future action.

Mr. John Thomas, Chairman of Patchway Community Association, had been invited to be present and the Council agreed that he should be permitted to speak on this item as it related to the future of Patchway Community Centre.

After discussion, it was agreed by 5 votes to 1 with 4 abstentions, proposed Cllr. Butler seconded Cllr. Loveridge, to continue with both proposals for the future of Patchway Community Centre, which were:

- The redevelopment or new build on the existing site
- Looking at the new proposals to rebuild the community centre on a site at Highwood Road as part of the redevelopment of Patchway Town Centre.

Mr. Thomas stated that he supported the above decision. He reported that he had discussed the first proposal with an architect, who had stated the refurbishment could be carried out in the summer holidays to minimise disruption to existing user groups. In order to achieve the required 50% increase of the existing building, the architect had proposed adding another floor over the New Hall, constructing a timber-framed building

on the grass behind the office at a cost of £300,000 for the use of the pre-school group, and adding two halls over the Main Hall. It was noted that the current Main Hall had a seated capacity of 275 which was in demand by performance groups. Having said this, Mr. Thomas stated that the Community Association would be very happy to move into a new building as outlined in the second proposal.

The Council agreed by 9 votes to 1 vote against, proposed by Cllr. Walker, seconded Cllr. Dando that it was important that all Councillors attended a presentation by SGC and their consultant, Hive, on the current proposals for Patchway Town Centre and that no action should be taken on either proposal until after the presentation. In order that there would be sufficient time for Councillors to ask questions, it was agreed that this presentation would not be held as part of another meeting. Some Councillors had queried the number of houses per hectare proposed by Hive as this appeared to exceed the number in the SGC Design Check List. The Clerk was asked to ensure that legal advice was available on planning for the presentation.

It was also agreed that all discussion on this matter should be kept confidential until after the meeting and agreement of the Council on the way forward. Cllr. Loveridge stated that he would not divulge any confidential information.

141/17. REPORTS FROM COMMITTEES

a) Parks & Open Spaces Committee

Cllr. Loveridge presented the minutes of the meeting held on 21 November, copies of which had been circulated and were endorsed by the Council. This meeting had received reports from both the allotment associations and had proposed a draft budget for the next financial year.

b) Planning & Transport Committee

Cllr. Orpen presented the minutes of the meeting held on 28 November, copies of which had been circulated and were endorsed by the Council. The committee had received a report on the progress of the community plan and of plans for Charlton Square.

c) Finance Committee

Cllr. Orpen presented the minutes of the meetings held on 5 December, copies of which had been circulated and were endorsed by the Council. The committee had discussed the budget for 2018-19 and would agree proposals for the Council at its January meeting.

142/17. TO AGREE THE REVISED TOWN & PARISH COUNCIL CHARTER

The Council agreed to the revised Town and Parish Council Charter with South Gloucestershire Council, which had been circulated.

143/17. TO NOTE THE PATCHWAY PARISH BIODIVERSITY ACTION PLAN

The Council noted with interest the section of the South Gloucestershire Council Biodiversity Plan which related to Patchway. It was suggested that the Planning Committee would wish to look at the document in more detail.

144/17. REPORTS FROM DISTRICT COUNCILLORS

No report. There would be a full meeting of the SG Council this week.

145/17. REPORTS FROM LOCAL ORGANISATIONS

There had been a meeting of the Charlton Hayes Steering Group the previous week but as Bovis was not represented, many questions concerning future development could not be discussed.

146/17. CORRESPONDENCE

- a) The Council noted the SGC Quality of Life Indicators report for 2017.
- b) A nomination for the SGC Chair's Community Awards 2018 was agreed.
- c) The Council noted the letter of thanks from for the Poppy Appeal.

147/17. PLANNING APPLICATIONS

The Council made no objections to the following planning application:

30 Bradley Road	Detached building for annexe and garage
East Works Site	Variation of condition 5 and landscaping plans
Charlton Boulevard	40 bed care home & 4 dwellings (amendment)

It was agreed to send the following comments on these planning applications:

180-182 Gloucester Road	Single storey rear extension & dormer windows for conversion to 7 self-contained flats
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Concern at the dangers of the A38 and speed of traffic as it approached the site uphill and as it left the adjacent filling station. The Council wished to support residents who had objected to this application.

School Site Construction of 420 place primary school, playing
Borkley Street field, parking and landscaping

Concern at the lack of parking for parents dropping off and picking up children attending this new school. The Council, noting that the residential roads were very narrow, recommended a drive-through parking area as was used at Wheatfield School.

148/17. FINANCE

The Council noted the following income received:

Patchway Sports & Social Club	Ground Rent	986.38
Stokeside FC	Pitch Hire	70.00
Pretoria Rd Allotments	Rent	1366.67
Blakeney Road allotments	Rent	810.00
Little Beansprouts	Casson Hire	40.00
	Total Income	3273.05

The Council noted the following Direct Debits:

Total Gas and Power	Electricity Sports Pavilion	76.50
Total Gas and Power	Electricity Casson Centre	49.82
Total Gas and Power	Electricity Callicroft	90.91
Total Gas and Power	Gas Scot Park	139.38
Total Gas and Power	Gas Callicroft	225.46
All Star Fuel Card	Fuel for Truck	81.11
British Gas	Boiler Servicing/ Maintenance	96.00
Inty Ltd.	Software/security	9.96
	Total Direct Debit	769.00

The Council agreed the following expenditure:

To Whom Paid	Particulars of Payment	Sub Total	Total Cheque
Stone Supplies	Stone for Pretoria Allotment Car Park		2,100.00
HMRC	PAYE		4,897.10
BANES	Pension		3,926.56
Virgin Media	Broadband		39.60
Viridor	Skip Emptying x 3		1,100.88
Orange	Mobile Phones		27.64
The Consortium	Stationary, Cleaning materials, Ink		194.34
Prolific	Copying/Printing Oct		23.11
Patchway Auto Parts	Latex Gloves & Mask	5.90	
	Halogen Bulb	5.81	11.71
Mr M Dark	Window Cleaning Casson	20.00	
	Callicroft	70.00	90.00
Thornbury Auto Centre	Work at Allotment Car Park	2800.00	
	Rubbish Clearance at the Tumps after travellers	500.00	
	Level land at Blakeney Road Allotments	500.00	4,560.00
Building Supplies Patchway	Ballast, Groundcover, Lime for Pretoria Rd Allotment car park		254.32
Business West Chamber of Commerce	Membership		300.00
Advanced Plumbing & Heating	Repair of blocked drain at Casson Centre	123.48	
	Repair to showers at Scott Park	78.00	201.48
Eve Orpen	Chairman's Allowance		200.00
Four Towns & Vale Link Community Transport	Community Transport Grant		6,000.00

Southern Brooks Community Partnership	Detached Youth Work Final instalment	5000	
	Community Development final instalment	5125	10,125.00
Whitehill Direct	Notice Board for Parkleaze		838.80
Lucy Hamid	Xmas Trees for Callicroft House	24.00	
	Website Hosting	7.49	
	Domain name Renewal	8.39	
	Postage	29.81	
	Replacement Cups	98.35	
	Milk	.99	169.03
Salaries	Salaries		15,747.76
		TOTAL	50,807.79

149/17. CLOSE

The Chairman closed the meeting and wished all Councillors the Compliments of the Season.

150/17. DATE OF NEXT MEETING

The Council noted that the next meeting would be held on Tuesday 16 January 2018 at 7.30 pm and would commence with Public Question Time.