

5 December 2017

Dear Councillor,

The next meeting of the Town Council will be held on Tuesday 12 December 2017 at 6.30 p.m. at Callicroft House, Rodway Road, Patchway. The agenda is given below and your attendance is requested.

Yours sincerely,

Town Clerk

A G E N D A

1. Apologies for absence
2. Declarations of Interest
3. Minutes of the meeting of the Town Council held on 14 November (enclosed)
4. Matters arising from the minutes:
5. Committee Reports:
 - a) Parks & Open Spaces Committee held on 21 November
 - b) Planning & Transport Committee held on 28 November
 - c) Finance Committee held on 5 December
6. To agree and sign the revised Town & Parish Council Charter (already circulated)
7. To note the SGC Patchway Parish Biodiversity Action Plan (already circulated)
8. Reports from South Gloucestershire Councillors
9. Reports from Local Organisations
10. Correspondence
11. Planning applications

12. Finance

13. To note that the next meeting will be held on Tuesday 16 January 2018, commencing with Public Question Time