

PATCHWAY TOWN COUNCIL

**Minutes of the Town Council Meeting held on 14 November 2017 at Callicroft House, Rodway Road, Patchway.**

Present: Councillors Mrs E. Orpen (in the Chair) )  
P. Cottrell )  
R. Loveridge ) Callicroft  
K. Dando ) Ward  
Ms R. Messenger )  
S. Scott )  
  
Mrs E. Martin )  
M. Grotzke ) Coniston  
T. Bathe-Taylor ) Ward  
Mrs M. Bathe-Taylor )  
K. Walker )  
J. Butler )

**122/17. PRESENTATION ON COMMERCIAL DEVELOPMENT IN HAYES WAY**

Mr. Tim Rainbird, Director of Quod, the agents for Travis Perkins, gave a presentation on the proposed commercial development in Hayes Way, adjacent to the Royal Mail Sorting Office. Mr. Rainbird explained that Travis Perkins had exchanged contracts for the freehold of the land and was applying for planning permission for a new estate road and a single building for five units with 93 parking spaces. They hoped to have a decision in January.

There would be one large unit, to be occupied on two floors by Wickes, and four small units, to be occupied by City Plumbing, Tool Station, Benchmarx and Tile Giant. All these companies were brands within the Travis Perkins group and would serve local builders as well as the public. Wickes would be moving from Cribbs as their lease was ending. Copies of the plans were circulated and it was noted that the access road would also serve the proposed Lidl store. It was stated that a traffic impact assessment had been carried out and submitted to SGC.

The Chairman thanked Mr. Rainbird for his presentation and he then left the meeting.

Members of the Council regretted that this development was more suited to a trading estate than a landmark site at the junction of the A38 and Hayes Way. It was agreed to make this comment when the planning application was received.

**123/17. PUBLIC QUESTION TIME**

A resident of Olive Tree Court, supported by Cllr. Grotzke, asked for an update on the landscaping of Charlton Square. The Clerk reported on a meeting with a representative of Bovis Housing at which a proposal had been discussed that Bovis might lay turf on the site in the spring, which would be maintained by the Town Council, until the formal landscaping could be carried out after construction of the primary school. This would improve the outlook for the residents of Olive Tree Court and the resident was pleased to have this information.

**124/17. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. Gordon (working) and Ms P. Coleman (working). Cllr. Greensword is long-term sick.

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

**125/17. DECLARATIONS OF INTEREST**

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

**126/17. MINUTES**

The Minutes of the meeting of the Council held on 10 October 2017, which had been circulated, were approved as a correct record and signed by the Chairman, proposed by Cllr. E. Bathe-Taylor seconded by Cllr. Martin.

**127/17. MATTERS ARISING FROM THE MINUTES**

- a) Almondsbury Joint Burial Committee: 112/17  
The Council was pleased to note that Almondsbury Parish Council had agreed that both Councils should have equal representation on the Burial Committee: 5 representatives each.

Stoke Lodge & the Common Parish Council had submitted a request to join the Burial Committee, arguing that it was unfair to deny residents the right to

burial at Almondsbury when they had previously had this right due to being part of Patchway, but this had not been agreed. Cllr. Dando suggested that the Council should take advice from the Legal Department of SGC before taking a decision on whether to support this request and this was agreed.

b) Local Government Boundary Review: 114/17

The Clerk read out the letter sent to the Boundary Commission on behalf of the Council. The Chairman thanked Cllrs Walker and Scott for their hard work in computing the population split between the Patchway Ward and the Charlton & Cribbs Ward.

**128/17. REPORTS FROM COMMITTEES**

a) Parks & Open Spaces Committee

Cllr. Loveridge presented the minutes of the meeting held on 17 October, copies which had been circulated and were endorsed by the Council. The Council was pleased to read of the improved security measures installed at Scott Park and The Tumps. It was noted that a meeting would be held for all councillors with the SGC s106 officer on Monday 27 November at 1 pm. It was proposed by Cllr. Dando, seconded by Cllr. Butler and unanimously agreed that, following consultation with SGC and Sport England, the sub-committee should draw up new plans and that, once agreed by the Council, a new planning application should be submitted before Christmas.

b) Planning & Transport Committee

Cllr. Orpen presented the minutes of the meeting held on 24 October, copies of which had been circulated and were endorsed by the Council. It was noted that the Hatchet Lane scheme had been deferred by SGC until January. It was also noted that the Lidl consultation, which had been attended by several councillors, gave an additional opportunity for the Council to put pressure on SGC for a bus service to Hayes Way.

c) Finance Committee

Cllr. Orpen presented the minutes of the meetings held on 7 November, copies of which had been circulated and were endorsed by the Council. It was agreed that the Town and Parish Council Charter with SGC, which had been circulated, should be on the agenda for the next Council meeting.

The Council signed the agreement with Patchway Library, which had already been agreed.

The Council endorsed the decision of the Finance Committee that crushed stone should be purchased to surface part of the car park at Pretoria Road allotments before the winter rain made the land too wet to carry out the work.

Cllr. Cottrell challenged the agreement to make a grant to the Patchway Watercolour Group on the grounds that the application had been signed by the tutor. It was proposed by Cllr. Walker, seconded by Cllr. Scott and agreed that, the Clerk should take legal advice and, once the matter was resolved, the grant

should be paid.

**129/17.      JOINT SPATIAL PLAN**

It was agreed to refer this matter to the Planning & Transport Committee for discussion and to request a meeting with Tim Bowles, the Metro Mayor, on the effect of increased development on the roads in the north fringe area.

**130/17.      REPORTS FROM DISTRICT COUNCILLORS**

Cllr. Orpen reported that the YTL application for the airfield had been agreed as well as five housing developments in other areas. She stated that this additional development would have a terrible effect on the traffic using local roads.

Cllr. Walker stated that, in his opinion, the cabinet system operated by SGC was less democratic than the committee system.

Cllr. Dando had already left the meeting.

**131/17.      REPORTS FROM LOCAL ORGANISATIONS**

Cllr. Martin and the Clerk reported on the successful twinning visit to Gauting which they had both attended in October. Plans had been made for a visit to Clermont in May 2018 to celebrate 45 years of twinning between Gauting and Clermont. Discussions were also held with schools and increased co-operation with Patchway schools was planned.

The Chairman reported on a useful meeting on 2 November at the Sports & Social Club to discuss with the Royal British Legion, Fleet Air Arm Association and Scouts the 2018 commemoration of the end of World War 1. Further meetings would be arranged in the New Year.

**132/17.      CORRESPONDENCE**

- a) Southern Brooks Community Partnerships had submitted a request for 3-year funding, but the Council agreed it was satisfied with the current arrangement of agreeing the grant annually and paying it in four instalments.
- b) SBCP wished to extend the website for Community Plan responses for a further 5 months and the Council agreed to pay half the cost of this; the other half to be paid by Filton Town Council which was also carrying out a community survey.

- c) The Council was pleased to hear the responses from SGC to highways matters raised by the Council.
- d) The SGC consultation on “Ageing Better Plan 2017” was referred to the Planning & Transport Committee for discussion and response.
- e) The Council noted a letter of thanks from Coniston Community Association for the grant received.
- f) Councillors were reminded that the Patchway Remembrance Parade would be held the following Sunday morning.

As the time was 9.30 p.m., it was agreed to suspend Standing Orders to allow for completion of business.

**133/17. PLANNING APPLICATIONS**

The Council made no objections to the following planning application:

Northfield Park Charlton Hayes	120 dwellings, new access and landscaping
Land at Northfield Park	2 non-illuminated hoarding signs

**134/17. FINANCE**

The Council noted the following income received:

Patchway Sports & Social Club	Ground Rent	986.38
Stoke Lane	Pitch Hire	140.00
Patchway Sports JFC	Pitch Hire	108.00
Men in Sheds	Materials for Work at Allotment	2258.62
Little Beansprouts	Casson Hire	40.00
	<b>Total Income</b>	<b>3533.00</b>

The Council noted the following Direct Debits:

Total Gas and Power	Electricity Sports Pavilion	60.70
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Total Gas and Power	Electricity Casson Centre	40.52
Total Gas and Power	Electricity Callicroft	80.93
Total Gas and Power	Gas Scot Park	139.38
Total Gas and Power	Gas Callicroft	225.46
All Star Fuel Card	Fuel for Van	51.50
	Fuel for Truck	75.48
British Gas	Boiler Servicing/ Maintenance	96.00
Inty Ltd.	Software/security	9.96
Hitachi Finance	Mower payment	827.95
PWLB	Loan Repayment	23,266.91
	<b>Total Direct Debit</b>	<b>24,874.79</b>

The Council agreed the following expenditure:

<b>To Whom Paid</b>	<b>Particulars of Payment</b>	<b>Sub Total</b>	Total Cheque
HMRC	PAYE		<b>5,483.66</b>
BANES	Pension		<b>3,890.80</b>
Virgin Media	Broadband		<b>39.60</b>
Viridor	Skip Emptying x 2		<b>589.86</b>
Orange	Mobile Phones		<b>26.79</b>
The Consortium	Stationary, Cleaning materials, Ink		<b>209.80</b>
A Star Electrical Services	PATS Test Council	131.65	
	PATS Test Coniston Grant	125.86	<b>257.51</b>
PHS Ltd	Annual Dust Mat Hire/Service Coniston Grant		<b>412.28</b>
Grant Thornton	Annual Return/Audit Fee		<b>1,560.00</b>
Prolific	Copying/Printing Oct		<b>6.25</b>
Building Supplies Patchway	Building Materials. OPC/Ballast		<b>99.54</b>
Goodyear Dunlop	Tyre repair x 2		<b>150.00</b>
UKI Safety Matters	Work Boots x 3 pairs		<b>95.56</b>
Lewis Commercial Body Repairs	14 Security Posts		<b>493.38</b>

South Gloucestershire Council	Introduction to GDPR Training		<b>45.00</b>
Ionet Systems Ltd	Annual System Support		<b>1080.00</b>
Patchway Auto Parts	12-amp Charger	36.00	
	Insulating Tape	.85	
	Green Hammerite Paint x2	45.00	
	Household Fuse	2.12	<b>83.97</b>
Mr M Dark	Window Cleaning Casson	20.00	
	Callicroft	70.00	<b>90.00</b>
Patchway Community Association	Grant		<b>9,000.00</b>
Patchway Day Centre for The Elderly	Grant		<b>200.00</b>
Patchway Twinning Association	Grant		<b>500.00</b>
Southern Brooks Community Partnerships	Volunteer Centre Grant		<b>1,000.00</b>
Coniston Community Association	Friendship and Exercise Group Grant	700.00	
	Watercolourists Grant	700.00	<b>1,400.00</b>
Patchway Conservation Group	Grant		<b>1,000.00</b>
Royal British Legion	Poppy Appeal		<b>200.00</b>
Lucy Hamid	Calendars x 2	1.80	
	Viridor (underpayment previous month)	100.47	
	Light bulbs	5.52	
	Gifts for Twinning Visit	89.45	
	Postage	53.50	<b>223.16</b>
Salaries	Salaries		<b>16,712.15</b>

		TOTAL	<b>35,474.85</b>
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**135/17.      DATE OF NEXT MEETING**

The Council noted that the next meeting would be held on Tuesday 12 December at 7.30 pm