

PATCHWAY TOWN COUNCIL

Minutes of the Town Council Meeting held on 12 September 2017 at Callicroft House, Rodway Road, Patchway.

Present: Councillors Mrs E. Martin (in the Chair))
E. Gordon) Coniston
T. Bathe-Taylor) Ward
Mrs M. Bathe-Taylor)
M. Grotzke)

P. Cottrell) Callicroft
R. Loveridge) Ward

94/17. PUBLIC QUESTION TIME

a) Residents of Olive Tree Court

Two residents stated they had lived in the sheltered flats for a year and had been promised a supermarket and landscaped square but these had not been delivered. They asked the Town Council to write to Bovis supporting the residents as the lack of amenities was negatively affecting their lives.

b) Residents of Windermere Road

Two residents asked the Council to support their request for speed calming measures in Windermere Road and its back lanes. They had already spoken to a PCSO as a car had been damaged by a speeding vehicle driving without consideration to other road users. The residents suggested an illuminated sign warning of speeding, traffic calming measures and the use of Speed Watch.

The Chairman thanked the residents for raising these issues with the Council and assured them that action would be taken and the responses reported back to them.

95/17. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. J. Butler (working), Ms P. Coleman (another meeting), Messenger (unwell), Scott (another meeting), Dando (unwell), Orpen (unwell), Walker (holiday)

Cllrs. Greensword and Grotzke are long-term sick. The Council was very pleased to see Cllr. Grotzke at his first meeting for several months.

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of

any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

96/17. DECLARATIONS OF INTEREST

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

97/17. MINUTES

The Minutes of the meeting of the Council held on 11 July 2017, which had been circulated, were approved as a correct record and signed by the Chairman, proposed by Cllr. E. Bathe-Taylor seconded by Cllr. Gordon.

There were no matters arising from the minutes which were not listed on the agenda.

98/17. REPORTS FROM COMMITTEES

a) Parks & Open Spaces Committee

Cllr. Loveridge presented the minutes of the meeting held on 18 July, copies which had been circulated and were endorsed by the Council. The Council agreed that the Committee could spend up to £1,000 from contingencies on a new noticeboard for Parkleaze.

b) Planning & Transport Committee

Cllr. Gordon presented the minutes of the meeting held on 25 July, copies of which had been circulated and were endorsed by the Council. It was noted that the Annual Return to the Auditor of the accounts for the year ended 31.3.17. had been agreed at this meeting, to which all Councillors had been invited.

A meeting of the Steering Group for the Patchway Community Plan had been held before the Council meeting, and a report was given on the progress of the survey. The next meeting of the Steering Group would be held before the October meeting of the Planning Committee.

c) Finance Committee

Cllr. Martin presented the minutes of the meetings held on 29 August and 5 September, copies of which had been circulated and were endorsed by the Council.

99/17. LOCAL GOVERNMENT BOUNDARY COMMISSION

Copies of the consultation papers had been circulated to all Councillors and it was agreed to refer this matter to the Planning & Transport Committee for further discussion.

100/17. TERMS OF REFERENCE & STANDING ORDERS FOR ALMONDSBURY JOINT BURIAL COMMITTEE

Almondsbury Joint Burial Committee had sent the above documents for the consideration of the Council. These had been circulated to Councillors in advance of the meeting.

The Council decided not to agree to the terms of either of these documents as they did not take into account the agreement of the Joint Committee, which was supported by the Town Council, that the membership should be 50% from Almondsbury and 50% from Patchway.

101/17. REPORTS FROM DISTRICT COUNCILLORS

Due to the summer recess, there was no report.

102/17. REPORTS FROM LOCAL ORGANISATIONS

Cllr. E. Bathe-Taylor reported that he had become a volunteer for the Bristol Aerospace Museum, one of 40, and would be starting when the museum opened, following training. He also stated that the Museum would like to have the Control Tower from the airfield which was just outside its boundary. This structure could be moved but it would be better to leave it in its present position. The Museum was not sure who owned the land and the Clerk would make enquiries.

103/17. CORRESPONDENCE

- a) The Council noted the Great Western Mainline update, which had been circulated and which concerned the electrification programme works at Parkway Station.
- b) Information had been received from SGC on the resurfacing of the central section of Coniston Road in the next financial year. This was referred to the Planning & Transport Committee for further discussion.
- c) The Council agreed to refer the Pharmaceutical Needs Assessment for South Gloucestershire to the Planning & Transport Committee.

- d) The Council agreed the speakers for the next meeting from the primary school in Charlton Hayes and SBCP youth worker, who had been unable to come to this meeting due to illness.
- e) The Council noted a letter of thanks from Patchway Minibus Committee for their grant.

104/17. PLANNING APPLICATIONS

The Council made no objections to the following planning applications:

Rolls Royce Site Gloucester Road North	Extensions and alterations to existing industrial building for external scrubber, sub-station and pump house
Brunel Ford Showroom Hayes Way	Display of 5 internally illuminated static signs
58 Durban Road	Single storey rear extension (Larger Homes Extensions)

105/17. FINANCE

The Council noted the following income received:

Patchway Sports & Social Club	Ground Rent	986.38
Patchway Sports	Pitch Hire Deposit	72.00
Stoke Lane FC	Pitch Hire Deposit	140.00
Bristol Underwater Photography	Casson Hire	240.00
Stokeside FC	Pitch Hire Deposit	140.00
Almondsbury Youth	Pitch Hire Deposit	72.00
Patchway Sports & Social Club	Ground Rent Sept	986.39
	Total Income	2636.77

The Council noted the following Direct Debits: August

Total Gas and Power	Electricity Sports Pavilion	60.75
Total Gas and Power	Electricity Casson Centre	43.03
Total Gas and Power	Electricity Callicroft	81.84

Total Gas and Power	Gas Scot Park	203.21
Total Gas and Power	Gas Callicroft	147.61
British Gas	Boiler Servicing/ Maintenance	96.00
Inty Ltd.	Software/security	9.96
Hitachi Finance	Mower payment	827.95
	Total Direct Debit	1470.35

The Council noted the following Direct Debits: September

Total Gas and Power	Electricity Sports Pavilion	60.00
Total Gas and Power	Electricity Casson Centre	36.61
Total Gas and Power	Electricity Callicroft	71.86
British Gas	Boiler Servicing/ Maintenance	96.00
Inty Ltd.	Software/security	9.96
Hitachi Finance	Mower payment	827.95
	Total Direct Debit	1102.38

The Council noted the following expenditure in August:

HMRC	PAYE July	4815.40
BANES	Pension July	2661.72
Virgin Media	Broadband	39.60
Orange	Mobile Phones July	27.50
Water2business	Water Rates	340.48
Iris SME	Payroll Software renewal	488.40
Mant Leisure	Spring Animals Arlingham Way	2100.00
	Total Direct Debit	10473.10

The Council agreed the following expenditure:

To Whom Paid	Particulars of Payment	Sub Total	Total Cheque
HMRC	PAYE		4826.80
BANES	Pension		3853.62
Virgin Media	Broadband		39.60
Viridor	Skip Emptying July x 4	1092.13	
	Skip Emptying Aug x 2	542.82	1634.95

Orange	Mobile Phones		28.03
Mr Scott Harding L&P Maintenance	Scott Park Blocks		1000.00
Southern Brooks Community Partnerships	New Patchway Banners		45.07
Building Supplies Patchway	2 Boxes Deck Screws		15.36
Advanced Plumbing & Heating	Repairs to Showers Scott Park Pavilion	833.88	
	To supply & Install light fitting in office	243.24	1077.12
Prolific	Copying/Printing July	100.67	
	Copying/Printing Aug	10.31	110.98
Ross Office Supplies	Paper		60.00
TH White	50 Hour Service Ransoms rotary mower	300.11	
	Oil Leak & repair to tractor	815.48	1115.59
Bill Davies & Co	Internal Audit /Accounts work		1900.00
S & L Meachin	Hedge cutting Eagle Meadow, Waterside Drive		720.00
Patchway Auto Parts	Insulation Tape, Gorilla Glue	5.85	
	Black Cable Tie	6.00	
	Key Chip	24.79	
	Master Padlock Key	3.36	44.96
Pitchworks	Goal Post Upright	150.00	
	Post Hooks (25)	17.98	
	100mm Measuring Tape x2	84.00	
	Carriage	30.00	281.94
Fountain Timber Products	Play Bark		788.35
HIQ	Tyre Repair		90.00
Mr M Dark	Window Cleaning Callicroft	70.00	

	Window Cleaning Casson	20.00	90.00
FRS Countrywear	High Vis Jerkin x2		11.53
Lewis Commercial Body Repairs	Fixings for Goal Posts		231.00
Bow Com	Supreme Plus Line Marker x 10		216.00
Murray Hire Centre	Hire of aerator for pitches		42.00
Carr Power Products	Service/repair for Strimmers/Chainsaws x 3	366.62	
	Hedge strimmer	272.00	638.62
Southern Brooks Community Partnerships	3 rd Instalment Youth Grant	5000.00	
	3 rd Instalment Community Dev Grant	5125.00	10125.00
Lucy Hamid	PCN Penalty Notice	25.00	
	Refreshments for meeting	2.53	
	Paint for Skate Park	50.00	
	Hosting Website	47.99	
	Chain loop for Chain Saw	49.35	
	Postage	98.51	331.78
Salaries	Salaries		15,849.62
		TOTAL	46,06.94.94

106/17.

DATE OF NEXT MEETING

The Council noted that the next meeting would be held on Tuesday 10 October at 7.30 pm. There would be two speakers, one from the new primary school in Charlton Hayes and the second, the new youth worker from Southern Brooks Community Partnerships.