

## PATCHWAY TOWN COUNCIL

### **Minutes of the Town Council Meeting held on 13 June 2017 at Callicroft House, Rodway Road, Patchway.**

Present: Councillors Mrs E. Martin (in the Chair) )  
E. Gordon ) Coniston  
K. Walker ) Ward  
  
P. Cottrell )  
R. Loveridge ) Callicroft  
S. Scott ) Ward  
K. Dando )  
Ms R. Messenger )

#### **70/17. SOVEREIGN HOUSING ASSOCIATION PRESENTATION ON CONSULTATION WITH CHARLTON HAYES RESIDENTS**

Representatives of Sovereign Housing Association and Charlton Hayes Residents Association (ReACH) made a presentation to the Council on their new website and on the community survey Sovereign had recently completed. The survey had been delivered to 1000 dwellings and they had achieved a 10% return, which was statistically good. Residents had been asked to list what would improve Charlton Hayes and results included car parking issues, access to public transport, doctor's surgery, local school and local meeting places.

The committee of ReACH was looking for some quick wins so that residents would know that their concerns had been acted on. Cllr. Dando suggested a petition to South Gloucestershire Council which could then be presented to a full Council Meeting. Cllr. Walker wished to encourage regular contact of residents with SG Councillors. ReACH confirmed that they would be taking up the Council's offer of a non-voting place on the Planning & Transport Committee and on Scott Park Advisory Committee.

#### **71/17. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. Greensword (illness), Grotzke (illness), Mrs E. Orpen (illness), J. Butler (working), Ms P. Coleman (working), Mr & Mrs Bathe-Taylor (holiday).

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

**72/17.            DECLARATIONS OF INTEREST**

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

**73/17.            MINUTES**

The Minutes of the meeting of the Council held on 9 May 2017, which had been circulated, were approved as a correct record and signed by the Chairman, proposed by Cllr. Dando seconded by Cllr. Scott.

**74/17.            MATTERS ARISING FROM THE MINUTES**

- a)     Civic visit from Gaunting: 42/17  
The Chairman reported on the successful civic visit of representatives from Gaunting and Clermont l'Hérault and thanked Councillors for their support.

**75/17.            REPORTS FROM COMMITTEES**

- a)     Parks & Open Spaces Committee  
Cllr. Loveridge presented the minutes of the meeting held on 16 May, which had been circulated and a verbal report of a special meeting held the previous evening to agree the resubmission of the planning application for Scott Park. It was noted that the Committee suggested that outline planning permission for the redevelopment of the pavilion should be applied for. Cllr. Dando suggested that the Finance Committee could discuss other funding streams including a PWLB loan when designs and quotes had been obtained.
- b)     Planning & Transport Committee  
Cllr. Gordon presented the minutes of the meeting held on 23 May, copies of which had been circulated and which were endorsed by the Council. It was noted that, although the development of Scott Park would be overseen by the Parks Committee, the Planning Committee would have a role where there were any issues with planning applications.  
A note on the background to the Vision for Patchway Town Centre adopted by the Council in 2014 was circulated for information. The Council noted the recommendation of the Committee that the Memorandum of Understanding should be adopted in principle and agreed that this should be signed in order that the Town Council and SGC could work together to deliver the Council's Vision for Patchway Town Centre. This motion was proposed by Cllr. Cottrell, seconded by Cllr. Walker and unanimously agreed.

c) Finance Committee

Cllr. Martin presented the minutes of the meeting held on 6 June, copies of which had been circulated and which were endorsed by the Council.

**76/17. REPORTS FROM DISTRICT COUNCILLORS**

Cllr. Walker reported on a consultation by Merlin on the redevelopment of Langdale Court and Councillors agreed that involvement of the residents in any discussions was essential as both Langdale and Charlton Court were a community of residents.

The three SG Councillors were meeting to discuss the Member Allocation Funding applications and were hoping to focus on Patchway groups in this financial year.

The Council asked SG Councillors to put pressure on the Major Sites Team to arrange a meeting for local councils on the CPNN development as there had not been a meeting for more than a year.

**77/17. REPORTS FROM LOCAL ORGANISATIONS**

No reports given.

**78/17. CORRESPONDENCE**

- a) The Council noted temporary closure of Gypsy Patch Lane for works to the railway bridge from 25 June for a maximum period of 18 months.
- b) The Council noted a proposal that a new forum for larger local councils across the West of England should be set up by ALCA. It was agreed that Patchway would be interested in principle and was interested to know how large the potential membership would be.
- c) Councillors were interested to see photographs of the spring animals installed that day in Arlingham Way pocket park.
- d) Two or three Councillors agreed to attend a presentation by the Willowbrook Shopping Centre to community champions from the area.

**79/17. PLANNING APPLICATIONS**

The Council made no objections to the following planning applications:

Land at Patchway Community  
College, Hempton Lane

Construction of an SEN school with  
landscaping and parking provision

Langdale Court  
Coniston Road

Conversion of existing flats & bedsits  
into 9 one bed flats and 3 two bed flats

49 Cavendish Road

Erection of 1 dwelling (semi-detached  
to existing) Re-submission of previous  
application which was approved in  
2016

**80/17.            FINANCE**

The Council noted the following income received:

Patchway Sports & Social Club	Ground Rent	986.38
	<b>Total Income</b>	<b>986.38</b>

The Council noted the following Direct Debits:

Total Gas and Power	Electricity Sports Pavilion	63.56
Total Gas and Power	Electricity Casson Centre	44.84
Total Gas and Power	Electricity Callicroft	79.62
British Gas	Boiler Servicing/ Maintenance	96.00
Allstar Fuel	Fuel for Vans	185.43
Inty Ltd.	Software/security	9.96
	<b>Total Direct Debit</b>	<b>486.50</b>

The Council agreed the following expenditure

HMRC	PAYE		<b>4840.00</b>
BANES	Pension		<b>4466.55</b>
Virgin Media	Broadband		<b>39.60</b>
Viridor	Skip Emptying x1		<b>331.68</b>
Orange	Mobile Phones		<b>28.36</b>
Patchway People	Full Page Advert		<b>180.00</b>
John Hicks & Associates	Park Inspection Report		<b>253.00</b>
HiQ Tyre services	Tyre Replacement Truck		<b>90.00</b>
Patchway Auto Parts	Easy Steer for New Mower		<b>10.80</b>

FRS Countrywear	Work Trousers Ground staff		<b>27.49</b>
Murray Hire	Hollow Tine Lawn Aerator Hire.		<b>55.20</b>
HMC Patchway	Van MOT & repair		<b>55.20</b>
Fencing Services Ltd	Fencing Work Scott Park		<b>11,463.60</b>
The Consortium	Stationary & Cleaning products		<b>350.38</b>
Building Supplies Patchway	Cement, tarmac, treated timber etc for Repairs		<b>144.00</b>
Thornbury Autocentre	Repairs to truck steering lock, flasher relay and fuel for hire van	1219.69	
	Starter motor, MOT associated works on Truck	493.14	<b>1712.83</b>
Simply Washrooms	Washroom Services Casson	155.75	
	Washroom Services Callicroft	155.75	<b>311.50</b>
WPS	Additional Premium for New Mower		<b>406.18</b>
Southern Brooks Community Partnerships	Youth Work Grant x 2 Quarterly Instalment	10,000	
	Community Work x 2 Quarterly Instalment	10,250	<b>20,250.00</b>
S. Gloucestershire Council	Ground Rent Coniston		<b>250.00</b>
Matthew Fortet	Tax paid online for truck FP03ULF		<b>240.00</b>
Prolific	Photocopying		<b>38.17</b>
Lucy Hamid	Sand Paper/matt Paint	16.24	
	Clips & Fixings	13.00	
	Rotted Manure	50.00	
	Town Council Website Hosting	47.99	
	Postage	51.01	<b>178.24</b>
Salaries	Salaries May		<b>15734.14</b>
		<b>TOTAL</b>	<b>61,456.92</b>

**81/17.        DATE OF NEXT MEETING**

The Council noted that the next meeting would be held on Tuesday 11 July.