

PATCHWAY TOWN COUNCIL

**Minutes of the Council Meeting held on 14 March 2017 at Callicroft House, Rodway Road, Patchway.**

Present: Councillors Mrs E. Orpen (in the Chair) )  
P. Cottrell )  
R. Loveridge ) Callicroft  
S. Scott ) Ward  
  
E. Gordon ) Coniston  
E. Bathe-Taylor ) Ward  
Mrs M. Bathe-Taylor )  
J. Butler )  
Mrs E. Martin )

**30/17. PRESENTATION BY YTL ON DEVELOPMENT OF THE AIRFIELD**

The Chairman welcomed Mr. Davin Evitts and Mr. Seb Loyn from the development team of YTL to speak to the Council.

YTL was an international development company which owned Wessex. It had recently carried out the refurbishment of the Gainsborough Hotel in Bath. In addition to the airfield, YTL had now purchased the Brabazon hangars. It was revising the BAe scheme, not putting forward a new scheme.

The aim was to create a new town centre with 2,675 homes and 62 acres of employment land. They did not want to build an Aztec West but a community and would incorporate a heritage trail from the Aero Museum to the Brabazon Hangars. They want to move Filton Halt station further east so it gives easy access to the employment land and museum and also reopen Henbury station, although this will be on a spur not loop initially.

There will be a linear park down the centre of the development with water features on the line of the runway. Various neighbourhoods with distinctive style would be built with 250 units. A landmark feature, to be decided, and a destination park will be included. An aerospace design institute is in planning with support of large employers and there will be multi-storey car parking to keep cars off the street.

It is expected that outline planning will be submitted in April 2017, detailed planning in April 2018. Building will start early in 2019 and the first phase will be completed by the end of 2019.

In response to questions, the representatives stated that there would be 17% of affordable houses, spread throughout the site. There would be a doctor's surgery at the town centre. Details of what facilities are included are listed in the Supplementary Planning Documents for the development's Outline Planning consent. Roads will not

all be adopted as YTL will manage the site. Of the 25 hectares employment and, half will be warehousing and half light industrial. Councillors were concerned at the impact of the development on the existing traffic problems in the area and stressed that people need to live near a bus stop with frequent services to encourage them not to use their car. Various environmental features were explained: use of grey water (treated on site) and inclusion of solar panels during construction. The representatives stated that they had not seen the Council's letter concerning provision of a site for the Fire Station and the Clerk provided a copy.

The Chairman thanked the representatives for their attendance and presentation and asked that they kept the Council in touch as the development proceeded. It was suggested that if there were working groups to look at progress that Patchway and Filton Town Council should be included in the membership. The representatives then left the meeting.

### **31/17. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. Greensword (ill), Grotzke (ill), Coleman (working), Messenger (illness), Walker (family illness) and Dando (illness).

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

### **32/17. DECLARATIONS OF INTEREST**

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

### **33/17. MINUTES**

The Minutes of the meeting of the Council held on 14 February 2017, which had been circulated, were approved as a correct record and signed by the Chairman, proposed by Cllr. E. Bathe-Taylor seconded by Cllr. Gordon. There were no matters arising from the Minutes.

### **34/17. REPORTS FROM COMMITTEES**

#### **a) Parks & Open Spaces Committee**

Cllr. Martin presented the minutes of the meeting held on 21 February, copies of

which had been circulated and which were endorsed by the Council.

Cllr. Loveridge had given notice that he wished to raise the question on whether a member of the Patchway Community Sports Association could attend meetings of the Parks & Open Spaces Committee without the power to vote. The Council noted that this was legal and agreed that this change be incorporated in the committee structure at the Annual Meeting of the Council in May.

b) Planning & Transport Committee

Cllr. Orpen presented the minutes of the meeting held on 28 February, copies of which had been circulated and which were endorsed by the Council.

Councillors were urged to attend the next meeting on 28 March to put their questions to the representative of First Bus.

c) Finance Committee

Cllr. Orpen presented the minutes of the meeting held on 7 March, copies of which had been circulated and which were endorsed by the Council.

It was agreed that if Councillors wished to amend the Standing Orders at the Annual Meeting, a motion should be put forward for discussion at the next meeting.

It was agreed that a meeting should be held with interested Councillors and Patchway Community Sports Association to combine expertise in responding to the objections put forward by Sport England to the Council's application to improve sports facilities in Scott Park. Councillors were pleased that an architect was involved in advising the Council on this matter.

d) Personnel Committee

Cllr. Orpen presented the confidential minutes of the meeting on 17 February in closed session. The minutes, which had been circulated, were noted and agreed.

**35/17. REPORTS FROM DISTRICT COUNCILLORS**

Cllr. Orpen reported that a large development in Thornbury had been refused after objections by residents as this would seriously affect traffic on the A38.

The Clerk reported that Councillor Dando had informed her that he was challenging the amount of Local Council Tax Reduction Support given to Patchway as no weighting had been given to priority neighbourhoods.

**36/17. REPORTS FROM LOCAL ORGANISATIONS & MEETINGS**

The Clerk reported that Southern Brooks Community Partnerships had received a grant to make a film welcoming new residents to Patchway and that the Town Council would be involved with this.



**39/17. FINANCE**

The Council noted the following income received:

Patchway Sports & Social Club	Quarterly Ground Rent	986.38
Stoke Lane F.C	Pitch Hire	350.00
	<b>Total Income</b>	<b>1336.38</b>

The Council noted the following Direct Debits:

British Gas	Service Agreement 3 sites	103.09
Total Gas and Power	Electricity Callicroft Centre 1/02/2017-28/02/2017	82.50
Total Gas and Power	Electricity Casson 1/02/17-28/02/17	43.36
Total Gas and Power	Electricity Sports Pavilion 01/02/2017-28/02/2017	82.95
All Star Fuelcard	Fuel for vehicles	92.01
Inty Ltd.	Software/security	9.96
	<b>Total Direct Debit</b>	<b>413.87</b>

The Council agreed the following expenditure:

HMRC	PAYE		<b>4756.15</b>
BANES	Pension		<b>3353.82</b>
Virgin Media	Broadband Feb		<b>39.60</b>
Viridor	Skip Emptying x2		<b>517.74</b>
Orange	Mobile Phones		<b>27.61</b>
Iris Payroll	End of Year stationary P60s		<b>39.60</b>
ABC Fire Protection	Fire Extinguisher Service Scott Park		<b>77.36</b>
Network Rail	Tumps Rent		<b>189.38</b>
UKI Safety Matters	Groundstaff Boots		<b>35.81</b>
Patchway Autoparts	Warning Tape	0.83	
	Duct Tape	4.21	
	Van Key	31.88	<b>44.31</b>
Prolific	Printing/Photocopying Feb		<b>27.77</b>
Kevin Oakhill	Window Cleaning Grant PCC		<b>30.00</b>

	Feb		
J.E Thomas	PCC Grant Replacement Keys	13.85	
	PCC Grant Cleaning materials	129.79	
	PCC Grant Strip Lights	15.00	<b>158.64</b>
South Gloucestershire Council	Quarterly Ground Rent Coniston CC		<b>250.00</b>
The Consortium	Cleaning Equipment/Supplies/ Bin Bags	141.54	
	Box Files/Dividers	61.37	<b>202.91</b>
Post Office Limited	Vehicle Tax Truck		<b>230.00</b>
Lucy Hamid	Soap for Office	0.79	
	Light bulbs	1.99	
	Rubber Bands	7.58	
	Paint for Public Toilets	73.54	
	Postage	41.10	<b>125.00</b>
Patchway Community Association	Balance of Grant		<b>9,905.44</b>
Coniston Community Association	Balance of Grant		<b>75.51</b>
Patchway People	Town Council News		<b>175.00</b>
Salaries	Salaries Jan		<b>15,159.89</b>
		<b>TOTAL</b>	<b>35,421.54</b>

**40/17.            DATE OF NEXT MEETING**

The Council noted that the next meeting would be held on Tuesday 11 April at 7.30 pm and would commence with Public Question Time.