

PATCHWAY TOWN COUNCIL

**Minutes of the Council Meeting held on 13 December 2016 at Patchway Library, Rodway Road, Patchway.**

Present: Councillors Mrs E. Orpen (in the Chair) )  
P. Cottrell )  
M. Greensword ) Callicroft  
R. Loveridge ) Ward  
Mrs P. Coleman )  
  
Mrs E. Martin )  
J. Butler ) Coniston  
E. Gordon ) Ward  
E. Bathe-Taylor )  
Mrs M. Bathe-Taylor )

**143/16. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. Mills (ill), Grotzke (ill), and Dando (ill). No apologies were received from Cllrs. Scott and Messenger.

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

Councillors were very sorry to hear of the recent deaths of Cllr. Dando's wife and of Madeleine Summerill, former Clerk to the Governors of Patchway High School. The Clerk was asked to send messages of condolence to the families.

**144/16. DECLARATIONS OF INTEREST**

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

**145/16. MINUTES**

The Minutes of the meeting of the Council held on 8 November 2016, which had been circulated, were approved as a correct record and signed by the Chairman, proposed by Cllr. Gordon seconded by Cllr. Bathe-Taylor.

## **146/16. MATTERS ARISING FROM THE MINUTES**

### a) Freeman of Patchway

It was agreed to hold the ceremony to create a new Freeman of Patchway at 7.30 pm on Thursday 12 January and to invite local groups with which Win Williams was associated. Cllr. Erica Williams, Chair of SG Council, had agreed to present the award.

## **147/16. REPORTS FROM COMMITTEES**

### a) Parks & Open Spaces Committee

Cllr. Cottrell presented the minutes of the meeting held on 15 November, copies of which had been circulated and were endorsed by the Council. Cllr. Loveridge indicated that he would propose an amendment to the minutes at the next meeting of the Committee stating that the Finance Committee would be requested to ring-fence £5,000 for any short-fall in phase one of the MUGA project.

### b) Planning & Transport Committee

In the absence of Cllr. Scott, Cllr. Orpen presented the minutes of the meeting held on 22 November, copies of which had been circulated, and which were endorsed by the Council. The Council was disappointed at the response of First Bus concerning delays in the 75 service and was also concerned that the Real Time Displays in Coniston Road had not been repaired. It was agreed to invite a representative of the company to attend a future meeting.

### c) Finance Committee

Cllr. Orpen presented the minutes of the meetings held on 6 December, copies of which had been circulated and which were endorsed by the Council.

The Finance Committee had requested the Council to take note of the section of the SG Compact, signed by Patchway Town Council in 2010 which stated "The Public Sector undertakes to offer contracts of 3 years or longer for service commissions in accordance with government guidelines in order to maximise the effectiveness of the delivery."

After discussion, the Council agreed that 3 year funding was good practice and that this should apply to the support for the library service. It was also agreed to look at three year funding for other organisations on a case by case basis as they applied.

## **148/16. CONSIDERATION OF DRAFT BUDGET FOR 2017-18**

The draft budget drawn up by the Finance Committee had been circulated on blue paper and was discussed by the Council. The Chairman asked Councillors to look at this

document and consider what economies could be made before it was discussed again at the January meeting.

#### **149/16.        REPORTS FROM DISTRICT COUNCILLORS**

Cllr. Walker had been unable to attend the meeting.

Cllr. Orpen reported on the budget discussions taking place at SGC. The Council had lost 900 staff in the last four years. The government was making an additional 2% available for the care of the elderly. Cllr. Orpen drew attention to the fact that local councils were being pushed to do more or lose services for their communities.

#### **150/16.        REPORTS FROM LOCAL ORGANISATIONS & MEETINGS**

The Clerk reported on a recent meeting of the Charlton Hayes Steering Group at which the newly formed Charlton Hayes Residents Association had complained about the footpath adjacent to the houses beside Hayes Way, stating that this was dangerous to use as it had no lighting and the surface was muddy. People were still using the central reservation in preference to this footpath. The Council was concerned to receive this report and agreed to contact Jon Severs and Mark King at SGC asking them to address this health and safety issue. Failing an adequate response, it was agreed to request a meeting for Councillors with relevant officers, representatives of Bovis and the Residents Association.

#### **151/16.        CORRESPONDENCE**

- a) Councillors were interested in information from Patchway Community College concerning plans for a new Free School for children with autism to be built on the site.
- b) It was noted that a Memorial Bench had been ordered by the Fleet Air Arm Association, Bristol & District Branch, to be installed in Scott Park in the spring.
- c) A letter of thanks for the grant to the Memory Café was noted with pleasure.
- d) The Council discussed a nomination for a SGC Chair's Community Awards for 2017. This year for the first time, a group could be nominated and it was agreed to nominate Men in Sheds.
- e) It was noted that a consultation on SGC's Safer & Stronger South Glos Plan for 2017-22 was being held with a closing date of 25 February. It was agreed to refer this document to the Planning Committee for consideration.

- f) Information from the presentation on the role of local councils in the Local request again that the boundaries of Patchway Town Council should follow those of the Patchway Ward of SGC.
- g) Councillors were encouraged to attend the Filton & Patchway Community Engagement Forum to be held on 4 December at Elm Park Pavilion at 7 pm.
- h) Christmas working information from Network Rail was drawn to the attention of Councillors.

## **152/16. PLANNING APPLICATIONS**

The Council made no objection to the following applications:

15 Redfield Road                                  Single storey rear extension

Charlton Hayes                                      130 Dwellings and infrastructure  
Parcels H11 12 13                                  (Reserved matters)

The Council noted the revised proposals for landscaping the Linear Park in Highwood Road and that a site visit had been arranged for the morning of 19 January. The Clerk would notify Councillors of the time of this visit.

## **153/16. FINANCE**

The Council noted the following income received:

Patchway Sports & Social Club	Ground Rent	986.38
Blakene Road Allotments	Rent	675.00
Stoke Lane Ladies F.C	Pitch Hire	350.00
Pretoria Road Allotments	Rent	1541.20
Residents	Photoco in	15.00
	<b>Total Income</b>	<b>3567.58</b>

The Council noted the following Direct Debits:

Total Gas and Power	Electricity Sports Pavilion 1/11/16-30/11/16	24.40
Total Gas and Power	Electricity Casson Centre 1/11/16-3/11/16	38.72
Total Gas and Power	Electricity Callicroft 1/11/16-30/11/16	79.26

British Gas	Boiler Service Contract:	
	Scott Park	59.30
	Callicroft House	E37.30
	Casson Centre	E37.30
Inty Ltd.	Software/security	9.96
	Total Direct Debit	286.24

The Council a reed the following expenditure:

HMRC	PAYE		4623.00
BANES	Pension		3220.62
UKI Safe Matters	Safe Boots		35.81
NALC	Larger Councils Conference		222.00
Viridor	Skip Emptying x 2		402.12
Virgin Media	Broadband OCT	39.60	
	Broadband NOV	39.60	79.20
Orange	Mobile Phones		27.67
Bristol City Council	Replacement Chq		249.90
HMC Patchway	Lamp Unit on Van		53.76
Patchway Auto Parts	Battery Charger & battery		35.45
Glasdon	Litter Bins x 2		481.80
EcoSolve	Surrey Loam/ Cleanrun Pro		1851.36
Good Year Dunlop	Tyre Replacement Truck		71.94
Ionet	Annual I.T Support		1080.00
Carr Power Products	Cable Strimmer	25.25	
	Belle Mini mixer	550.00	
	Stihl Disc Cutter	470.00	

	Diamond Disc	132.00	
	Safety Ear Protectors	13.00	
	Strimmer cord	30.00	
	Grease	13.90	1450.68
ALCA	Being A Good Councillor Course		60.00

Building Supplies Patchway	Dust, Grit Sand, OPC		25.23
Matthew Fortet	Travel Expenses to SLCC Conference		35.19
Lionel Saunders	Lighting Works PCC- Grant	724.32	
	Lighting Works PCC-Grant	822.72	1547.04
Oakhill's Window Cleaning	PCC Window Cleaning -Grant		30.00
J.E Thomas	Cleaning Items PCC Grant		125.30
Southern Brooks Community Partnerships	Replacement Cheque for Memo Café rant		600.00
Royal British Legion	Poppy Appeal		200.00
PHS	Dust Mat Callicroft Oct 16-Jan 17	63.63	
	Dust Mat Casson Oct 16- Jan 17	69.90	
	Dust Mat Coniston Oct 16-Oct 17 Grant	375.23	508.76
HMC Patchway	New Tyres for Van		84.00
The Consortium	Toilet Rolls/Dispenser Coniston- Grant	44.62	
	Cleaning Equipment	79.88	
	Ink cartridges	117.58	

	Cleaning chemicals Coniston Grant	45.57	
	Cleaning + Toilet supplies Coniston Grant	111.73	
	Mop handles Coniston Grant	10.30	409.68
Four Towns & Vale Link Community Transport	Grant		6000.00
Coniston Community Association	Patchway Water Colourists Grant		500.00
Eve Orpen	Drinks		77.70
Luc Hamid	Clerks Expenses:		
	Domain Name	8.39	
	Christmas Decorations	23.13	
	Train Ticket to NALC Conference	24.00	
	Winter Bedding Plants	7.00	
	Christmas Trees	24.00	114.03
Salaries	October		15497.31
		TOTAL	39,699.44

**154/16. DATE OF NEXT MEETING**

The Council noted that the next meeting would be held on Tuesday 10 January at 7.30 p.m. It was hoped that the new Head of Patchway Community College would be the speaker.

The Chairman wished all Members a Happy Christmas and asked them to join her in seasonal refreshments.