

PATCHWAY TOWN COUNCIL

**Minutes of the Council Meeting held on 8 November 2016 at Patchway Library, Rodway Road, Patchway.**

Present: Councillors Mrs E. Orpen (in the Chair) )  
P. Cottrell )  
M. Greensword ) Callicroft  
R. Loveridge ) Ward  
Mrs P. Coleman )  
  
Mrs E. Martin )  
J. Butler ) Coniston  
E. Gordon ) Ward  
E. Bathe-Taylor )  
Mrs M. Bathe-Taylor )

In attendance: Cllr. K. Walker - South Gloucestershire Council

**130/16. PATCHWAY LIBRARY**

Clare Fletcher, the Librarian, welcomed the Council to the Library and offered refreshments. She stated that the library had been in its new building since 2011 and was open 33½ hours over 4 days. They had 19 computers, a scanner, fax and free Wi-Fi. They also provided a social space and regular children's events: Story Time and Rhyme Time. Each summer they run a Summer Reading Challenge and 186 children took part this year, with 54% finishing the challenge, leading to new members. The library was well used and 7% more books were taken out from Patchway than the national average.

Various projects are carried out as part of the Library West Consortium. Currently, the library is working with Community Challenge on a "Time for Reading" scheme which involves an author workshop and drama production. This is being delivered to Years 5/6 on the subject of bereavement. There will also be an event for secondary school pupils on Science & Technology. Next year a children's workshop is planned on WWI with a kit bag filled with replica items.

For adults, there is support for those who are isolated or stressed. There is a craft group, a reading group and IT support. The library also undertakes partnership working with SARI and the Travellers Service to provide support for our local traveller community.

Martin Burton, Head of SG Libraries, then spoke about the current Library Review, emphasising that Patchway is a people-centred resource. SGC are carrying out the Review due to government cuts in funding. In the first phase sharp cuts were proposed but, having considered the substantial public response, the targets are now reduced to £500,000. SGC is proposing to close the mobile service and put books in community centres in rural areas, where the service would be run by volunteers.

The fact that Patchway and Cadbury Heath are priority areas has been taken into consideration and the new proposals for Patchway are:

- 1) To reduce the weekly opening hours from 33½ to 24 hours (previous proposal was 18 hours);
- 2) To provide swipe card access at Bradley Stoke when the library is not staffed so that the library will be open from 8.30 am to 7.30 pm seven days a week. Consideration would be given to this option for Patchway but access would be more difficult as this would give access to The Hub when it was closed.
- 3) Discussion with Patchway Town Council on whether they would be willing to cover the unstaffed hours. The cost to the Town Council would be £9,000 for the first year (Oct 17-March 18) and £18,000 thereafter. SGC would expect a commitment for funding of two years to provide security to staff.

The consultation was still open and SGC would make a decision in February and the new system would operate from October 2017

In response to a question, Mr. Burton stated that during the last 12 months there were 41,000 visits to Patchway Library. This compared with 61,000 in Staple Hill, 62,000 in Downend and 64,000 in Emersons Green.

The Chairman thanked Mrs Fletcher and Mr. Burton for their interesting presentations and for welcoming the Council to the library. The officers then left the meeting. It was agreed to discuss funding of the Library Service at the next Finance Committee.

#### **131/16.           APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. Mills (ill), Grotzke (ill), Scott (another meeting) and Dando (wife ill).

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

#### **132/16.           DECLARATIONS OF INTEREST**

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

#### **133/16.           HORACE DIMOND**

The Council stood in memory of Horace Dimond, a member of the Council from 1987-91, who had died recently. Members were informed of the details of Mr. Dimond's funeral.

**134/16. MINUTES**

The Minutes of the meeting of the Council held on 11 October 2016, which had been circulated, were approved as a correct record and signed by the Chairman, proposed by Cllr. Martin seconded by Cllr. Bathe-Taylor with the following amendment:  
In Minute 123/16 the motion was seconded by Cllr. Coleman and not by Cllr. Cottrell. There were no matters arising from the Minutes.

**135/16. REPORTS FROM COMMITTEES**

- a) Parks & Open Spaces Committee  
Cllr. Cottrell presented the minutes of the meeting held on 18 October, copies of which had been circulated.
- b) Planning & Transport Committee  
In the absence of Cllr. Scott, Cllr. Orpen presented the minutes of the meeting held on 25 October, copies of which had been circulated, and which were endorsed by the Council. An update on the telephone boxes proposed by BT for removal due to minimal use was noted. Councillors complained about the poor timing of the 75 bus route and this information would be passed to First Bus and SGC.
- c) Finance Committee  
Cllr. Orpen presented the minutes of the meeting held on 1 November, copies of which had been circulated and which were endorsed by the Council.

**136/16. TO NOTE THE AUDITED ACCOUNTS FOR THE YEAR ENDED 31.3.16.**

The Council was pleased to note that Annual Return for the financial year ended 31 March 2016 had been signed by the External Auditor on behalf of the Audit Commission and had stated that “on the basis of our review of the annual return, in our opinion the information in the annual return is an accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.”

**137/16. REPORTS FROM DISTRICT COUNCILLORS**

Cllr. Walker reported that a shortage of care workers is a real concern due to the low wages paid. Cllr. Walker drew attention to the Members Award Funding and asked if the Town Council office could help local groups who did not have access to computers to register and make applications on line. This was agreed.

Cllr. Orpen reported that the application for development at The Mall had been approved by the Secretary of State. This included apartments and a bridge over Merlin Road. The Asda application had also been agreed.

Councillors expressed concern at the lack of new highway infrastructure in view of the current gridlock of the roads in the area at rush hours. It was agreed to write to the Secretary of State asking him to give consideration to the effect of additional traffic caused by the above-mentioned applications and also the CPNN development.

#### **138/16. REPORTS FROM LOCAL ORGANISATIONS & MEETINGS**

The Councillors who had visited the MS Therapy Centre reported on the impressive facilities provided for local people. They had advised the Centre about funding opportunities, in which they had been very interested.

#### **139/16. CORRESPONDENCE**

- a) The Council noted from an update on the electrification programme of the Great Western railway that Network Rail will be deferring the scheme from Bristol Parkway to Bristol Temple Meads.
- b) The Council was pleased that the Head of Patchway Community College had asked to attend a future Council meeting.
- c) The details of the public consultation on the Joint Spatial & Joint Transport Vision were noted.
- d) Rail Future newsletter information was noted.
- e) Councillors were invited to attend the CPRE AGM on 12 November at Tyntesfield at 10.30 a.m.
- f) The Council noted advance notice that Beacons will be lit on 11 November 2018 to mark the end of WWI.
- g) Letters of thanks for grants from Citizens Advice and the Wednesday Luncheon Club were noted.
- h) The Council noted ALCA training courses for Councillors. Cllr. Loveridge would like to attend a course on 19 November.

#### **140/16. PLANNING APPLICATIONS**

The Council made no objection to the following applications:

16 Linnet Close                      Single storey side extension

740 Waterside Drive                  Erection of cycle shelter

The Council objected on the grounds of lack of parking and overdevelopment of the site to the following application. Cllr. Orpen agreed to request a site visit:

49 Cavendish Road                  Erection of one dwelling (revised proposals)

## **141/16.            FINANCE**

The Council noted the following income received:

Patchway Sports & Social Club	Ground Rent	986.38
Residents	Photocopying	8.00
Stoke Lane AFC	Pitch Hire Oct	140.00
Bristol Underwater	Casson Hire	120.00
Bristol Fleet Air Arm		634.00
	<b>Total Income</b>	<b>1888.38</b>

To note the following Direct Debits:

PWLB	Loan Repayment	24,010.91
Total Gas and Power	Electricity Sports Pavilion 2/9-31/10	163.77
Total Gas and Power	Electricity Casson Centre 2/9-31/10	96.56
Total Gas and Power	Electricity Callicroft 2/9-31/10	154.20
Total Gas and Power	Gas Callicroft 31/07-31/10	231.82
Total Gas and Power	Gas Sports Pavilion	122.75
All Star Fuel Card Services	Fuel for Van	44.10
All Star Fuel Card Services	Fuel for Truck	51.30
British Gas	Boiler Service Contract:	
	Scott Park	£59.30
	Callicroft House	£37.30
	Casson Centre	£37.30
Inty Ltd.	Software/security	9.96
	<b>Total Direct Debit</b>	<b>25,019.27</b>

To agree the following expenditure

HMRC	PAYE		<b>4659.71</b>
BANES	Pension		<b>3220.62</b>
TH White	Hire of Cricket Scarifier	222.00	<b>222.00</b>
	Fertiliser Spreader	648.00	<b>870.00</b>
Viridor	Skip Emptying x 3		<b>724.44</b>
Virgin Media	Broadband		<b>39.60</b>
Orange	Mobile Phones Sept		<b>27.60</b>
The Consortium	Cleaning Equipment Coniston Grant	40.99	
	Cleaning Supplies Coniston Grant	68.95	
	Cleaning Supplies Coniston Grant	60.03	
	Desk Diary Office	6.19	<b>176.16</b>
Southern Brooks Community Partnerships	S. Smith, First Aid at Work Course		<b>35.00</b>
Patchway People	Full Page Advert		<b>175.00</b>
P. Lewis	Repairs to Play Equipment		<b>280.00</b>
Electrical Services Ltd	PAT Testing All Council Properties		<b>178.02</b>
Mr. M Dark	Window Cleaning Callicroft	65.00	
	Window Cleaning Casson	18.00	<b>83.00</b>
Patchway Auto Parts	NGK Spark Plug	9.60	
	Master Padlock Key	6.72	
	Puncture Repair Kit	1.66	<b>17.98</b>
Grant Thornton	Audit Fees		<b>1650.00</b>
Murry Hire Centres	Hire Hollow Tyne Lawn Aerator		<b>55.20</b>
SLCC	Deputy Clerk SLCC Regional		<b>53.40</b>

	Roadshow/Training Seminar		
Advanced Plumbing & Heating	Plumbing toilets and taps Coniston Grant		<b>123.72</b>
FRS Country Wear Ltd	Safety Wear Ground staff		<b>31.44</b>
Lionel Saunders	Extractor Fan Repair. PCC Grant		<b>56.57</b>
Patchway Centre Pre-School & Tots	Grant		<b>1000.00</b>
Patchway Day Centre for The Elderly	Grant		<b>200.00</b>
Patchway Memory Café	Grant		<b>600.00</b>
PHAB Patchway	Grant		<b>300.00</b>
Patchway Twinning Association	Grant		<b>300.00</b>
Lucy Hamid	Clerks Expenses:		
	Postage	38.24	
	Anti-Climb Paint	1.98	<b>40.22</b>
Salaries	Salaries Oct		<b>15,552.97</b>
		<b>TOTAL</b>	<b>30,672.65</b>

**142/16. DATE OF NEXT MEETING**

The Council noted that the next meeting would be held on Tuesday 13 December at 7.30 p.m. and would commence with Public Questions. Seasonal refreshments would be served after the meeting.