

PATCHWAY TOWN COUNCIL

**Minutes of the Council Meeting held on 11 October 2016 at Callicroft House, Rodway Road, Patchway.**

Present: Councillors Mrs E. Orpen (in the Chair) )  
P. Cottrell )  
M. Greensword ) Callicroft  
R. Loveridge ) Ward  
Mrs R. Messenger )  
Mrs P. Coleman )  
  
Mrs E. Martin )  
J. Butler ) Coniston  
E. Bathe-Taylor )  
Mrs M. Bathe-Taylor ) Ward

In attendance: Cllr. K. Walker - South Gloucestershire Council

**117/16. PUBLIC QUESTION TIME**

There were no members of the public present.

**118/16. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. Mills (ill), Gordon (working), Scott (working) and Dando (wife ill).

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

**119/16. DECLARATIONS OF INTEREST**

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

## **120/16. MINUTES**

The Minutes of the meeting of the Council held on 13 September 2016, which had been circulated, were approved as a correct record and signed by the Chairman, proposed by Cllr. Martin seconded by Cllr. Bathe-Taylor with the following amendment:

In Minute 109/16 the motion was seconded by Cllr. Coleman and not by Cllr. Cottrell.

## **121/16. MATTERS ARISING FROM THE MINUTES**

- a) Arrangements for presentation to new Freeman of Patchway: 110/16  
It was noted that a convenient date for the presentation was awaited from the Chairman of SGC.
- b) Community Plan for Patchway: 108b/16  
Cllr. Bathe-Taylor proposed that this matter should be referred back to the Planning Committee for further discussion and this was agreed.

## **122/16. REPORTS FROM COMMITTEES**

- a) Parks & Open Spaces Committee  
Cllr. Cottrell presented the minutes of the meeting held on 20 September, copies of which had been circulated.  
Cllr. Loveridge proposed the reference back of Minute 4 and this was agreed.
- b) Planning & Transport Committee  
In the absence of Cllr. Scott, Cllr. Orpen presented the minutes of the meeting held on 27 September, copies of which had been circulated, and which were endorsed by the Council.
- c) Finance Committee  
Cllr. Orpen presented the minutes of the meeting held on 4 October, copies of which had been circulated and which were endorsed by the Council.  
In Minute 7d) the Committee had agreed that the grant to Southern Brooks Community Partnerships for youth and community work should be paid if the group's bank statement and breakdown of how this money was to be spent was received. As this information was now to hand as well as the audited accounts, the Council agreed that this payment should be made. It was also agreed, on the proposal of Cllr. Butler, that before any further grant funding was agreed, SBCP should be asked to provide the following information: a breakdown of income received from each donor, how many Patchway residents benefitted from the services supported by the Town Council and how many of those attending sessions were from other areas.

## **123/16. CHANGE TO STANDING ORDERS**

The Council noted that under Standing Order 66, "a motion permanently to vary or revoke a Standing Order shall, when proposed and seconded, stand adjourned without discussion to the next ordinary meeting of the Council."

It had been proposed by Cllr. Dando, seconded by Cllr. Cottrell that the following amendment to Standing Orders 35f and 35g should be made in order to reflect proportionality:

"35f) Should a member be unable to attend a committee meeting he/she may appoint a substitute from their own political party who would have their voting rights."

35g) Delete

The motion was then put to the vote and agreed nem con with one abstention.

## **124/16. REPORTS FROM DISTRICT COUNCILLORS**

Cllr. Orpen reported that the application for change of use to housing for the Council Offices in Thornbury had been discussed at DC West. Churchill Housing had not agreed to include affordable housing and the application had been referred to the Secretary of State.

## **125/16. REPORTS FROM LOCAL ORGANISATIONS & MEETINGS**

A report on the success of the summer holiday play scheme in Patchway run by Four Towns Play Scheme was noted with pleasure. 134 children had attended the Patchway scheme, including 18 with special needs. The venues used had been the Youth Centre, Coniston Community Centre and St. Chad's Hall.

## **126/16. CORRESPONDENCE**

- a) The Council agreed to the application by John Lawson's Circus to visit The Tumps again in 2017.
- b) The Council supported the application by the RBL for a temporary closure of streets on Sunday 20 November for the Remembrance Parade. It was agreed that the parade needed a physical barrier to stop traffic using Coniston Road during the closure and the Clerk was asked to speak to the Legion about sufficient stewards. It was also agreed that the high kerb into the Park at the gate leading into the car park was a danger and that the groundstaff should be asked to form a ramp.
- c) Work to create bus stops with shelters in Highwood Road for the Metro Bus project was noted.

d) The Council noted information from the Alzheimer's Society.

**127/16. PLANNING APPLICATIONS**

The Council maintained its earlier objection to the following application:

12 Callicroft Road Revised proposals  
*on the grounds that multi-occupancy of this site would cause environmental and highways problems for neighbours.*

**128/16. FINANCE**

The Council noted the following income received:

Patchway Sports & Social Club	Ground Rent	986.38
Stoke Lane FC	Pitch Hire	140.00
Pinders Circus	Hire of Tumps	700.00
South Gloucestershire Council	New Homes Bonus	6583.04
	Precept 2/2	276,442.50
	<b>Total Income</b>	<b>284,851.92</b>

The Council noted the following Direct Debits:

Total Gas and Power	Electricity Callicroft House	29.20
Total Gas and Power	Electricity Casson Centre	19.38
Total Gas and Power	Electricity Scott Park	7.46
British Gas	Boiler Service Contract:	
	Scott Park	£59.30
	Callicroft House	£37.30
	Casson Centre	£37.30
Inty Ltd.	Software/security	9.96
	<b>Total Direct Debit</b>	<b>199.90</b>

The Council agreed the following expenditure

HMRC	PAYE Sept		<b>4737.45</b>
BANES	Pension Sept		<b>3220.62</b>
BANES	Aug Deficit Amount		<b>541.67</b>

Carr Power Products	Shaft for Strimmer		<b>42.62</b>
TH White	Mower Hire 12/09-30/09		<b>1422.00</b>
Viridor	Skip Emptying x 3		<b>634.20</b>
Thomas Fattorini Ltd	Chairman's Chain Repair		<b>627.90</b>
Mant Leisure	Wet Pour Repair Kit		<b>138.00</b>
ALCA	Outcome in Planning Course- Cllr E Bathe-Taylor		<b>95.00</b>
S Bamfield	Tree Topping Scott Park for High wire replacement		<b>1050.00</b>
South Gloucestershire Council	Lease Rent Coniston Community Centre		<b>250.00</b>
Virgin Media	Broadband		<b>39.60</b>
Orange	Mobile Phones Sept		<b>27.60</b>
The Consortium	Ink Cartridge Black x2	42.46	
	Ink Cartridge Yellow x2	24.70	
	Cleaning products	92.33	
	Refuse sacks / Blue Roll	39.10	
	Toner	121.18	<b>319.77</b>
R & B Roofing	Work on second container roof Blakeney Rd. Allotments		<b>1188.00</b>
Citizens' Advice Bureau	Grant		<b>250.00</b>
Southern Brooks Community Partnerships	Grant for Youth Work Grant for Community Devt.	20,000 20,500	<b>40,500</b>
Lucy Hamid	Clerks Expenses:		

	Parts for play equipment	82.97	
	Cylinder keys	6.00	
	Queen birthday Tumps photos	8.82	
Salaries	Salaries		<b>15,585.56</b>
		<b>TOTAL</b>	<b>70,669.99</b>

**129/16.      DATE OF NEXT MEETING**

The Council noted that the next meeting would be held on Tuesday 8 November at 7 p.m. and would be held in Patchway Library.