

4 October 2016

Dear Councillor,

The next meeting of the Town Council will be held on Tuesday 11 October 2016 at 7.30 p.m. at Callicroft House, Rodway Road, Patchway. The agenda is given below and your attendance is requested.

Yours sincerely,

Town Clerk

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## A G E N D A

1. Public Question Time
2. Apologies for absence
3. Declarations of Interest
4. Minutes of the meeting of the Town Council held on 13 September 2016 (enclosed)
5. Matters arising from the minutes:
  - a) Arrangements for presentation to new Freeman of Patchway 110/16
  - b) Community Plan for Patchway: 108b/16
6. Committee Reports:
  - a) Parks & Open Spaces Committee held on 20 September
  - b) Planning & Transport Committee held on 27 September
  - c) Finance Committee held on 4 October
7. Change to Standing Order no. 35 concerning the appointment of Substitutes. To agree to the wording set in Minute 109/16.
8. Reports from South Gloucestershire Councillors
9. Reports from Local Organisations
10. Correspondence

11. Planning applications
12. Finance
13. To note that the next meeting will be held on Tuesday 8 November in Patchway Library