

PATCHWAY TOWN COUNCIL

Minutes of the Council Meeting held on 13 September 2016 at Callicroft House, Rodway Road, Patchway.

Present: Councillors Mrs E. Orpen (in the Chair))
P. Cottrell)
M. Greensword) Callicroft
R. Loveridge) Ward
K. Dando)
Mrs R. Messenger)
Mrs P. Coleman)

E. Gordon)
J. Butler) Coniston
Mrs M. Bathe-Taylor) Ward

In attendance: Cllr. K. Walker - South Gloucestershire Council

103/16. AVON & SOMERSET POLICE

The Chairman welcomed Sergeant Steve Ives to give an update on local police issues. The Sergeant reported on the appointment of a new Chief Constable for the Force, Andy Marsh, who was a very experienced officer. It was a difficult time for the police with financial cut-backs but they were maintaining front-line staff with 2 Beat Managers and 4 PCSOs in Patchway. He stated that the situation in Patchway was much improved from when he first worked in the area 7 years ago. The latest figures showed 8 dwelling burglaries; 20 shed burglaries; 4 vehicle thefts and 20 thefts from vehicles. The detection rate was not so good in burglaries but it was suspected that a few people were committing most crimes. 2 persons had been arrested for a burglary in Rodway Road the previous week.

In response to questions, Sgt. Ives stated that a Tow-away Scheme and parking on double-yellow lines was for the local authority to consider not the police. He stated that he was not aware of an increase in hate crimes since the Referendum but would check the figures. The police were not aware of an increase in crime when street lights were turned off. He agreed that car cameras recording littering could be useful for prosecutions. There had been no recent reports of distraction burglaries but neighbourhood policing was very important in this.

Sgt. Ives said that he would be happy to return to talk to the Council every few months and the Chairman thanked him for his helpful information. He then left the meeting.

104/16. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. Mills (ill), Scott (working), Grotzke. (ill), E. Bathe-Taylor (working), and Martin (ill).

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

105/16. DECLARATIONS OF INTEREST

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

106/16. MINUTES

The Minutes of the meeting of the Council held on 12 July 2016, which had been circulated, were approved as a correct record and signed by the Chairman, proposed by Cllr. Gordon seconded by Cllr. Bathe-Taylor.

There were no matters arising from the Minutes.

107/16. TRAINING

The Council agreed to add Training as an additional item on the agenda. The Chairman stated that she wanted to remind Councillors that anyone wishing to undertake a training course should put in a request to the office so that the expenditure could be agreed by the Chairman in advance of booking on to a course. The Council noted that many courses are available free or at a nominal cost through SGC or ALCA.

108/16. REPORTS FROM COMMITTEES

- a) Parks & Open Spaces Committee
Cllr. Cottrell presented the minutes of the meeting held on 19 July, copies of which had been circulated, but proposed a reference back to the Committee of these minutes, which was agreed.

- b) Planning & Transport Committee
In the absence of Cllr. Scott, Cllr. Orpen presented the minutes of the meeting held on 26 July, copies of which had been circulated, and which were endorsed by the Council. It was noted that Julie Close from SBCP had been invited to attend the next meeting to discuss a Community Plan for Patchway.

c) Finance Committee

Cllr. Orpen presented the minutes of the meeting held on 6 September, copies of which had been circulated and which were endorsed by the Council. The Committee had referred to the Council a suggestion that a budget should be set up in the next financial year for the installation of additional street lights where agreed. On the proposal of Cllr. Dando, seconded by Cllr. Butler, the Council agreed to take no action at the present time.

109/16. CHANGE TO STANDING ORDERS

The Council noted that under Standing Order 66, "a motion permanently to vary or revoke a Standing Order shall, when proposed and seconded, stand adjourned without discussion to the next ordinary meeting of the Council."

It was proposed by Cllr. Dando, seconded by Cllr. Cottrell that the following amendment to Standing Orders 35f and 35g should be made in order to reflect proportionality:

"35f) Should a member be unable to attend a committee meeting he/she may appoint a substitute from their own political party who would have their voting rights."

35g) Delete

It was agreed that all Councillors should receive a copy of the regulations concerning proportionality.

110/16. FREEMAN OF PATCHWAY

The Council had agreed at the last meeting that they wished to consider a new nomination as Freeman. Mrs Win Williams, who had been Chairman of Patchway Festival for over 20 years and was now standing down from that role, was proposed by Cllr. Loveridge, seconded by Cllr. Cottrell and unanimously agreed by the Council. Arrangements would now be made for a presentation to Mrs Williams.

111/16. REPORTS FROM DISTRICT COUNCILLORS

Cllr. Dando reported on his attendance at the Safer Stronger Group, which was now known as the Community Engagement Forum. The meeting had discussed the future of Patchway Library and the proposal that there should be access without staff. Other issues discussed had been speeding in Coniston Road and how to enforce the new speed limit of 20 mph and the problem of fly tipping. On Planning, the Committee had refused permission for a wall in Brighton Road where all the front gardens were open plan. SGC had given permission for a heliport for emergency services in Almondsbury but this decision would have to be confirmed by the Secretary of State. The Asda application had been agreed but, as Bristol had objected, this would also have to be confirmed by the Secretary of State.

Unfortunately, Cllr. Walker had already left the meeting and was unable to give a report.

112/16. REPORTS FROM LOCAL ORGANISATIONS & MEETINGS

It was noted that there had been no meetings during the summer break.

113/16. CORRESPONDENCE

- a) A letter from Southern Brooks Community Partnership had been circulated in advance and was noted. The letter thanked the Council for its agreement to continue funding youth and community development work in Patchway and describing how these funds would be used in this financial year.
- b) The members of the Joint Burial Committee noted that the next meeting would be held on Thursday 15 September.
- c) The Council noted a letter from the Memory Café expressing thanks for allowing the group to use the Casson Centre and stating that there was a regular attendance of between 20 and 25 people. The group asked for permission to erect a banner on the wall of the Centre advertising all the groups, including the Memory Café, which were part of the Precious Time Consortium, promoting social inclusion for Patchway and its neighbours. This was unanimously agreed.
- d) The Council noted information on the Severn Tunnel upgrade. The tunnel, which was 130 years old, would be closed for 6 weeks from 12 September to 21 October for the installation of equipment to power the new Hitachi electric trains which would improve the rail service between London and South Wales.
- e) The Council noted a letter from SGC concerning Charlton Hayes Primary School forwarded by Cllr. Walker which stated that the new primary school was planned to open in September 2019 for Reception Class children. A decision on which Academy Trust would run the school would be taken by the Department for Education in November 2016. It was suggested that this information should be given in the next issue of Patchway People as well as an update on the Charlton Hayes development.
- f) The Council noted information on the extension of the M32 bus lane into Bristol for the Metrobus to commence at the end of September. These works, which would include replacing the central reservation, upgrading drainage and ducting and installing Average Speed Cameras would take until Spring 2017 and would include some lane closures.
- g) Councillors were reminded that the AGM of ALCA would be held on Saturday 8 October at 10.30 am in Midsomer Norton. There would be a speaker on

devolution.

- h) The Council noted letters of thanks for grants from Patchway Minibus Committee and Patchway Festival Committee.

As the time was 9.30 p.m., the Council agreed the suspension of Standing Orders to permit the completion of business.

114/16. PLANNING APPLICATIONS

The Council made no objection to the following applications:

The Tumps Waterside Drive	Installation of 6 x 10m high floodlights to existing BMX track
Amberly House Hempton Lane	2 storey side extensions & single storey rear extension, front porch & canopy, garage (Amendment to previously approved scheme)
800 Park Avenue Aztec West	Refurbishment of existing offices, landscaping & new main entrance lobby
Parcel LC3, Charlton Boulevard, Charlton Hayes	2 buildings with 55 apartments, 2 retail units & children's nursery. Car park & new access

The Council noted with pleasure the Notification of an Order to create a public footpath between Gloucester Road and Ashford Road (Callicroft Farm Track).

It was suggested that this information should be advertised in Patchway People.

115/16. FINANCE

The Council noted the following income received:

Sports and Social Club	Ground Rent Aug	986.38
Pretoria Road Allotment	Contribution to Signs	1398.98
Zurich Municipal	Insurance Claim Tools	673.62
Zurich Municipal	Insurance Claim Door	850
Eco-Solve	Credit Refund	43.15
Western Power	UG Cable Wayleave	3.48
Sports and Social	Ground Rent Sept	986.32
Patchway Sports JFC	Pitch Deposit	72.00
	Total Income	5013.93

The Council noted the following Direct Debits:

Total Gas and Power	Electricity Callicroft House	59.25
Total Gas and Power	Electricity Casson Centre	35.07
Total Gas and Power	Electricity Scott Park	13.03
Total Gas and Power	Gas Callicroft House	17.41
All Star Fuel Card Services	Fuel for Truck	
All Star Fuel Card Services	Zero Liability Fee	5.76
All Star Fuel Card Services	Fuel for Truck	47.14
	Fuel for Tools	50.00
British Gas	Boiler Service Contract:	
	Scott Park	£59.30
	Callicroft House	£37.30
	Casson Centre	£37.30
Infty Ltd.	Software/security	9.96
	Total Direct Debit	371.52

The Council agreed the following expenditure

Clifton Surveys	Topographical Survey Scott Park		1410.00
Bowcom	Service and Parts GMX line marking machines		246.14
R&B Roofing	Repairs to Blakeney Rd Allotments Container		1008.00
Advanced Security Systems	Intruder Alarm equip and police URN number Blakeney Rd Allotments Containers	406.80	
	12 Months Alarm Monitoring/Service Scott Park pavilion/workshop	444.00	
	Master Blaster, Cricket shed	300.00	1150.80
Goodyear Dunlop	Replacement Tyre on Truck		71.04
Patchway Autoparts	WD40	4.21	
	Master Padlock Key	6.72	
	13-amp Fuse	3.38	

	Cylinder Key	6.72	21.03
Carr Power Products	Strimmer Head, Nylon cord, Oil, Chain Oil		160.79
Orange	Mobile Phones		27.60
T.H White	Hire of Mower	1896.00	
	Hire of Mower	1896.00	3792.00
The Consortium	Stationary	285.02	
	Cleaning Products /Refuse sacks/supplies for Pavilion	297.57	582.59
Viridor	Skip Exchange July x4	911.40	
	Skip Exchange Augx3	617.27	1528.68
Bristol Water	Water Rates Scott Park		172.20
Building Supplies Patchway	4 bags Post Fix cement		20.78
Tincknell Fuels Ltd	1000 Litres Gas Oil ULS		1393.24
ALCA	Good Employers Guide		15.00
Virgin Media	Broadband		39.60
Greenbarnes	Signwriting Lettering		48.53
Rail Futures	Membership Renewal		21.00
Mr M Dark	Window Cleaning		83.00
Bristol City Council	Summer Bedding Plants		249.90
Advanced Plumbing & Heating	Electrical connection Blakeney Rd Portakabin	234.00	
	Electrical Repair Garage	346.08	
	Repair to damaged Water Heater Blakeney Rd Portakabin	130.92	
	Work at Coniston to be paid by Grant	1232.40	1943.40
Ionet	IT Support Contract Fee Coniston Grant		250.80
Coniston Community Association	From Maintenance Grant		3000.00
Patchway People	Grant		3000.00
Lucy Hamid	Clerks Expenses:		
	Hoover Repair	7.95	

	Painting Equipment/Paint	32.72	
	2017 Diary	8.50	
	Paint Rollers/Brushes	2.00	
	Storage boxes, Toilet Brushes, Calendars	17.73	
	Postage	76.67	145.57
Fencing Services	Supplying and erecting high netting and repairing gates		2780.40
HMRC	PAYE Aug		4826.43
BANES	Pension Aug		2706.79
Staff	Salaries Aug		15,045.57
		TOTAL	45,740.88

116/16. DATE OF NEXT MEETING

The Council noted that the next meeting would be held on Tuesday 11 October at 7.30 p.m. and would commence with Public Question Time.