

PATCHWAY TOWN COUNCIL

**Minutes of the Council Meeting held on 14 June 2016 at Callicroft House, Rodway Road, Patchway.**

Present: Councillors Mrs E. Orpen (in the Chair) )  
P. Cottrell )  
Mr. Greensword )  
K. Dando ) Callicroft  
Ms R. Messenger ) Ward  
Mrs P. Coleman )  
R. Loveridge )  
  
E. Gordon )  
Mrs E. Martin )  
J. Butler ) Coniston  
E. Bathe-Taylor ) Ward  
Mrs M. Bathe-Taylor )

**77/16. PRESENTATION BY YTL ON NEW PLANS FOR DEVELOPMENT OF THE AIRFIELD**

The Chairman welcomed Davin Eversett, Contracts Manager and Sarah McBride, Development Manager, both of YTL Land and Property UK Ltd. to give a presentation to the Council.

The representatives explained that they would develop the whole site themselves and planned to increase the density of the development to 3,600 homes as Patchway Trading Estate was not now coming forward for development.

There would be 62 acres of employment land, which would be “high tech” development and would be built first. YTL were already contacting possible employers and local universities and colleges to lease land in this area.

Other details of the plans were that the development would be built round a two and a half km long linear park, which would be 80 meters wide down the line of the runway and would include a water feature. YTL would maintain all the open space themselves. One secondary and two primary schools were to be built as well as a community facility and church. YTL planned to move Filton Halt station 400m up towards the Brabazon hangar, which they had bought, and to create a centre served by the train and linked to the bus route. They were still considering options for the use of the hangar, which would not be demolished.

In response to questions, the representatives stated that 17%-29% of housing would be low cost; the road network would be designed to facilitate public transport and prevent rat-runs through residential areas, although Councillors pointed out that the existing road

network would not be able to cope with at least 12,000 extra vehicles from the new development; YTL did not want on-street parking and would be creating off-street and underground parking areas; there would be a medical centre with doctors and dentists; the company hoped to make the detailed planning application by the end of 2016 but would delay this if necessary to get all the details right; there would be consultations and public exhibitions in the meantime; s.106 money would go to SGC with trigger points to contribute towards infrastructure and community facilities; at the Patchway end of the development, there would be small shops with cafés and parking; the Fire Service had not approached YTL for a new site on the airfield but they had spaces available in the employment area.

The Chairman thanked the representatives for their presentation and invited them to return to speak to the Council when their plans were more advanced.

**78/16. DR. KENNETH GRAUPNER**

The Council stood in memory of Ken Graupner, Freeman of Patchway and former Councillor of Patchway Town Council and South Gloucestershire Council, who had recently died. Councillors commended Dr. Graupner's contribution to the work of the Council and many schools and voluntary organisations in Patchway over many years. The Chairman reminded Councillors of the details of his funeral.

**79/16. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. Mills (daughter ill). No apologies were received from Cllr. Grotzke or Cllr. Scott.

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

**80/16. DECLARATIONS OF INTEREST**

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

**81/16. MINUTES**

The Minutes of the meeting of the Council held on 10 May 2016, which had been circulated, were approved as a correct record and signed by the Chairman, proposed by

Cllr. Mills seconded by Cllr. M. Bathe-Taylor.

**82/16.            MATTERS ARISING FROM THE MINUTES**

a)     Alderman Scott Awards: 73d/16

It was noted that Cllr. Orpen had presented the awards to Hannah Wood and Callum Somerville and that the Community College had commented that the continued support of Patchway Town Council was an integral part of the event and a wonderful way to recognise the students' contributions to the life of the college and community.

b)     Scott Park renovation: 73e/16

The Council noted that the community transport office had now been removed from Scott Park and the area levelled and rotovated. It would be turfed during the next week pending consideration of future landscaping.

**83/16.            REPORTS FROM COMMITTEES**

a)     Parks & Open Spaces Committee

Cllr. Cottrell presented the minutes of the meeting held on 17 May, copies of which had been circulated, and which were endorsed by the Council. The Council was sorry to hear of a break-in at the machinery shed in Scott Park. A claim for stolen power tools had been made and the Clerk was asked to look into additional security measures which could be installed. The Council was pleased to note the article on home security which the police had written for Patchway People.

b)     Planning & Transport Committee

In the absence of Cllr. Scott, Cllr. Orpen presented the minutes of the meeting held on 24 May, copies of which had been circulated, and which were endorsed by the Council. The Clerk was asked to remind SGC that the parking restriction notices outside the shops in Rodway Road had still not be installed. The Clerk was also asked to enquire whether the Town Council could pay for additional lights in back lanes if SGC did not have the funds to undertake this work.

c)     Finance Committee

Cllr. Orpen presented the minutes of the meeting held on 7 June, copies of which had been circulated and which were endorsed by the Council. The Council noted that it would be necessary to raise additional funds to rebuild the pavilion in Scott Park as the s.106 money would not cover this. It was noted that the annual accounts would be ready for adoption the following week and that an emergency meeting would be called to coincide with either the Parks or Planning Committees.

**84/16.            REPORTS FROM DISTRICT COUNCILLORS**

Cllr. Dando reported on a site meeting he had attending concerning the proposed housing to be built in Station Road.

Cllr. Dando also reported that SGC had decided not to increase taxi fares.

**85/16.            REPORTS FROM LOCAL ORGANISATIONS & MEETINGS**

Cllr. Gordon and the Clerk had attended a meeting on 27 May between SGC, YTL, Filton TC and Almondsbury PC concerning the Cribbs/Patchway New Neighbourhood. Copies of the notes from the meeting were circulated which updated members on the various sites (7) apart from the YTL site. Jon Severs, who co-ordinated these meetings on behalf of the Major Sites Team of SGC, had proposed six monthly meetings. Cllr. Dando expressed concern that a new site had not yet been found for the Fire Station and that the recommended response time for emergencies could not be met from the present site. It was agreed to take up this issue with YTL.

Several Councillors had attended a briefing by SGC on the proposals for Devolution to the Councils which used to be Avon. It was noted that SGC were to discuss and vote on these proposals at the end of June. It was agreed to discuss the matter further following this decision. There was uncertainty on whether the proposals would affect the setting of precepts by minor authorities.

**86/16.            CORRESPONDENCE**

- a) The Council noted work by Network Rail to Patchway Tunnel in connection with the electrification of the line. The tunnels would be closed from 12 September to 21 October. The company had been sending weekly information to the Clerk on whether any track work to install the overhead cables would be carried out at weekends and this had been passed on to Councillors.
- b) A suggestion had been made that Freemen of Patchway should be on the July agenda and this was agreed.
- c) Changes to bus services from 24 July were referred to the Planning & Transport Committee for consideration.
- d) It was noted that Police Community Trust grants were available for projects which work towards reducing crime and the fear of crime. It was suggested that this information should be passed to the Safer & Stronger Group.
- e) The Council noted information from SGC on highways/planning issues, which would be referred to the Planning & Transport Committee.

- f) The Patchway representatives were reminded of the Almondsbury Joint Burial Committee meeting the following Thursday.
- g) The Clerk updated Councillors on the responses sent to a resident who had raised Freedom of Information requests on Charlton Hayes following the Annual Town Meeting.
- h) It was noted that the Open Spaces Society newsletter received for information.

**87/16. PLANNING APPLICATIONS**

The Council made no objection to the following applications:

Land at Jupiter Road	Continued use of temporary overspill Car park by staff and coaches
8 Falcon Drive	Single storey rear extension to enlarge garage
Charlton Hayes H3,4 & 5	Revised plans
Co-op Legal Services Aztec West	2 internally illuminated logo signs & 2 non-illuminated letters

An enquiry would be made into whether a decision had been made on the application for development of the Royal British Legion site in Rodway Road.

**88/16. FINANCE**

The Council noted the following income received:

Patchway Sports & Social Club	Quarterly Ground Rent	986.38
Patchway Town FC	Final Games Pitch Hire	842.00
Patchway Sports JFC	Final Games Pitch Hire	108.00
Coniston Community Association	Ground Rent	1.00
Bristol BMX	Ground Rent	30.00
SIMS Group UK ltd	Scrap Metal	39.20
Stoke Lane FC	Final Games Pitch	350.00

	Hire	
HMRC	VAT Repayment	4,619.94
	<b>Total Income</b>	<b>£6976.52</b>

The Council noted the following Direct Debits:

Total Gas and Power	Electricity Callicroft House	90.59
Total Gas and Power	Electricity Casson Centre	61.36
Total Gas and Power	Electricity Scott Park	48.78
Total Gas and Power	Gas Callicroft House May	23.73
All Star Fuel Card Services	Fuel for Truck	51.55
All Star Fuel Card Services	Zero Liability Fee	5.76
British Gas	Boiler Service Contract:	
	Scott Park	£59.30
	Callicroft House	£37.30
	Casson Centre	£37.30
	<b>Total Direct Debit</b>	<b>415.67</b>

The Council agreed the following expenditure:

HMRC	PAYE May		<b>4647.60</b>
BANES	Pension May		<b>3227.95</b>
Patchway Autoparts	Supplies for Park/vehicles		<b>46.36</b>
Orange	Mobile Bill April	27.70	
	Mobile Bill May	27.66	<b>55.36</b>
South Gloucestershire Council	Ground Rent Coniston (quarter)		<b>250.00</b>
Murray Hire Centres	Safety Boots		<b>57.59</b>
Lexix Nexix	New Arnold Baker Local Councils book		<b>97.45</b>
Country Wide	Supplies for Park April	92.97	
	Stihl Blower	239.00	
	Supplies for Park	76.59	<b>408.56</b>

	May		
Centrewire	Mobility Kissing Gate		<b>470.40</b>
Mr M Dark	Window Cleaning: Callicroft House	65.00	
	Casson Centre	18.00	<b>83.00</b>
Iris Payroll	Annual fee		<b>534.00</b>
Building Supplies Patchway	Supplies for fire damage to gutter		<b>12.12</b>
Viridor	4 x Exchanges Scott Park		<b>855.00</b>
TH White	Repair to Ransomes Mower		<b>361.50</b>
Norfolk China	Replace lost Chq	127.43	
	Additional Queen's Birthday mugs	127.43	<b>254.86</b>
Almondsbury Joint Burial Committee	Precept. Almondsbury Cemetery		<b>2400.00</b>
Patchway People	Town Council News		<b>175.00</b>
Canon	Photocopier /toner x 2		<b>172.51</b>
Ionet	Software Update	250.00	
	Draytek Wi-Fi Router	188.00	
	VPN Set up	80.00	<b>621.60</b>
The Consortium	Ink/Coloured Paper Office Supplies		<b>345.76</b>
Virgin Media Business	Broadband		<b>39.60</b>
Signs Now UK	Signs for Allotments		<b>1678.78</b>
Advanced Security Systems	CCC Grant. Alarm panel replacement		<b>884.40</b>
Pretoria Road Allotment Society	Grant for shelter		<b>500.00</b>
Patchway Festival	Grant for Festival		<b>3000.00</b>
West of England MS Therapy Centre	Grant		<b>400.00</b>
Salaries	Salaries May		<b>15,797.80</b>

		TOTAL	37,942.53
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**89/16.        DATE OF NEXT MEETING**

The Council noted that the next meeting would be held on Tuesday 12 July at 7.30 p.m., and would commence with Public Question Time. It was hoped that there would be a speaker from the Police.