

3 May 2016

Dear Councillor,

The Annual Meeting of the Town Council will be held on Tuesday 10 May 2016 at 7.30 p.m. at Callicroft House, Rodway Road, Patchway. The agenda is given below and your attendance is requested.

Yours sincerely,

Town Clerk

A G E N D A

1. Public Question Time (maximum 30 minutes)
2. Apologies for absence
3. Declarations of Interest
4. Election of Mayor and Deputy Mayor
5. Membership of Committees and Outside Bodies
6. Review and confirmation of Standing Orders and Financial Regulations
7. Review and confirmation of Equal Opportunities Declaration
7. Adoption of General Power of Competence
8. Appointment of Internal Auditor
9. Minutes of the meeting of the Town Council held on 12 April (enclosed)
10. Matters arising from the minutes:
 - a) SBCP Family Support Service: 49a/16
 - b) Lighting of Beacon on Thursday 21 April, 7.30 p.m.: 49b/16
 - c) Consultation on Changes to Library Services: 49c/16
 - d) Patchway Green Spaces Project: 49d/16

11. Committee Reports:
 - a) Parks & Open Spaces Committee held on 19 April
 - b) Planning & Transport Committee held on 26 April
 - c) Finance Committee held on 3 May
12. Reports from South Gloucestershire Councillors
13. Reports from Local Organisations
14. Correspondence
15. Planning applications
16. Finance
17. To note that the next meeting will be held on Tuesday 14 June