

PATCHWAY TOWN COUNCIL

Minutes of the Council Meeting held on 8 March 2016 at Callicroft House, Rodway Road, Patchway.

Present: Councillors C. Mills (in the Chair))
Mrs E. Martin)
J. Butler) Coniston
E. Bathe-Taylor) Ward
Mrs M. Bathe-Taylor)

Mrs E. Orpen)
P. Cottrell)
M. Greensword) Callicroft
Ms R. Messenger) Ward
R. Loveridge)
Mrs P. Coleman)

30/16. SBCP FAMILY SUPPORT SERVICE

The Chairman welcomed Corrina Wood, the Family Services Manager of Southern Brooks Community Partnerships, to speak on their funding crisis.

Corrina explained that SBCP had been funded by the Big Lottery, SGC and Merlin for their family support work. They had lost their Lottery Funding, which paid for four full-time posts and SGC were carrying out a consultation until 21 March on whether they would continue to fund family support work. The loss of this funding could reduce the number of families SBCP could work with from 150 to 30 which would be a significant loss to the service. At present SBCP are working with 31 families in Patchway and has a number on the waiting list.

The Council noted that there was an increase in domestic violence for both men and women, mental health issues for young people, drug and alcohol abuse, behaviour management and parental mental health problems. In response to questions, Corrina stated that an approach was being made to the NHS to fund some of this work, that there was extra pressure from Charlton House from both housing association tenants and traveller families and that SBCP were in discussion about these with Sovereign Housing Association.

The Council thanked Mrs Wood for her presentation and she then left the meeting. It was unanimously agreed to express concern at the effect on Patchway of any reduction in funding for SBCP and to point out the resultant effect on SGC and the police as early intervention prevented situations escalating and problems becoming more severe. The Council would request SGC to review this situation and continue this vital contract to serve the Patchway community.

31/16. PUBLIC QUESTION TIME

In response to a question from the public, the Chairman stated that the 75 bus would be resuming its normal route through Patchway by the end of March when the road repairs were complete.

32/16. APOLOGIES FOR ABSENCE

Apologies for absence were received from E. Gordon (working) and K. Dando (attending SGC meeting).

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

33/16. DECLARATIONS OF INTEREST

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

34/16. MINUTES

The Minutes of the meeting of the Council held on 9 February 2016, which had been circulated, were approved as a correct record and signed by the Chairman, with a correction to those present: Cllr. Messenger was not present but Cllr. Coleman was present, proposed by Cllr. Martin and seconded by Cllr. Bathe-Taylor.

The Minutes of the special meeting to agree a revised Grant Application form held on 16 February were approved as a correct record and signed by the Chairman, proposed by Cllr. Bathe-Taylor, seconded by Cllr. Cottrell.

35/16. MATTERS ARISING FROM THE MINUTES

a) Coniston Road closure: 18a/16

It was noted that the latest information which SGC engineers had from the contractors was that the work would take another 2-3 weeks. When the speed table at Falcon was complete, they would be moving to Patchway Roundabout and then the 625 and shuttle bus would be able to provide a better service to the residents of Coniston.

- b) Lighting of Beacons for Queen's Birthday: 18d/16
It was noted that a planning meeting with St. Chad's Church and Patchway Scouts would be held the following day to make arrangements for this ceremony at 7.30 pm on Thursday 21 April. All Councillors would be informed of the details nearer the time.
- c) Dispensations: 23d/16
The Chairman explained the rules concerning dispensations, which had been circulated. It was agreed that in future the grant applications to be discussed at the Finance Committee should be listed on the agenda, even if this meant that late submissions had to be deferred for a month. This would give Councillors an opportunity to see whether they had an interest in an application to be discussed.
- d) Protocol Agreement
The Personnel Committee had asked for the Agreement to be drawn to the attention of all Councillors. This clarified the relationships between staff and Councillors and Cllr. Orpen explained that the Agreement had been drawn up to prevent problems when Councillors attempted to approach members of staff directly rather than directing any queries or requests through the Town Clerk. Copies of the Agreement were circulated to all present.

36/16. REPORTS FROM COMMITTEES

- a) Parks & Open Spaces Committee
Cllr. Cottrell presented the minutes of the meeting held on 23 February, Copies of which had been circulated, and which were endorsed by the Council.
- b) Planning & Transport Committee
Cllr. Mills presented the minutes of the meeting held on 16 February, copies of which had been circulated, and which were endorsed by the Council.
- c) Personnel Committee
Cllr. Mills presented the minutes of the meeting held on 11 February, which had been circulated, and which were endorsed by the Council.
- d) Finance Committee
Cllr. Mills presented the minutes of the meeting held on 1 March, which had been circulated and which were endorsed by the Council. The Council agreed that the printed mugs for the Queen's 90th Birthday should be presented not only to those residents aged over 90 years but also to Freemen of Patchway and to any former chairmen or their widows.

37/16. RESIGNATION OF CLLR. TILEY

The Council was very sorry to hear that Cllr. Tiley had resigned as Councillor due to family illness and asked that a letter of thanks should be sent to him for his contribution to the work of the Council.

The Clerk would contact SGC concerning advertising the vacancy as required by law.

38/16. CONSULTATION ON CHANGES TO LIBRARY SERVICES AND ONE STOP SHOPS

Copies of the consultation documents had been circulated and were discussed. The Council was concerned at the proposal to reduce the number of days when Patchway Library would be open and agreed to invite a representative of the library staff to speak at the Annual Town Meeting on 4 May to explain the proposals to the public. The Council would then be able to submit its comments to SGC by the closing date of 13 May. It was agreed to produce a flyer to insert in the March issue of Patchway People to advertise this meeting and to use social media.

The Council noted that the required reduction in budget would be achieved by closing the Thornbury One Stop Shop and it would, therefore, not be necessary to close Patchway, which was an essential service, particularly due to the expansion of Charlton Hayes.

Councillors commented concerning Patchway Library that they were opposed to any reduction in opening hours. It was agreed that the library staff assisted residents to access the website, answered queries and provided a social hub for isolated residents.

39/16. REPORTS FROM DISTRICT COUNCILLORS

Cllr. Orpen reported that the meeting to consider the applications for the ice rink and Asda would be held in two weeks' time. TPOs had been put on some trees on the ice rink site. Funding for road improvements was one issue to be debated. The application for land surrounding The Laurels at Cribbs Causeway had been turned down and the appeal lost. This might now go to Judicial Review.

40/16. REPORTS FROM LOCAL ORGANISATIONS

Cllr. Greensword reported on his attendance at the Library Users Committee.

As the time was 9.30 p.m. it was agreed to suspend Standing Orders to allow for completion of business.

41/16. CORRESPONDENCE

- a) An email of complaint from a resident about the condition of back lanes was read to the meeting. It was noted that the Town Council staff had carried out clearance work to these areas. The Chairman stated that he was willing to meet the resident in person if this would be helpful.

- b) Electrification of the railway through Patchway: It was noted that the Clerk had attended a presentation about this work and that they contractors had agreed to let the Council know each week what work was scheduled for the following weekend. The work through Patchway would involve drilling to insert piles along the line of the track into which poles to carry the electric cables would be fixed. The work would only take place on Saturday nights when the trains were not running (11 p.m. to 8 a.m.) from March to October 2016.

- c) It was noted that the Woodlands Lane/Bradley Stoke junction was shortly to re-open following work for the Metrobus.

- d) Our Space Project: the worker, Ellen Segalov, would like to come to the next Parks Committee (next week) to update the Council on this project and this was agreed.

- e) The Council noted a response from Merlin on Langdale Court stating that Merlin would review the situation regarding empty properties and keep the Council in touch with developments.

42/16. PLANNING APPLICATIONS

The Council made no objection to the following applications:

Charlton Hayes Parcels 41-46 &49	205 dwellings (approval of reserved matters)
The Roses Hempton Lane	Single storey side extension
Cherry Cottage, Hempton Lane	First floor rear extension
45 Cavendish Road	Larger Home Extension: single storey rear extension

The Council objected to the following applications:

107 Gloucester Road	Raising of roofline and rear dormer for loft conversion & single storey rear extension
---------------------	--

Services	Diesel for Truck £73.19 Fuel for Machines £42.62	
British Gas	Boiler Service Contract :	
	Scott Park	£59.30
	Callicroft House	£37.30
	Casson Centre	£37.30
	Total Direct Debit	677.21

The Council agreed the following expenditure:

To Whom Paid	Particulars of Payment	Sub Total	Total Cheque
British Gas	Boiler Service contract, Sports & Social		362.04
EE	Mobile Phone Bill Jan		27.65
Whitehill Direct	Freestanding Notice Board		894.00
The Consortium	Stationary	11.63	
	Ink Cartridges	123.58	
	Cleaning Supplies	171.12	
	Dust buster PCA Grant	12.56	318.89
Tincknell Fuels	UIS Gas Oil		1190.23
Norfolk China	Queen's Birthday Mugs		127.43
Patchway Building Supplies	Supplies for Park/Pocket Park		750.73
Abacus Professional Training	Staff First Aid Training		275.00
Network Rail	Land Over Patchway Tunnel Rent		184.78
Bristol Urban Forestry	Removal of hawthorn branch		150.00
Virgin Media	Broadband		39.60
ABC Fire Protection	Fire Extinguishers PCC Grant		47.00
JB Glazing	Broken Glass- PCA Grant		155.00
Patchway Community	Roller Shutter PCA Grant	511.69	532.05

Association			
	Nisbett's Bill PCA Grant	20.36	
J.E Thomas	PCA Grant Water Filters	87.20	
	Cleaning Supplies	16.79	103.99
Total Floor Care	PCA Grant Cleaner, chair feet, mop.		154.80
Kevin Oakhill	PCA Grant Window cleaning		30.00
HMRC	PAYE Feb		4560.04
BANES	Pension Feb		3202.38
Lucy Hamid	Clerks Expenses:		
	Tea For Office	5.07	
	Anchor fix glue	13.66	
	Truck Battery	55.68	
	Hazardous Waste Registration	18.00	
	Postage	55.64	148.05
FRS	Groundstaff uniform		179.10
M Winter	IT Support & Copy Editing		80.00
Recycling4you	Fridge recycling x 25		688.80
Viridor Waste Management	4 x Exchanges Scott Park		983.42
Post Office Ltd	Tax for van WR55LGU		225.00
Staff	Salaries Feb		15,766.23
		Total Expenditure	31,176.21

44/16. DATE OF NEXT MEETING

The Council noted that the next meeting would be held on Tuesday 12 April at 7.30 p.m., and that the speaker would be Jamie Gill, Partnership Director of 1625 Independent People.