

PATCHWAY TOWN COUNCIL

Minutes of the Council Meeting held on 9 February 2016 at Callicroft House, Rodway Road, Patchway.

Present: Councillors C. Mills (in the Chair))
Mrs E. Martin)
J. Butler) Coniston
E. Bathe-Taylor) Ward
Mrs M. Bathe-Taylor)
E. Gordon)

Mrs E. Orpen)
K. Dando)
M. Greensword) Callicroft
Ms R. Messenger) Ward
R. Loveridge)

15/16. APOLOGIES FOR ABSENCE

Apologies for absence were received from P. Cottrell (illness), D. Tiley (family illness), M. Grotzke (illness) and R. Messenger (illness).

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

16/16. DECLARATIONS OF INTEREST

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

17/16. MINUTES

The Minutes of the meeting of the Council held on 12 January 2016, which had been circulated, were approved as a correct record and signed by the Chairman, proposed by Cllr. Dando and seconded by Cllr. Martin.

18/16. MATTERS ARISING FROM THE MINUTES

- a) Coniston Road closure: 8/16
The Council noted with regret that of the three requests put forward by the Town Council, SGC had only agreed to one, the shuttle bus service. SGC had not agreed to open Highwood Road during the works nor to work on only one side of the road at a time to retain access.
Information had been received the previous week from the engineer in charge of the contract that all works were proceeding to time and only the yellow lining was delayed by the wet weather. The regrading of the pavement at the junction of Coniston/Sycamore was in progress to create a level surface for pedestrians. From 1 February for two weeks, work to install a speed table at the Coniston/Kestrel junction would be carried out and letters had been delivered to all properties concerning restricted access.
- b) Special meeting on grant applications: 5/16
A small group had met in January to draw up proposals for the special meeting which would be held on Tuesday 16 February. It was agreed that on that evening, the grants meeting would be held at 7 p.m. and the Planning Committee at 7.30 p.m.
- c) Little Stoke Park Run: 10/16
A request had been sent to local football clubs to ask if they would help with a junior Parkrun in Scott Park on Sunday mornings. It was noted that the decision of Stoke Gifford Parish Council on the future of the Little Stoke Park Run had been delayed.
- d) Lighting of Beacons for Queen's Birthday: 11/16
It was noted that both St. Chad's Church and Scouts were keen to be involved in this ceremony on Thursday 21 April and that a planning meeting would be held shortly.

19/16. REPORTS FROM COMMITTEES

- a) Parks & Open Spaces and Planning & Transport Joint Committee
Cllr. Gordon presented the minutes of the joint meeting held on 26 January, which had been circulated. The Council was pleased to hear of progress in installing floodlighting for the BMX track and of the funding for a Pocket Park at Arlingham Way.
The Council noted that an application had been made to Sport England for matched funding for sports development in Scott Park and that a decision would be taken in April. After discussion, it was agreed by 7-2 with 2 abstentions that no work, including surveys, should be carried out on this scheme until the decision of Sport England had been received.
The remainder of the minutes of the Committee were endorsed by the Council.

b) Finance Committee

Cllr. Mills presented the minutes of the meetings held on 2 February, which had been circulated and which were endorsed by the Council. The Council was pleased to note that presentation mugs for residents over the age of 90 years had been ordered to mark the Queen's 90th Birthday.

20/16. PATCHWAY TOWN CENTRE

A confidential report on the discussions with SGC on the future Town Centre was circulated and noted. The Chairman proposed that the Council should act on the 5 points listed and this was unanimously agreed.

It was agreed that the Council's representatives on this Group would be the Chairs of the Council and Committees but that other Councillors may attend meetings.

21/16. REPORTS FROM DISTRICT COUNCILLORS

Cllr. Orpen reported that she and Cllr. Dando were members of Development Control (West). A briefing on the CPNN development had been made and this would soon be given to local councils.

At present the main item of discussion at SG meetings was the budget for the next financial year and it seemed likely that the Council would continue to charge for green bins.

Cllr. Dando reported that there would be a site visit to Asda and the ice-skating rink sites later in the week. The problem was that the roads were at saturation point in this area. No increase in taxi fares had been agreed.

In response to a question on the closure of Kingswood Civic Centre, Cllr. Dando stated that this decision was economically driven. A new Council Chamber would have to be built at Yate and no costings for this were available to date.

22/16. REPORTS FROM LOCAL ORGANISATIONS

The Clerk reported on a meeting of the Priority Neighbourhood Steering Group held on 13 January. A scheme to encourage participation in physical activity was being encouraged through Sports Pound, with vouchers being given for free sports sessions. It was reported that Southern Brooks Community Partnerships were working with 400 families in Patchway and a summary of SGC's Child Poverty Needs Assessment had been given. There were more than 6,000 children living in poverty in South Glos. Statistics for Patchway showed a decrease in crime over the past 5 years but no change in the proportion of residents who were unemployed or under-achieving in education, skills and training. The Council noted the report with interest.

23/16. CORRESPONDENCE

- a) The Council agreed that Jamie Gill, Partnership Director of 1625, should speak before the April meeting on Youth Housing.
- b) It was noted that a Review of Library Services would start on 22 February. SGC had offered to send a speaker to a Town Council meeting
- c) The Council noted that the Jessie May Trust was looking for sites to put clothing banks in Patchway. Councillors suggested the following sites: Asda car park; Coniston Parade behind the doctor's surgery; Scott Park car park; any position in Charlton Hayes agreeable to Bovis.
- d) A follow up to the Councillors' training from ALCA had been circulated and was noted. Cllr. Loveridge asked if further information on dispensations could be given at the next meeting.

24/16. PLANNING APPLICATIONS

Cllrs. Dando and Orpen stated that, due to their membership of the SG Development Control Committee, they would make no comment on any application.

The Council objected to this application:

25 Broad Croft	Change of use of amenity land to residential (retrospective)
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The Council made no objections to the following planning applications:

Airbus UK Golf Course Lane	2 temporary wing storage buildings located on internal staff car park and temporary re-location of 20 car parking spaces.
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Travelodge Hayes Way	Display of 3 internally illuminated flex-face signs
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3b Coniston Road	Change of use of redundant storage room to self contained apartment
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The Council noted a response from the Planning Enforcement Officer on 31 Cavendish Road

As it was 9.30 p.m., it was unanimously agreed to suspend standing orders in order to complete business.

25/16. FINANCE

The Council noted the following income received:

From Whom	Particulars of Payment	Total to Bank
Sports & Social Club	Ground Rent Feb	986.38
Garden Society	Casson Centre Hire	20.00
Bristol Underwater Photography	Casson Centre Hire	120.00
HMRC	VAT Repayment	7216.76
	Total Income	£ 8343.14

The Council noted the following Direct Debits:

Total Gas & Power	Gas Callicroft House 31 Oct - 31 Jan	£659.54
Total Gas & Power	Gas Scott Park 31 Oct-31 Jan	£267.80
All Star Fuel Card Services	Diesel for Truck £76.18 Fuel for Machines £45.10	£121.48
Allstar Fuel Card Services	Zero Liability	£8.64
British Gas	Boiler Service Contract :	
	Scott Park	£59.30
	Callicroft House	£37.30
	Casson Centre	£37.30
	Total Direct Debit	£1191.36

The Council agreed the following expenditure

To Whom Paid	Particulars of Payment	Sub Total	Total Cheque
The Consortium	Cleaning Supplies	59.03	
	Black Ink for Printers	40.30	
	Colour ink	52.79	£152.12
Craig West Turf Ltd.	Topsoil		£48.00
Canon	Photocopier Service Contract		86.26
Fountain Timber Products	Fencing Scott Park		70.86

Classic Landscapes	Tree Stake/Braced in Scott Park		86.10
R&B Roofing	Repairs to Container Roof		1008
Mant Leisure	2 x Springer Installation		480.00
Southern Brooks	12 x Staff Xmas Lunch		180.00
British Gas	Repair & Parts to Gas Oven		392.59
BANES	Jan Pension		3144.94
HMRC	Jan PAYE		4567.95
Friends of The Forest of Avon Trust	Annual Membership		36.00
Ross Office Supplies	White Paper		30.00
SLCC	Deputy Clerk CiLCA Qualification Course		250.00
Virgin Media	Broadband		39.60
TH White	Replacement Valve & Hydraulics	2040.45	
	Winter Service Tractor	1470.22	3510.67
Viridor Waste Management	2 x Exchanges Scott Park		510.36
Mr M Dark	Window Cleaning Callicroft/Casson		83.00
Bus Shelters Ltd	Bus Shelter Highwood Road		4436.45
Avon Local Councils' Association	Being A Good Councillor Training		200.00
South Gloucestershire Council	Installation & Removal of Xmas Motifs		5467.20
Patchway Community Association	3 x Mop Heads from PCA Grant		20.36
J.E Thomas	Plumbing Supplies from PCA Grant		35.53
Oakhill Window	Window Cleaning		30.00

Cleaning	from PCA Grant		
Lucy Hamid	Clerk's Expenses		
	Staff Wall Planner	19.29	
	Refreshments for Councillor Training	12.51	
	Repairs to Vacuum Cleaner	7.50	
	Milk and Sugar for Meetings	1.98	
	Postage	66.58	108.85
Iris Business Software	End of Year P60s /payslips		141.60
	Salaries Total		15,737.74
		Total	£41,333.85

26/16. DATE OF NEXT MEETING

The Council noted that the next meeting would be held on Tuesday 8 March at 7.30 p.m., commencing with Public Question Time.