

PATCHWAY TOWN COUNCIL

Minutes of the Council Meeting held on 12 January 2016 at Callicroft House, Rodway Road, Patchway.

Present: Councillors Mrs E. Orpen (in the Chair))
K. Dando)
P. Cottrell)
M. Greensword) Callicroft
Ms R. Messenger) Ward
R. Loveridge)

Mrs E. Martin)
J. Butler) Coniston
E. Bathe-Taylor) Ward
Mrs M. Bathe-Taylor)
E. Gordon)

1/16. PUBLIC QUESTION TIME

There were no members of the public present.

2/16. APOLOGIES FOR ABSENCE

Apologies for absence were received from C. Mills (illness), D. Tiley (family illness), Grotzke (illness) and Coleman (another meeting).

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

3/16. DECLARATIONS OF INTEREST

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

4/16. MINUTES

The Minutes of the meeting of the Council held on 8 December 2015, which had been circulated, were approved as a correct record and signed by the Chairman, proposed by Cllr. Dando and seconded by Cllr. Martin.

5/16. MATTERS ARISING FROM THE MINUTES

- a) Councillors Training: 138c/15
Councillors were reminded that on Tuesday 19 January at 7 p.m. there would be training by Avon Local Councils Association on Disclosable Pecuniary Interests and other issues. The Parks Committee scheduled for this evening would be moved to the following week.

- b) Working group on grant applications
The Council noted that the meeting of this group would be on Thursday 14 January at 7 p.m. Members of the group were Cllrs. Mills, Butler, Mrs Bathe-Taylor, Loveridge, Dando and Cottrell.

- c) HM The Queen's 90th birthday: 131i/15
The Council noted that a representative of the Council was invited to a celebration service in Thornbury Parish Church on 21 April at 3 p.m. The Chairman was not available and it was agreed that Mr & Mrs Bathe-Taylor would represent the Council on this occasion.

- d) SGC-funded PCSOs: 142/15
The Council noted that as an insufficient number of local councils were interested in the suggestion that ALCA should take up with SGC whether parishes should jointly fund one or more posts, this matter would not be taken any further.

- e) Draft Waste Strategy
The Council noted the response from SGC on the relocation of Little Stoke recycling centre. SGC was currently negotiating land for the new facility and the preferred location was the East Works site. The existing site in Station Road would remain open until the new facility was operational.

6/16. REPORTS FROM COMMITTEES

- a) Parks & Open Spaces and Planning & Transport Committees
It was noted that in December a joint meeting of these two committees had been held on 15 December and the minutes had been circulated. Cllr. Cottrell presented the sections of the minutes referring to Parks & Open Spaces and Cllr. Gordon presented the sections referring to Planning & Transport, which were endorsed by the Council.

- b) Finance Committee
Cllr. Gordon presented the minutes of the meeting held on 5 January, which had been circulated and which were endorsed by the Council.

7/16. REPORTS FROM DISTRICT COUNCILLORS

Cllr. Dando reported that there had been a presentation on the SGC Cycling Strategy. The helipad application was to be re-submitted.

8/16. CONISTON ROAD CLOSURE

Cllr. Gordon asked the SG Councillors to take up with officers the concerns of local residents and the Town Council on the disruption caused by the closure of Coniston Road and diversion of the bus service during road works. It was suggested that an electronic board should be stationed at each end of Coniston Road to give residents up to date information on where closures were in force that day and Cllr. Gordon said he would ring Street Care on this issue.

It was unanimously agreed that the Clerk would write to the highways department expressing concern and making the following points. This information would be sent to the SG Councillors for support and would also be publicised on the Council's website and social media.

- Ask the contractors to work on one side of the road at a time, using temporary traffic lights so that it is not necessary to totally close Coniston Road
- Allow local traffic to use the bus lane on Highwood Road during these works
- Set up a shuttle bus service so that residents living at the top of Coniston Road can be connected to the bus service in Bradley Road.

9/16. REPORTS FROM LOCAL ORGANISATIONS

There were no reports.

10/16. LITTLE STOKE PARK RUN

Cllr. Dando had asked for this item to be added to the agenda.

The Clerk read a letter describing the problem caused by the decision of Stoke Gifford Parish Council to charge participants in the weekly 5k run round Little Stoke Park in order to pay for footpath repairs. The organisers, who were all volunteers, had responded that the Park Run was one of many which were held nationally and all were free of charge to runners.

Councillors were happy to offer the use of Scott Park but information had been obtained from the organisers that they had reached an agreement with Bradley Stoke Town Council to relocate to a circular path from the Tesco car park and passing the Bradley Stoke Lakes. Little Stoke also had a junior run of 2k and it was suggested that this could be held in Scott Park, although an organising group would have to be set up in

Patchway to marshal the event each week. The Council suggested that local sports clubs should be approached to see if their officers/parents might be interested in becoming “Scott Park Parkrun Volunteers”.

11/16. CORRESPONDENCE

- a) The Council noted that the next meeting of the SGC Public Transport Forum would be held on Monday 1 February at 7 pm at Kingswood.
- b) The Council noted that the next SGC Environmental Forum Meeting would be held on Thursday 4 February at 7 pm, at Chipping Sodbury.
- c) Construction of Metrobus: it was noted that there is a communication team able to assist with queries about the project. The Council suggested that this contact should be given to residents in Patchway People.
- d) Coniston Road bus service: A letter from Mr. Naylor on the problems he was having with the diversion of buses was noted.
- e) Public consultation on East of Harry Stoke New Neighbourhood Draft was noted. The closing date was 22 January.
- f) The Council was pleased to note that planning permission had been granted for the portacabin in Blakeney Road allotments for the use of Men in Sheds.
- g) It was noted that the closing date was 31 January for nominations for the SGC Community Awards 2016. Any Councillor with a suggestion was asked to contact the Clerk.
- h) The Council was pleased to note a letter of New Year’s greetings from the Mayor of Clermont l’Herault.
- i) The Council noted a letter from Merlin Housing Society which was a disappointing response to the issues raised by the Council in October. It was agreed to respond on the subject of Elderly People’s accommodation, querying the policy of leaving so many flats empty in Langdale Court when many elderly people were looking for accommodation.
- j) The Council welcomed the invitation for a Councillor to attend a Royal Garden Party in May and noted that a ballot among local councils would be held by ALCA. It was agreed to nominate Cllr. Orpen to attend.
- k) The Council was pleased to receive a letter of thanks for the grant made to the Bristol BMX Club. It was noted that representatives of the Club would attend the next Parks & Open Spaces Committee to explain to Councillors the details of their floodlighting scheme.

	Total Income	£ 3377.72
--	---------------------	------------------

To note the following Direct Debits:

Total Gas & Power	Gas Callicroft House	£51.43
Total Gas & Power	Electricity Scott Park	£161.63
Total Gas & Power	Electricity Casson	£41.20
Total Gas & Power	Electricity Callicroft	£80.45
Allstar Fuel Card Services	Zero Liability	£8.64
British Gas	Boiler Service Contract :	
British Gas	Scott Park	£59.30
British Gas	Callicroft House	£37.30
British Gas	Casson Centre	£37.30
	Total Direct Debit	£477.25

To agree the following expenditure;

To Whom Paid	Particulars of Payment	Sub Total	Total Cheque
EE/Orange	Mobile Phones Nov	23.70	
	Mobile Phones Dec	31.28	£54.98
The Consortium	Stationary	5.74	
	Toner x 2	115.90	
	PCA Grant Dustbuster	11.84	£133.48
Open Spaces	Subscription Renewal		£45.00
CVS South Gloucestershire	VCSE Conference		£20.00
South Gloucestershire Council	Coniston CC Lease Rent		£250.00
Bristol Urban Forestry	Tree Surgery		£890.00
David Ogilvie Engineering	Spider Bin, 2 x Seats		£2011.20
Building Supplies Patchway	1 Ton Gravel / Supplies		£57.66
Advance Security Systems	Annual Alarm Monitoring and Service: Callicroft	276.00	

	House		
	Casson Centre	276.00	
	Scott Park	430.80	£982.80
HMRC	Dec PAYE		£4556.69
BANES	Dec Pension		£3143.93
Viridor Waste Management	2 x Exchanges Scott Park		£446.43
Virgin Business	Broadband		£39.60
PHS Group	Annual Dust Mats Services Casson Centre	341.51	
	Callicroft House	341.51	£683.02
J.E Thomas	PCA Grant Kitchen Refurbishment /Waste Clearance		£338.68
Puratech	PCA Grant Plumbing Services		£146.70
Anthony Buckley & Co.	Fire Extinguisher Service: Scott Park	130.68	
	Callicroft House	85.20	
	Coniston CC from Grant	263.82	£479.70
Lucy Hamid	Clerks Expenses:		
	2 x Paper Table Cloths	1.98	
	Pressure Washer	149.99	
	Twinning Xmas Cards	9.00	
	Xmas Refreshments Council Meeting	23.72	
	Postage	45.75	£230.44
Salaries	December		£15,694.16

14/16. DATE OF NEXT MEETING

The Council noted that the next meeting would be held on Tuesday 8 February 2016 at 7.30 p.m.

