

5 January 2016

Dear Councillor,

The next meeting of the Town Council will be held on Tuesday 12 January 2016 at 7.30 p.m. at Callicroft House, Rodway Road, Patchway. The agenda is given below and your attendance is requested.

Yours sincerely,

Town Clerk

A G E N D A

1. Public Question Time (maximum 30 minutes)
2. Apologies for absence
3. Declarations of Interest
4. Minutes of the meeting of the Town Council held on 8 December 2015 (enclosed)
5. Matters arising from the minutes
6. Committee Reports:
 - a) Parks & Open Spaces Committee held on 15 December
 - b) Planning & Transport Committee held on 15 December
 - c) Finance Committee held on 5 January
7. Reports from South Gloucestershire Councillors
8. Reports from Local Organisations
9. Correspondence
10. Planning applications
11. Finance
12. To note that the next meeting will be held on Tuesday 9 February 2016 at 7.30 p.m.