

PATCHWAY TOWN COUNCIL

**Minutes of the Council Meeting held on 8 December 2015 at Callicroft House,
Rodway Road, Patchway.**

Present: Councillors C. Mills (in the Chair))
Mrs E. Martin) Coniston
J. Butler) Ward
E. Bathe-Taylor)
Mrs M. Bathe-Taylor)

Mrs E. Orpen)
K. Dando)
P. Cottrell)
M. Greensword) Callicroft
Ms R. Messenger) Ward
R. Loveridge)

135/15. APOLOGIES FOR ABSENCE

Apologies for absence were received from D. Tiley (family illness), Grotzke (unwell), Gordon (family illness) and Coleman (another meeting).

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

136/15. DECLARATIONS OF INTEREST

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

All Councillors resident in Patchway signed an application for the grant of a dispensation from declaring a pecuniary interest in the discussion of the budget which would include setting the Council Tax.

137/15. MINUTES

The Minutes of the meeting of the Council held on 10 November 2015, which had been circulated, were approved as a correct record and signed by the Chairman, proposed by Cllr. Dando and seconded by Cllr. Martin.

138/15. MATTERS ARISING FROM THE MINUTES

- a) Fly-tipping: 127a/15
It was noted that the resident who was seen dumping rubbish in the back lane of Hazeldene Road appeared in court the previous week. Street Care had informed the Council that he was fined £13,000 and his son was fined £12,000.
- b) Councillors Training: 127c/15
Councillors were reminded that on Tuesday 19 January at 7 p.m. there would be training by Avon Local Councils Association on Disclosable Pecuniary Interests and other issues. The Parks Committee scheduled for this evening would be moved to the following week.
- c) HM The Queen's 90th birthday: 131i/15
The Council noted that names and addresses of residents aged 90years and over had been sent to SGC so that they can receive an invitation to a celebration service in April.

139/15. REPORTS FROM COMMITTEES

- a) Parks & Open Spaces Committee
Cllr. Cottrell presented the minutes of the meeting held on 17 November, which had been circulated and which were endorsed by the Council.
It was agreed that, as the next meeting of the Committee would be joint with the Planning Committee on 26 January, the Scott Park Advisory Committee would be held at 6.30 p.m. on Tuesday 12 January, immediately before the Council meeting.
It was noted that, due to the bad weather, the dog fouling posters needed replacement.
- b) Planning & Transport Committee
Cllr. Gordon presented the minutes of the meeting held on 24 November, which had been circulated and which were endorsed by the Council. It was noted that the bus shelter for Highwood/Durban Road had been ordered and that, when this was replaced by a Metrobus Shelter, it would be relocated to another bus stop. It was noted that a meeting would be held in January with SGC to discuss progress of Patchway Town Centre and that Julie Close was keen to work with the Council on drawing up a Neighbourhood Plan to identify what facilities would be required for the community in the next ten years.
- c) Finance Committee
Cllr. Mills presented the minutes of the meeting held on 1 December, which had been circulated and which were endorsed by the Council.
The Finance Committee had discussed and agreed a budget for the Council for the financial year 2016-17 of £700,000. This would enable the Council Tax to be frozen due to prudent financial management during the current year and reserves of £250,000. The budget was circulated to the meeting, proposed by Cllr.

Martin, seconded by Cllr. Loveridge and unanimously adopted.

140/15. REPORTS FROM DISTRICT COUNCILLORS

Cllr. Dando reported that he had been attending training sessions for Councillors. The SGC budget was under discussion but was still confidential.

Cllr. Orpen had nothing to report.

141/15. REPORTS FROM LOCAL ORGANISATIONS

Almondsbury Joint Burial Committee

Cllr. Cottrell reported that the Precept for the Burial Committee would be £2,200 for both Patchway and Almondsbury for the next financial year. Stoke Lodge & The Common Parish Council had applied to join the Committee but this had not been accepted. New works had been agreed at the Cemetery, including a telephone line, a public toilet and a hardstanding area.

142/15. REVIEW OF COMMUNITY SAFETY: SGC-FUNDED PCSOs

The Council had been asked to consider its approach to being supportive of a consolidated approach by ALCA in response to SGC's consultation, "Review of Community Safety" in the area of the 9 SGC-funded PCSOs.

There was not consensus in the support of the proposal that local councils could contribute, through ALCA, to the funding of PCSOs if these positions were not funded by SGC, but the Clerk was asked to seek more information on the cost and what control local councils would have over the area where the PCSOs would work.

143/15. CONSULTATION ON POSITION OF NEW HENBURY RAILWAY STATION

Information had been circulated to all Councillors on the proposal to construct a new Henbury Station as part of a project to improve local rail services called MetroWest. As part of MetroWest Phase 2, new stations would be opened at Ashley Down, North Filton and Henbury with hourly services on these lines and a more frequent service would be provided to Yate Station. The location of the new Henbury station would provide services to the existing community and also to the new Cribbs Patchway development.

The Council noted that two possible sites had been proposed: one was the site of the former Henbury Station in Station Road. This closed to passengers in 1964. The second site was east of the A4018 Wyck Beck Road where it crosses over the Henbury railway line.

After discussion, the Council agreed to support the site of the former station as this would be part of the Henbury community and would serve supporters of the adjacent rugby clubs and the Skanska development of 1,000 properties as well as serving the new community to be built on the airfield.

144/15. CORRESPONDENCE

- a) A letter from the Mayor of Clermont l'Herault thanking the Council for its message of support following the terrorist attack in Paris was read to the meeting.
- b) SGS Local Plan: consultation was being carried out on housing allocations in next 5 years due to government policy requiring provision for housing for the next five years to be allocated. Councillors agreed that there was no unallocated housing land in Patchway except for the British Legion site in Rodway Road and suggested that a higher density of housing should be proposed for this site than the present application for eight properties.
- c) SGS Positive Activities Fund: The Council opposed the proposal not to renew this support to youth centres after April 2016, pointing out that it would not be possible for Southern Brooks to continue to offer activities in Patchway Youth Centre without funding and that lack of positive activities would lead to an increase in anti-social behaviour in Patchway.
- d) SGC consultation on Metrobus extension: Cllr. E. Bathe-Taylor had attended the presentation on the route of the Metrobus extension and he explained this to the Council. The Council supported this extension and made no objections to the proposal.
- e) The Council noted that SGC was carrying out a consultation on the Council budget for 2016-17. Information on this would be sent to all Members.
- f) SGC had proposed a new process for allocating Community Infrastructure Levy (CIL) payments to local councils. The Council had no objection to the proposal to pay these annually at the beginning of the financial year.
- g) The Council noted that SGC was promoting a Big Spring Clean 2016 between 1 March and 30 April. This year the event was being linked to the Queen's 90th Birthday celebrations. The Council suggested that work should be concentrated on the back lanes.
- h) A letter from a resident of Falcon Close concerning the noise barrier along the motorway was noted. The Clerk had informed the resident of the survey carried out by Atkins following the widening of the M5 and the Council's response to this.
- i) The Council noted with interest information on Callicroft Primary School joining the Cosmos Academy Trust.

Almondsbury Athl.	Oct Pitch Fees	£140.00
Stoke Lane FC	Oct Pitch Fees	£280.00
Groundworks	Our Place Grant	£1,500.00
Sports & Social Club	Rent Sept- Dec	£2,959.13
Coniston Community Centre	Grant Repayment	£1,000.00
Patchway Town FC	Sept/Nov Pitch Fees	£840.00
Bristol United Ladies FC	Oct/Nov Pitch fees	£210.00
	Total Income	£9186.88

The Council noted the following Direct Debits:

Total Gas & Power	Electricity Callicroft House	£110.20
Total Gas & Power	Electricity Casson Centre	£66.39
Total Gas & Power	Electricity Sports Pavilion	£175.49
Total Gas & Power	Gas Callicroft House Nov	£36.62
Allstar Fuel Card Services	Zero Liability	£2.88
Allstar Fuel Card Services	Fuel for Truck FP03ULF	£80.14
	Total Direct Debit	£471.72

The Council agreed the following expenditure:

To Whom Paid	Particulars of Payment	Sub Total	Total Cheque
Ionet Systems Ltd	Annual IT Support		£720.00
Standard Signs	Boundary Sign		£153.35
Whitehill Direct Ltd	Outdoor Display Case		£1,798.80
C&R Fencing	Barrier Repair at Scott Park		£493.20
NALC	Local Council Award Scheme Registration		£30.00
Mr M Dark	Window Cleaning		£83.00
Southern Brooks Community Partnerships	Activity Cost Our Place Project	£1,560	

	Supervision for Our Place Project	£1,120.00	
	Equality & Diversity Training	£240.00	
	Youth Work Funding (balance)	£9,000	£11,920.00
Craig West Turf Ltd	Topsoil		£216.00
Wiltshire Association of Local Councils	Training Course for Local Council Award		£60.00
GWE Business West	Bristol Chamber of Commerce Membership		£300.00
The Consortium	Stationary and Office Cleaning Supplies		£68.69
Building Supplies Patchway	3 Bulk bags Grit Sand	£139.42	
	Roll Terram	£166.52	
	1 Ton Type 1 stone	£28.74	
	Building Supplies	£35.33	£370.01
South Gloucestershire Council	Office Phone April-November		£657.49
BANES	Pension November		£3,199.95
HMRC	PAYE November		£4,400.98
Patchway Autoparts	Cylinder Key		£6.72
TH White	Winter Service for Tractor		£717.76
Virgin Media Broadband	Broadband		£39.60
Eurosigns	Scott Park Play Area Sign		£135.57
CommuniCorp	Local Councils Update Subscription		£75.00

Whitehall Printing	Charlton Hayes Newsletters		£292.00
Four Towns Community Transport	Grant		£7,000
Eric Gordon	Mileage for site visit 18/11/2015		£7.70
Kevin Oakhill	Window Cleaning PCA. Oct & Nov		£60.00
J.E Thomas	Cleaning Materials PCA	£112.36	
	Mortise Keys	£8.00	
	Postage	£1.89	
	Lightbulbs	£5.97	£128.22
Viridor waste Management	2 x Exchanges at Scott Park		£441.10
Bristol City Council	Plants for Beds		£172.80
Mogford Prescott Ltd.	Plumber Unblocking Urinals Scott Park	£48.96	
	Gas Engineer Resetting Main Board & Solenoid CCC	£97.92	
	Repair to Leaking WC Scott Park	£48.96	
	Electrical Investigation at CCC	£48.96	
	Repair to Rotten Door Scott Park	£147.74	
	Electricians Investigating Water Heater Scott Park and Switch in Office	£104.28	
	Replacement Switch Office	£115.86	£612.68
Patchway People	Advertisement Patchway People Dec		£175.00

Matthew Fortet	Car Parking Fit 4 Work Seminar		£5.00
Lucy Hamid	Clerk's Expenses:		
	Refreshments for Councillor Training	£3.93	
	Calendars for Office	£1.30	
	Christmas Trees for Callicroft House	£40.00	
	.co.uk Domain Registration	£6.60	
	Starter Tubes	£5.00	
	Postage	£54.09	£110.92
Salaries Total:	November		£15,543.83
		Total Expenditure	£49,998.78

147/15. DATE OF NEXT MEETING

The Council noted that the next meeting would be held on Tuesday 12 January 2016 at 7.30 p.m. and would commence with Public Question Time.

The Chairman wished all Members a Merry Christmas and Happy New Year and seasonal refreshments were then served.