

3 November 2015

Dear Councillor,

The next meeting of the Town Council will be held on Tuesday 10 November 2015 at 7.30 p.m. at Callicroft House, Rodway Road, Patchway. ***Please arrive by 6 p.m. for the compulsory training course in Equality and Diversity which will precede the meeting.*** Light refreshments will be served before the Council meeting.

The agenda is given below and your attendance is requested.

Yours sincerely,

Town Clerk

A G E N D A

1. Newly appointed Police Inspector Clive Summerill will introduce himself to the Council
2. Public Question Time (30 minutes maximum)
3. Apologies for absence
4. Declarations of Interest
5. Minutes of the meeting of the Town Council held on 13 October 2015 (enclosed)
6. Matters arising from the minutes:
 - a) Fly-tipping: 113a/15
 - b) Report on meeting with Merlin Housing Society: 113d/15
 - c) Councillors Training Course arranged for Tuesday 19 January at 7 pm: 114c/15
7. Committee Reports:
 - a) Parks & Open Spaces Committee held on 20 October
 - b) Planning & Transport Committee held on 27 October
 - c) Finance Committee held on 3 November

8. Reports from South Gloucestershire Councillors
9. Reports from Local Organisations
10. Correspondence
11. Planning applications
12. Finance
13. To note that the next meeting will be held on Tuesday 8 December 7.30 p.m. and will commence with the second part of the Equality and Diversity training at 6 p.m.