

PATCHWAY TOWN COUNCIL

Minutes of the Council Meeting held on 8 September 2015 at Callicroft House, Rodway Road, Patchway.

Present: Councillors Mrs E. Orpen (in the Chair))
K. Dando)
P. Cottrell)
M. Greensword) Callicroft
D. Tiley) Ward
R. Loveridge)

E. Gordon)
E. Bathe-Taylor) Coniston
Mrs M. Bathe-Taylor) Ward
J. Butler)

92/15. AVON & SOMERSET POLICE

The Chairman welcomed Sergeant Steve Ives to the meeting, who stated it was a pleasure to come and speak to the Council after 7 years being responsible for the policing of the area.

Community policing had been very successful in reducing crime and increasing public confidence. There were at present one Sergeant, two Beat Officers and four PCSOs for Patchway. Although there have been some recent changes, there is also consistency in the team. Crime and anti-social behaviour are reducing and The Parade is no longer a hot-spot for ASB. Crime is low due to the effort and dedication of local officers who work closely with the community. Close co-operation with Merlin Housing has also been valuable and a number of evictions have been carried out against offending tenants.

Cllr. Gordon stated that speeding in Patchway was an issue. It was noted that 20 mph speed limits were shortly to be introduced in many streets and that a Patchway Speedwatch Programme was being introduced where residents reported speeding vehicles to the police.

After answering questions from Councillors, Cllr. Dando proposed a vote of thanks to the police for the improvements they had achieved for all residents of Patchway. The Chairman thanked him for his presentation and said that a regular police visit to the Council would be very helpful. Sergeant Ives then left the meeting.

93/15. PUBLIC QUESTION TIME

Mr. I. Edwards, 1 Falcon Drive

Mr. Edwards drew the Council's attention to fly-tipping and vandalism at the garage area behind Hazeldene Road over many years. At present there was a freezer full of

food and several fridges and other material and no action had been taken to clear these by either the owner of the land or SGC. The Clerk reported action she had taken to alert Street Care to this problem and the District Councillors asked for copy correspondence so they could add weight to the request for urgent action.

Mr. Edwards stated that the owners of the garages were willing to install gates at each end of the lane to stop fly-tipping but SGC had refused permission for this work. It was pointed out that this lane was an adopted highway so could not be closed off.

94/15. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. Messenger (working), Mrs P. Coleman (another meeting), M. Grotzke (unwell) and Mrs E. Martin (medical appointment). No apologies were received from Cllr. Mills.

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

95/15. DECLARATIONS OF INTEREST

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

Cllr. Dando stated that he would make no comment on any planning matters in view of his membership of the SGC Development Control (West) Committee.

96/15. MINUTES

The Minutes of the meeting of the Council held on 14 July 2015, which had been circulated, were approved as a correct record and signed by the Chairman, proposed by Cllr. Gordon and seconded by Cllr. Dando.

97/15. MATTERS ARISING FROM THE MINUTES

a) Removal of telephone boxes: 88e/15

It was noted that a request had been sent to BT to remove the derelict phone boxes in Rodway/Durban Rod and that a reply was awaited.

98/15. REPORTS FROM COMMITTEES

a) Parks & Open Spaces Committee

Cllr. Cottrell presented the minutes of the meeting held on 21 July, which had been circulated, and which were endorsed by the Council.

b) Planning & Transport Committee

Cllr. Gordon presented the minutes of the meeting held on 28 July, which had been circulated, and which were endorsed by the Council.

c) Finance Committee

Cllr. Orpen presented the minutes of the meetings held on 28 July and 1 September which had been circulated.

There was a discussion on item 8b) of the meeting on 1 September which concerned grant applications.

It was proposed by Cllr. Gordon, seconded by Cllr. Cottrell and agreed by 6-3 that the two recommendations in this minute should be withdrawn and that a special meeting should be held to discuss the award of grants and revise the guidelines.

99/15. HENBURY LOOP LINE: RAILWAY EXTENSION

Cllr. Gordon had asked for this item to be on the agenda. He drew the Council's attention to a petition for Henbury Station to be re-opened and be part of a ring round Bristol connecting to Temple Meads and Parkway. The Rail Minister had agreed to carry out a feasibility study but it was essential to show local support for the scheme. Filton Town Council was supporting this campaign to take traffic off the roads in the North Fringe area due to the huge increase which will be caused by the development of the Cribbs Patchway New Neighbourhood. It was noted that the Henbury Loop Line would connect Avonmouth, Shirehampton, Sea Mills, Brentry and North Bristol.

Cllr. Gordon stated that this rail extension would reduce the traffic in the area and proposed that the petition should be supported. The Council agreed to support the petition on the grounds that a Henbury Loop Line would not only be well used but would transform Bristol's transport infrastructure.

100/15. REPORTS FROM DISTRICT COUNCILLORS

Cllr. Dando reported on a very interesting meeting with Merlin Housing and suggested that Paul Coates, Director of Housing and Communities should be invited to speak at a special meeting of the Council. This was agreed.

Cllr. Orpen informed Members that there would be a site visit at the East Works site the following Friday and invited Councillors to attend.

Cllr. Walker explained how Welfare changes were affecting landlords.

101/15. EQUAL OPPORTUNITIES DECLARATION

A copy of the Declaration, signed in 2005 and in 2010 by the Council pledging itself to respecting all residents from diverse backgrounds, had been circulated. It was agreed that, before signing this Declaration, Equality Training should be arranged for all Councillors which was set out as obligatory in the Council's Standing Orders. The Clerk was asked to make the necessary arrangements for a training session.

102/15. REPORTS FROM LOCAL ORGANISATIONS

Reports were received on the following organisations:

Patchway, Filton & The Stokes Volunteer Centre

The organisation had agreed to remain at Patchway Library even though SGC was now charging rent for the office. It was hoped to find another organisation to share the office and its costs. The Council was very pleased to note that during 2014-15, 440 volunteers were processed by the Centre, 176 of which were local. 127 organisations were registered at the Centre offering local opportunities.

Bristol Transport Police Safety Meeting

A new officer is now responsible for this meeting, Sgt. Patrick Moore, which covers Patchway Station. There is concern that new parking restrictions in Station Road will displace parking on to residential roads in Little Stoke until the car park at the station is enlarged. Work to repair the collapsed sections of Station Road had still not been agreed with the landowner. Draft plans for disabled access to the station had been prepared and the station was being maintained by volunteers.

103/15. CORRESPONDENCE

- a) The Council noted consultation documents from SGC on the proposed reduction of Local Government Support Grants to Parish & Town Councils from 2016-17 and changes to the Special Expenses system. Responses had been requested by 23 October. It was agreed to refer this matter to the Finance Committee.
- b) The Council noted information on the Cultivate Project in Charlton Hayes, particularly the workshop on Saturday 26 September from 11-2 pm at Ringsfield Lane open space.
- c) The Council supported the request for a bus shelter in Highwood Road, junction with Durban, noting that the site would not be covered by either SGC or the Metrobus. The matter was referred to the Planning & Transport Committee for budgeting.
- d) The Council noted the detail of an A38 Gloucester Road widening scheme at Aztec West roundabout.

- e) The Council noted the temporary closure of Coniston Road for the Patchway Remembrance Parade on Sunday 15 November from 10.25 am to 10.45 am, and a letter from the RBL Committee concerning arrangements for the parade.
- f) The Council noted the appointment of a Community Development Worker for the Patchway Green Spaces Project and referred discussion of the detail to the Parks & Open Spaces Committee.
- g) The Council noted the temporary closure of Coniston Road for installation of speed tables between Falcon Drive and Highwood Road after 19 October.
- h) The Council noted letters of thanks for grants received from the Wednesday Luncheon Club, Patchway Festival, the West of England MS Therapy Centre, Patchway Minibus Committee and Patchway Centre Pre-School Group.

104/15. PLANNING APPLICATIONS

The Council made no objections to the following planning applications:

DFS Highwood Lane advertising	6 illuminated fascia signs and other signs
Rolls Royce, Gloucester Road	Installation of solar panels on roof slopes of existing industrial buildings
The Parade	Change of use from hairdressers to Hot Food Takeaway
400 Park Avenue Aztec West	Recladding of external elevations, Alteration to car park layout and new fence
1 Windermere Road	Detached double garage
8 Cavendish Road	Demolition of garage and erection of 2 storey side and rear extension
107 Hawthorn Close	2 storey side and single storey rear extensions
191 Gloucester Road	Single storey rear extension
65 Coniston Road	Single storey rear extension
Charlton Hayes Parcel H38	28 dwellings (Reserved Matters)

105/15. FINANCE

Forms from the bank had been obtained for completion by Councillors newly elected in May in order that their names could be added to the Bank Mandate.

It was resolved that a banking relationship will be maintained with National Westminster Bank Plc in accordance with this mandate and that the authorised signatories in the current mandate, for all accounts held by the Council, be changed as follows and that the current mandate will continue as amended:

Signatories added: Patricia Coleman, Kenneth Dando, Roger Loveridge, Rosaleen Messenger, Edward Bathe-Taylor, Merle Bathe-Taylor, John Butler.

Signatories removed: Sam Scott, Keith Walker, Brian Hopkinson, Sarah Pomfret, Andrew Alsop, Jonathon Moore, René Thorne.

The Council noted the following income received:

Patchway Town FC	Hire of football pitches Jan - May	£1348.00
Patchway Town FC	Deposit for pitch hire	£140.00
Lloydy United FC	Hire of football pitches Jan - May	£280.00
Stoke Lane AFC	Deposit for pitch hire	£140.00
Patchway Sports JFC	Deposit for pitch hire	£72.00
Mr S K Sama	Hire of Casson centre	£80.00
Almondsbury Athletic FC	Deposit for pitch hire	£140
Lloydy United FC	Deposit for pitch hire	£140
Total		£2340

The Council noted the following Direct Debits:

Allstar Fuel Card Services	Fuel	£49.90
Allstar Fuel Card Services	Zero liability	£ 2.88
Allstar Fuel Card Services	Fuel	£82.40
Total Gas and Power	Electricity for Scott Park	£135.62
Total Gas and Power	Electricity for Day Centre.	£71.93
Total Gas and Power	Electricity for Callicroft House.	£100.61
Allstar Fuel Card Services	Fuel	£52.04

Total **£495.38**

The Council agreed the following expenditure:

161	J. E Thomas, Patchway C Centre	Cleaning materials, plumbing	£238.03
162	Bristol City Council George Carr & Sons	Plants, liners and compost for Hanging Baskets	£120.00
163	(Saws)	Mower service Parts, grease, oil, chains	£348.67
164	Canon	Photocopier Service Internal signs at Coniston CC	£87.58 £20.00
166	The Consortium	Paper, Card & Ink	£240.36
167	T.H White	RN2250 Tractor & Pivot Pin	£262.94
168	Virgin Media	Broadband July	£39.60
169	Viridor Waste	4 Skip exchanges at Scott Park	£727.68
170	Under UR Feet Carpets	Changing Room Sports & Social Club Floor Screed	£600.00
171	Robert Acton	Litter Collection Equipment	£36.00
173	Bill Davies & Co	Internal Audit work	£1,900.00
174	Urban Recreation Ltd CVS South	Repairs to cable ride	£834.00
175	Gloucestershire	E-Alert Job vacancy Ad	£25.00
176	Young Johnson	War Memorial cleaning Window cleaning July.	£276.00
177	Kevin Oakhill	From PCA Grant Appliance testing.	£30.00
178	Lionel Saunders	From PCA Grant	£133.06
179	J E Thomas	Weatherseal. From PCA Grant	£16.95
180	Patchway Community Association	Cleaning Materials. PCA	£83.98

181	Orange	Mobile Phones August	£30.11
182	HMRC	PAYE August	£4,282.47
183	Patchway Auto Parts	Supplies for Park	£18.91
184	Creation Twirlers	Grant for majorette troupe	£200.00
185	BANES	Pension July 3194.49 Pension Aug 3197.93 Patchway in Bloom Competition Prizes/Best	£6,392.42
186	Patchway Garden Society	Kept Allotment Window cleaning August.	£260.00
187	Kevin Oakhill	From PCA Grant New cisterns, sealant, air	£30.00
188	D.J Richardson	bricks. From PCA Grant Electrical Condition Report.	£280.00
189	APS	From PCA Grant	£756.00
190	South Gloucestershire Council	Air Brick Covers from Pest Officer. From PCA Grant	£75.00
192	Viridor Waste	2 Skip exchanges at Scott Park	£502.37
193	Virgin Media Payments Avon Local Councils	Business broadband Aug	£39.60
194	Association	Matt Fortet. CiLCA Seminar	£35.00
195	Craig West Turf Ltd.	Repairs to Pitches	£156.00
196	S&L Meachin	Hedge cutting at Eagle Meadow and Allotments PAT testing in all Council	£576.00
197	A Star Testing Ltd.	properties External down pipes	£224.39
199	J Curthoys	From PCA Grant	£250.00
200	L Hamid	Clerks Expenses: 2016 Diary £7.50 Frame for Office £12.00 Flowers for Planters £13.96 Postage £66.32	£99.78
201	Patchway People	Advertisement June Edition	£175
	Salaries for August		£14,966.10
	TOTAL		£35,369.00

106/15. DATE OF NEXT MEETING

It was noted that the next meeting of the Town Council would be held on Tuesday, 13 October at 7.30 p.m. There would be speakers from Southern Brooks Community Partnerships.