

PATCHWAY TOWN COUNCIL

Minutes of the Council Meeting held on 14 July 2015 at Callicroft House, Rodway Road, Patchway.

Present: Councillors E. Gordon (in the Chair))
M. Grotzke)
T. Bathe-Taylor) Coniston
Mrs M. Bathe-Taylor) Ward
J. Butler)
Mrs E. Martin)

K. Dando)
P. Cottrell)
M. Greensword) Callicroft
Mrs P. Coleman) Ward
R. Loveridge)
D. Tiley)

78/15. DEVELOPMENT AT ASDA STORES

The Chairman welcomed the team from Asda to the meeting: Peter Waldron, Doug McDougal, Judith Scarry, Mark McVicar and Andrew Lestor. Mr. Lestor, who represented Hard Hat, the consultants for the proposals, stated that Asda planned to put in an application in August to modernise the store and develop the Patchway end of the car park which was surplus to requirements. There would be a public exhibition in the store the following weekend. He stated that he store had been built 37 years ago as Carrefour and needed updating.

The proposals included the removal of the car wash, less petrol pumps, a kiosk by the pumps selling sweets and snacks, a rank of small shops at the entrance to the site and provision for two large stores in the car park. It was hoped to create 200 jobs with the development and to regenerate a brown-field site. Traffic surveys had been carried out and transport models used to confirm that there was no necessity for so many car parking spaces. The service yards would remain at the back of the stores and the public right of way would be diverted through the site on a marked route to make pedestrian access easier. The Council pointed out that the footpath crossed the car park and entered Eagle Meadow via a footbridge and that this public right of way was well used by residents and was maintained by the Town Council.

After answering questions from Councillors, the representatives left the meeting. The Chairman thanked them for their presentation.

79/15. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. Messenger (working), Mills (unwell) and Orpen (attending another meeting).

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

80/15. DECLARATIONS OF INTEREST

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

Cllr. Dando stated that he would make no comment on any planning matters in view of his membership of the SGC Development Control (West) Committee.

81/15. MINUTES

The Minutes of the meeting of the Council held on 9 June 2015, which had been circulated, were approved as a correct record and signed by the Chairman, proposed by Cllr. Dando and seconded by Cllr. Martin.

82/15. MATTERS ARISING FROM THE MINUTES

a) Consultation by Atkins on environmental impacts of schemes carried out on the M5 junctions 16 & 17: 74c/15

This matter had been discussed at Planning and referred back to the Council for additional comments. The Council agreed that the main effect on Patchway of the work had been under the heading “Noise and Air Quality”. Comments would be submitted on the acoustic fence, the earth bund, the new concrete central barrier and a request for a sound-absorbing surface on the carriageway.

b) Report on Merlin meetings with tenants of Charlton & Langdale Courts on 29 June: 74c/15

Cllr. E. Bathe-Taylor reported on this meeting. Merlin residents will have new phones to contact staff on a 24 hour help line from November. This will have a call-back facility and will replace the pendants.

c) Report on Safer & Stronger Meeting held on 2 July: 74e/15

Several Councillors had attended this meeting and reported that 6 volunteers were needed to be trained to operate a Speedwatch in Patchway. Cllrs. Mr & Mrs Bathe-Taylor had volunteered.

It was also reported that the proposed Henbury Loop (railway extension) would not be carried out in the foreseeable future due to the cost of the Metrobus.

83/15. REPORTS FROM COMMITTEES

a) Parks & Open Spaces Committee

Cllr. Cottrell presented the minutes of the meeting held on 16 June, which had been circulated, and which were endorsed by the Council. The Council was pleased that safety repairs to the skate park had been carried out and that arrangements were being made to clean the war memorial. It was noted that the Committee was obtaining costings to increase the accessibility of the Park by disabled residents.

b) Planning & Transport Committee

Cllr. Gordon presented the minutes of the meeting held on 23 June, which had been circulated, and which were endorsed by the Council. It was noted that the Committee had discussed lack of housing for young people in Patchway. Concern was expressed at the danger to users of the new cycle paths from vehicles which were able to use them. This item would be on the agenda for the next Planning Meeting with information from SGC requested.

c) Finance Committee

Cllr. Mrs Bathe-Taylor presented the minutes of the meeting held on 7 July, which had been circulated, and which were endorsed by the Council. The Council noted that due to a dispute about declaration of interests, the Chairman had closed the meeting before all matters had been discussed and this was regretted by Councillors. It was noted that the remaining financial matters would be raised under item 13 of the agenda.

The Clerk had circulated a note on DPIs approved by ALCA but it was agreed unanimously that no further action should be taken on the disputed application until a speaker had been arranged to inform Councillors on the issue of Disclosable Pecuniary Interests. It was agreed that all Councillors must abide by the rules on this issue and, if in doubt, they should declare an interest and leave the meeting.

84/15. TRAFFIC REVIEW OF PATCHWAY: FORMAL CONSULTATION

The Council noted that the Planning & Transport Committee had supported the Traffic Review proposals, which had been circulated to all Councillors and which were welcomed by the Council.

85/15. SECTION 106 PAYMENTS FOR SPORTS FACILITIES FOR CHARLTON HAYES

Cllr. Loveridge, who had been Chairman of the Patchway Community Sports Association for the past five years, although he had resigned from this position since being elected as a Town Councillor, reminded Councillors that a substantial sum of money had been allocated in the s. 106 Agreement between SGC and Bovis to provide off-site sporting facilities for the residents of Charlton Hayes.

The Community Sports Association had drawn up a plan, in conjunction with the Town Council, to improve facilities in Scott Park by installing all-weather pitches, new cricket nets and improved changing facilities as this area was in easy walking distance from Charlton Hayes. Plans had also been drawn up by Patchway Community College and Stoke Gifford Parish Council and a meeting had recently been held with SGC officers. The amount available, with added inflation, was approximately £2m and a decision was expected at the end of September on how this would be allocated.

The Council noted that SGC had requested confirmation from Patchway Town Council, as the landowner of Scott Park, that the Council would fund and deliver the management and maintenance costs of any elements of the capacity improvements using the s. 106 contributions which SGC offered to fund.

It was proposed by Cllr. Dando, seconded by Cllr. E. Bathe-Taylor and agreed unanimously that the required confirmation should be given to South Gloucestershire Council.

86/15. REPORTS FROM DISTRICT COUNCILLORS

Cllr. Dando was the only District Councillor present and he reported that the helicopter pad relocation to Almondsbury had been agreed. Many other planning matters discussed by SGC were confidential at this time.

As the time was 9.30 p.m. it was unanimously agreed to suspend Standing Orders to permit completion of business.

87/15. REPORTS FROM LOCAL ORGANISATIONS

No reports were given.

88/15. CORRESPONDENCE

- a) The Council was very pleased to see a copy of “Jubilee Diamond Trees”, a book printed by The Tree Council, which included a section on Patchway’s Jubilee tree planting ceremony in Scott Park. The book would be available for Councillors to see in the office and it was agreed that this should be reported in Patchway People.
- b) The Council agreed to the quotation of £128 to reprint the Twinning Charter with France which had faded with the light in the Council Chamber.
- c) A letter from Patchway Community Association concerning the new community centre was read to the meeting and it was agreed that the Clerk should respond to say that a meeting had been requested with SGC officers to progress the plans

for a new Patchway Town Centre but that this matter would be pursued by the Council, which was aware of the time restraint for spending the s.106 funding.

- d) It was noted that a consultation event had been held on 9 July on a new care home to be run in Catbrain Lane by the Order of St. John Care Trust and that this had been attended by some Councillors.
- e) A request from a resident for removal of the derelict phone boxes in Rodway Road at the junction with Durban Road was supported by Councillors and would be forwarded to BT.
- f) The Council was pleased to receive a letter of thanks for the grant made to the Patchway Memory Café.
- g) The minutes of Almondsbury Joint Burial Committee held on 18 June had been circulated to Councillors as no Patchway representative had been able to attend the meeting.

89/15. PLANNING APPLICATIONS

The Council made no objections to the following planning applications:

130 Worthing Road	Front porch & 2 storey rear and side and rear single storey extensions
43 Bevington Close	Single storey front & side extension
Rose Cottage, Hempton Lane	2 storey side extension
EE/Orange Park Avenue, Aztec West	Construction of ramp for deliveries
Hayes Way	Replacement planting & fencing
77 Gloucester Road	Installation of extraction flue (retrospective)
Charlton Hayes	Central Green Spine with landscaping

90/15. FINANCE

- a) To consider applications for grants
The Council agreed that the allocated maintenance grant of £6,000 for Coniston Community Centre should be paid.

It was agreed to defer the application for the payment of the allocated grant to Southern Brooks Community Partnerships for community development and youth work to the next meeting of the Finance Committee for further discussion.

The Council agreed grants to the following groups:

Patchway Centre Pre-School Group	£1,668
Linkcentre	£2,000
West of England MS Therapy Centre	£300
Wednesday Luncheon Club	£700
Patchway PHAB Group	£300
Patchway Festival	£3,000

(Cllr. Loveridge and the Clerk, as committee members, left the room for discussion of the grant to Patchway Festival.)

b) The Council noted the following income received:

Almondsbury Athletic FC	Hire of football pitches (Jan May 2015)	£210.00
British Gas	Refund for boiler maintenance contract at Sports and Social Club	£125.19
Coniston Community Association	Ground rent for Coniston Community Centre 2015-16	£1.00
Members of public	Photocopying	£5.00
NALC	Refund as price change to LCR Magazine	£14.00
Stoke Lane FC	Hire of football pitches (Jan- May 2015)	£808.00
Wheatpatch Club	Hire of Patchway Common Pavilion February 15	£400.00
Total		£1,563.19

The Council noted the following Direct Debits:

Allstar fuel card services	Fuel for groundstaff FP03 ULF	£82.42
Allstar fuel card services	Zero liability fees	£2.40
Total Gas & Power	Electricity invoice for Callicroft House 02/05 - 01/06	£93.42
Total Gas & Power	Electricity invoice for Casson Centre 02/05 - 01/06	£57.66
Total Gas & Power	Electricity invoice for Scott Park 02/05 - 01/06	£159.20

The Council agreed the following expenditure:

Advanced Security Systems Ltd	Replace intruder alarm panel and external sounder unit at Callicroft House	£462.00
BANES Avon Pension Fund	Pension Fund for May	£3,589.77
Building Supplies (Patchway) Limited	Paving slabs and post mix for war memorial	£151.61
Craig West Turf Ltd	Turf for memorial garden	£132.00
Craig West Turf Ltd	Topsoil	£120.00
HMRC	PAYE for May	£4,303.67
John Hicks & Associates	Undertaking the annual inspection and safety audit on play equipment	£380.40
Lionel Saunders	Electrical works at PCC	£312.12
Local World Limited	Job Advertisement	£346.80
Mr M Dark	Window cleaning at Callicroft House and Casson Centre	£83.00
Patchway Autoparts	Oil	£8.05
Patchway Autoparts	Hose clips x 2	£6.62
Patchway Autoparts	Bulb	£1.27
Patchway Autoparts	Grit	£4.26
Patchway People	Town Council News	£175.00
Railfuture	Membership renewal	£18.00
Ross Office Supplies	A4 Snap Binders x 10	£47.48
S & L Meachin	Work at Scott Park, hedge cutting Waterside Drive	£468.00
Southern Brooks Community Partnerships	Memory Café Grant	£500.00
Southern Brooks Community Partnerships	Volunteer Bureau Grant	£580.00
The Consortium	Black ink cartridge x2 and colour ink cartridge	£99.09
The Consortium	Envelopes, paper, document holders	£135.73
Thornbury Self Drive Hire Limited	Deliver 6 loads of stone and carry out labour for British Legion Memorial garden, moving cross	£1,260.00
UK Industrial Supplies Ltd	Safety Boots	£35.81
UK Industrial Supplies Ltd	Safety Boots x 2	£71.62
Virgin Media Payments Ltd	Broadband	£39.60
Viridor Waste	2 exchanges at Scott Park	£576.96

Management Ltd		
Wybone	25 x litter bins	£3,609.60
Mrs L Hamid	Clerks expenses	
	MOT for Van WR55 LGU	£40.00
	Alderman Scott Awards	£120.00
	Postage	£41.16
Salaries	May 2015	£14,731.12
Total		£44,845.84

91/15. DATE OF NEXT MEETING

The Council agreed to the summer recess for the month of August and that any urgent matters would be dealt with by the Chairman or the Finance Committee.

It was noted that the next meeting of the Town Council would be held on Tuesday, 8 September at 7.30 p.m.