

PATCHWAY TOWN COUNCIL

Minutes of the Council Meeting held on 9 June 2015 at Callicroft House, Rodway Road, Patchway.

Present: Councillors C. Mills (in the Chair))
M. Grotzke)
T. Bathe-Taylor) Coniston
Mrs M. Bathe-Taylor) Ward
J. Butler)
E. Gordon)
Mrs E. Martin)

Mrs E. Orpen)
K. Dando)
P. Cottrell) Callicroft
M. Greensword) Ward
Mrs P. Coleman)
Miss R. Messenger)
R. Loveridge)

In attendance: Cllr. K. Walker, South Gloucestershire Councillor

65/15. PUBLIC QUESTION TIME

Maria Trott, 53 Hawthorn Close, complained about fly-tipping in Gorse Covert which was making the area untidy and had increased since the green bins had been withdrawn. There was a lot of vandalism round the wood at present with grass, trees and bins burnt. The Chairman stated that, although the maintenance of Gorse Covert and the surrounding land was South Gloucestershire Council's responsibility, our staff did what they could to keep it clean and tidy. Ms Trott asked if an additional dog bin could be installed on the grass by the pond and this was agreed by the Council.

66/15. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. D. Tiley (working).

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

67/15. DECLARATIONS OF INTEREST

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

68/15. MINUTES

The Minutes of the meeting of the Council held on 19 May 2015, which had been circulated, were approved as a correct record and signed by the Chairman, proposed by Cllr. Dando and seconded by Cllr. Bathe-Taylor. It was noted that Cllr. Walker had been present at the last meeting, although he was not a member of the Council. It was, agreed, therefore, to record his presence as “in attendance”.

69/15. MATTERS ARISING FROM THE MINUTES

- a) Declarations of Acceptance of Office: 52/15
The Clerk reminded those Councillors who had not returned their form that this was now urgently required.

- b) Annual Town Meeting: 56/15
The Clerk was asked to request Bovis Homes for responses to the questions raised at this meeting.

- c) Alderman Scott Awards: 61b/15
Cllr. Loveridge was thanked for presenting these awards at short notice to pupils at the Community College.

70/15. REPORTS FROM COMMITTEES

- a) Planning & Transport Committee
Cllr. Gordon presented the minutes of the meeting held on 26 May, which had been circulated, and which were endorsed by the Council. It was noted that the comments made at the meeting on the East Works site proposals had been submitted to SGC with a request for a meeting including other local councils.

- b) Parks & Open Spaces Committee
Cllr. Cottrell presented the minutes of the meeting held on 28 May, which had been circulated, and which were endorsed by the Council.

- c) Finance Committee
Cllr. Mills presented the minutes of the meeting held on 2 June, which had been circulated, and which were endorsed by the Council.

71/15. ADOPTION OF ANNUAL ACCOUNTS

The Council's accounts for the year ended 31.3.15., prior to audit, were circulated and were unanimously approved as well as the accounting statements, annual governance statement and internal audit report. These were signed by the Chairman and Clerk and would be sent to the external auditor, Grant Thornton.

As required for the audit, the Council confirmed that it had reviewed and confirmed the Standing Orders and Financial Regulations and re-appointed the internal auditor, Bill Davies & Co.

72/15. REPORTS FROM LOCAL ORGANISATIONS

Cllr. E. Bathe-Taylor reported on his attendance at the Public Transport Forum. The need to widen Station Road to make Patchway Station more accessible was discussed. Network Rail would be reporting by 11 July on the plans to widen Gypsy Patch Lane by rebuilding the railway bridge. Filton Halt and Henbury Stations were due to re-open as part of the CPNN development. The proposed redevelopment of the East Works site increased the urgency of improving the road network. There would be changes to bus networks from 23 August. A new maintenance depot would be built by Hitachi on railway land in Stoke Gifford. Leaflets describing work to electrify the rail line through Patchway to South Wales were circulated.

73/15. REPORTS FROM DISTRICT COUNCILLORS

Cllr. Walker reported that he would be a member of the Adults & Housing Committee and the Waste Management Forum.

Cllr. Orpen reported that the DC West Committee had had a presentation on the 24 hectares of employment land on CPNN. This would now be half offices and half small industrial units. The four large developers had agreed to work together for the benefit of residents. A DC West visit was shortly to be made to the new site for the helicopter base in Almondsbury.

Cllr. Dando stated that he would be on the Planning Committee. At the last meeting the CPNN application had been discussed and he had expressed concern at the resulting traffic increase.

74/15. CORRESPONDENCE

- a) Public Consultation on Policies, Sites & Places Plan and on nominated Local Green Spaces: this matter was referred to the Planning & Transport Committee.

- b) An invitation to CPRE Community Energy Workshop had been received and Councillors were asked to request details from the Clerk if they wished to attend. It was agreed to ask if there were any regional presentations which would be more convenient to attend.
- c) Consultation by Atkins on environmental impacts of schemes carried out on M5 at junctions 16 & 17: this matter was referred to the Planning & Transport Committee for discussion.
- d) Several Councillors agreed to attend the Merlin Meetings with tenants at Charlton & Langdale Courts on 29 June.
- e) Councillors noted the date of the next Patchway Safer & Stronger Group on Thursday 2 July 7 p.m. at Coniston Community Centre.
- f) The Council was pleased to note a letter of thanks for the grant made to Patchway Twinning Association.
- g) The Council was very sorry to hear of the death of John Wightman, former Chairman of Scott Park Management Committee. Several Councillors had attended his funeral.

75/15. PLANNING APPLICATIONS

The Council made no objections to the following planning applications:

GE Capital Finance Aztec West	Changes to car parking to create 15 more car spaces and increased cycle parking
Avon & Somerset Police layout Aztec West	Recladding of external elevations, new car park and security boundary fence

It was noted that Origin3 has supplied the Council with plans of the proposals for the East Works application which were presented at the Planning & Transport Committee. Councillors were welcome to see these at the office at any time.

Information received on Wessex Garages Nissan dealership on Hayes Way and Hallen Football Club's meeting with Almondsbury Parish Council was noted.

76/15. FINANCE

The Council noted the following income received:

Almondsbury Athletic FC	Hire of football pitches (Jan – May 2015)	£210.00
British Gas	Refund for boiler maintenance	£125.19

Coniston Community Association	contract at Sports and Social Club Ground rent for Coniston Community Centre 2015–16	£1.00
Members of public	photocopying	£5.00
NALC	refund as price change to LCR Magazine	£14.00
Stoke Lane FC	Hire of football pitches (Jan – May 2015)	£808.00
Wheatpatch Club	Hire of Patchway Common Pavilion February 15	£400.00
Total		£1,563.19

The Council noted the following Direct Debits:

Allstar fuel card services	Fuel for groundstaff FP03 ULF	£82.42
Allstar fuel card services	Zero liability fees	£2.40
Total Gas & Power	Electricity invoice for Callicroft House 02/05 - 01/06	£93.42
Total Gas & Power	Electricity invoice for Casson Centre 02/05 - 01/06	£57.66
Total Gas & Power	Electricity invoice for Scott Park 02/05 - 01/06	£159.20

The Council agreed the following expenditure:

Advanced Security Systems Ltd	Replace intruder alarm panel and external sounder unit at Callicroft House	£462.00
BANES Avon Pension Fund	Pension Fund for May	£3,589.77
Building Supplies (Patchway) Limited	Paving slabs and post mix for war memorial	£151.61
Craig West Turf Ltd	Turf for memorial garden	£132.00
Craig West Turf Ltd	Topsoil	£120.00
HMRC	PAYE for May	£4,303.67
John Hicks & Associates	Undertaking the annual inspection and safety audit on play equipment	£380.40
Lionel Saunders	Electrical works at PCC	£312.12
Local World Limited	Job Advertisement	£346.80
Mr M Dark	Window cleaning at Callicroft House and Casson Centre	£83.00
Patchway Autoparts	Oil	£8.05
Patchway Autoparts	Hose clips x 2	£6.62

Patchway Autoparts	Bulb	£1.27
Patchway Autoparts	Grit	£4.26
Patchway People	Town Council News	£175.00
Railfuture	Membership renewal	£18.00
Ross Office Supplies	A4 Snap Binders x 10	£47.48
S & L Meachin	Work at Scott Park, hedge cutting Waterside Drive	£468.00
Southern Brooks Community Partnerships	Memory Café Grant	£500.00
Southern Brooks Community Partnerships	Volunteer Bureau Grant	£580.00
The Consortium	Black ink cartridge x2 and colour ink cartridge	£99.09
The Consortium	Envelopes, paper, document holders	£135.73
Thornbury Self Drive Hire Limited	Deliver 6 loads of stone and carry out labour for British Legion Memorial garden, moving cross	£1,260.00
UK Industrial Supplies Ltd	Safety Boots	£35.81
UK Industrial Supplies Ltd	Safety Boots x 2	£71.62
Virgin Media Payments Ltd	Broadband	£39.60
Viridor Waste Management Ltd	2 exchanges at Scott Park	£576.96
Wybone	25 x litter bins	£3,609.60
Mrs L Hamid	Clerks expenses	
	MOT for Van WR55 LGU	£40.00
	Alderman Scott Awards	£120.00
	Postage	£41.16
Salaries	May 2015	£14,731.12
Total		£44,845.84

77/15. DATE OF NEXT MEETING

It was noted that the next meeting of the Town Council would be held on Tuesday, 14 July at 7.30 p.m.