

11 May 2015

Dear Councillor,

The Annual Meeting of the Town Council will be held on Tuesday 19 May 2015 at 7.30 p.m. at Callicroft House, Rodway Road, Patchway.

The agenda is given below and your attendance is requested.

Yours sincerely,

Town Clerk

A G E N D A

1. Welcome & Apologies for absence
2. Declarations of Acceptance of Office
3. Election of Mayor and Deputy Mayor
4. Membership of Committees and Outside Bodies and agreement of Calendar of Committee Meetings
5. Minutes of the meeting of the Town Council held on 14 April (enclosed)
6. Matters arising from the minutes:
 - a) To note that the Annual Town Meeting will be held on Wednesday, 20 May at 7.30 pm at the Casson Centre and that Neil Blackmore from Bovis Homes S.W. will speak on the Development of Charlton Hayes (Minute 41/15d)
 - b) Visit from Clermont l'Hérault to celebrate 20 years of twinning, 15-18 May (Minute 44/15)
 - c) To note the Patchway International Festival to be held at Callicroft

School on Saturday 16 May from 11 am to 3 pm. (Minute 47a/15)

7. Committee Reports:
 - a) Planning & Transport Committee held on 28 April
 - b) Parks & Open Spaces Committee held on 30 April
8. To note that at Council Meetings, reports are given from South Gloucestershire Councillors and on meetings or issues of local groups
9. Correspondence
10. Planning applications
11. Finance: to note income and approve accounts for payment
12. To note that the next meeting will be held on Tuesday 9 June at 7.30 p.m. This meeting will commence with Public Question Time.