

PATCHWAY TOWN COUNCIL

Minutes of a Council Meeting held on 10 March 2015 at Callicroft House, Rodway Road, Patchway.

Present: Councillors C. Mills (in the Chair))
Ms R. Thorne) Coniston Ward

Mrs E. Orpen)
P. Cottrell) Callicroft
M. Greensword) Ward

26/15. PUBLIC QUESTION TIME

Ms R. Strong, Stoke Lane

Ms Strong commented that the erratic operation of the Real Time Information at bus stops was not promoting the use of buses. She also asked when the zebra crossings in Stoke Lane would be complete. The Chairman responded that SGC were aware of the problems of the RTI system and were working to rectify them. As far as the Council was aware, the creation of zebra crossings in Stoke Lane was to be completed within this month.

Mrs K. Hemmings, Bevington Way

Mrs Hemmings requested a zebra crossing in Coniston Road at the junction with Stroud Road, or a speed cushion to slow traffic, as this was a popular crossing point for children walking to Callicroft School. She also asked for more gravel on the muddy path at the rear of Stroud Road, which was also part of the school route. The Chairman stated that the Council would request SGC to add the crossing point to those included in the Traffic Review which was currently under consideration and also to take action on the path.

27/15. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. Tiley (holiday), Martin (ill), Scott (holiday), Alsop (working), Walker (another meeting), Gordon (working) and Grotzke (ill).

No apologies had been received from Cllrs. Moore, Hopkinson and Pomfret.

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

28/15. DECLARATIONS OF INTEREST

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

29/15. MINUTES

The Minutes of the meeting of the Council held on 10 February 2015, which had been circulated, were approved as a correct record and signed by the Chairman, proposed by Cllr. Greensword and seconded by Cllr. Orpen. There were no matters arising from the Minutes.

30/15. REPORTS FROM COMMITTEES

- a) Planning & Transport Committee
Cllr. Cottrell presented the minutes of the meeting held on 24 February, which had been circulated, and which were endorsed by the Council.
- b) Parks & Open Spaces Committee
Cllr. Greensword presented the minutes of the meeting held on 26 February, which had been circulated, and which were endorsed by the Council.
- c) Finance Committee
Cllr. Mills presented the minutes of the meeting held on 3 March, which had been circulated, and which were endorsed by the Council.
The revised Financial Regulations, which had been recommended for adoption by the Finance Committee, were unanimously agreed by the Council, proposed Cllr. Orpen, seconded Cllr. Cottrell.

31/15. REPORTS FROM LOCAL ORGANISATIONS

There were no reports.

32/15. REPORTS FROM DISTRICT COUNCILLORS

Cllr. Orpen reported that in the Deely Freed planning application at CPNN, Saracens Rugby Club had sold its land but leased it back so it would be dual use with the community. The Framework Agreement had been signed this week by all the developers and landowners of CPNN. There had been a Development Control meeting this week to sign off the Persimmon application for the Fishpool Hill site. Cllr. Orpen stated that the Thornbury SGC office was reopening for the elections.

A meeting had been held with Network Rail concerning electrification of the line from Paddington to Penzance. This work would involve the widening of the railway bridge at Gypsy Patch Lane.

It had been proposed that Haw Wood should be protected by a TPO covering the whole area. The Council agreed unanimously to support this action.

It was noted that after 31 March, SGC would be “in purdah” until after the elections on 7 May.

33/15. ANNUAL TOWN MEETING

It was agreed that the Annual Town Meeting, which was a public meeting, would be held on Wednesday 20 May at 7.30 p.m. at Coniston Community Centre.

34/15. CORRESPONDENCE

- a) The Council noted an invitation to a presentation on Friday 13 March at 2 pm on the pre-planning consultation for land adjacent to the Vue Cinema for leisure use: ice-skating rink and indoor skydiving centre. All Councillors were encouraged to attend.
- b) The Council noted that SGC would be carrying out road repairs outside the Fire Station and the creation of the missing footpath in Durban Road at the end of March.
- c) Councillors were pleased to see a photograph of the new litter bin by the teen shelter at Gorse Covert.
- d) The Council noted a letter of thanks from Four Towns & Vale Link Community Transport for the Council’s agreement on the relocation of their office.
- e) It was noted that the Safer & Stronger Group had arranged a Charlton Hayes Walkabout on Tuesday 24 March from 10.30-12.00 and that Councillors were invited to attend.
- f) Information from SGC on election procedure was noted.
- g) Greetings for 2015 had been received from the new Mayor of Clermont l’Herault, Mr. Salvador Ruiz and members of the Town Council. It was noted that the Twinning Association had invited Mr. Ruiz and a group from Clermont to visit Patchway from 15-18 May.
- h) Information on the establishment of a Heritage Partnership by SGC was noted. The first meeting would be held in Yate on 20 March at 10 am.

35/15. PLANNING APPLICATIONS

The Council made no objections to the following planning applications:

Air Hop Trampoline Parks Britannia Road	Display of 5 internally illuminated fascia signs
26 Pretoria Road	Single storey rear extension
45 Ashford Road	Two storey side extension
Old Dairy Stoke Lane	Resubmission of application for two storey side extension for 2 flats
20 Concorde Road Trading Estate	Change of use to car repair workshop and car wash for Mercedes Benz dealership in Lysander Road
19 Bibury Avenue	Replacement of single garage with detached double garage
80 Amberley Road	Front dormer for loft conversion
Land at Cribbs Causeway	Outline application for 1000 dwellings and mixed use facilities. Amended application to allow flexibility for Saracens RFC to relocate in the future if a suitable location is approved

The Council objected on the grounds of over development of the site to the following application. Cllr. Orpen agreed to call this in for sites inspection:

34 Hazeldene Road	Change of use of garage and annexe to self-contained annexe
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36/15. FINANCE

The Council noted the following income received:

Almondsbury Athletic FC	Hire of football pitches (Jan-May)	£250.00
Almondsbury Athletic FC	Hire of football pitches (Sep-Dec 2014)	£350.00
Patchway Garden Society	Hire of Casson Centre	£20.00
Stoke Lane FC	Hire of football pitches (Aug-Dec 2014)	£984.00
Soccer School Tugas Bristol	Hire of football pitches (Jan-Feb 2015)	£34.00

Lloydy United FC	Hire of football pitches (Sep-Dec 2014)	£350.00
Total		£1,988.00

The Council noted the following Direct Debits:

Allstar fuel card services	Zero liability and invoice charge	£11.40
Allstar fuel card services	Fuel for groundstaff FP03ULF	£81.90
Allstar fuel card services	Fuel for groundstaff WR55LGU	£58.41
British Gas Services (Commercial) Ltd	Boiler maintenance at Sports and Social Club	£37.94
British Gas Services (Commercial) Ltd	Boiler maintenance contract payment for Callicroft House	£35.10
British Gas Services (Commercial) Ltd	Boiler maintenance contract payment for Scott Park	£35.10
British Gas Services (Commercial) Ltd	Boiler maintenance contract payment for Casson Centre	£35.10
British Gas Services (Commercial) Ltd	Boiler maintenance contract payment for Patchway Common	£35.10
Total Gas and Power	Gas Invoice for Casson Centre 31/12 - 31/01	£40.23
Total Gas and Power	Electricity Invoice for The Avenue 02/02 - 28/02	£130.22
Total Gas and Power	Electricity Invoice for Callicroft House 02/02 - 01/03	£103.34
Total Gas and Power	Electricity Invoice for Casson Centre 02/02 - 01/03	£62.17
Total Gas and Power	Electricity Invoice for Scott Park	£361.56

The Council agreed the following expenditure:

ACAS	Training course	£114.00
Anthony Buckley & Company Ltd	Site visit, fire extinguisher, usage sign, fit to wall including bracket at Casson Centre	£136.44
Anthony Buckley & Company Ltd	Anti-vandal stopper x 2, Usage sign, fit to wall at The Avenue	£141.24
BANES Avon Pension Fund	Pension Fund for February	£3,446.99
Ben Wallace	Travel to training course	£4.40
Bristol Wessex Billing Services Limited	Water services at Patchway Common from 22/08/2014 - 13/02/2015	£209.72
Building Supplies	Grip, caulking gun, frame fixing,	£12.05

(Patchway) Limited Dave Trimby Roofing	mason bit Removal and disposal of asbestos guttering and down pipes. Fitted new guttering and down pipes at PCC	£2,800.00
George Carr and Sons (SAWS) Ltd	Chainsaw trousers, chainsaw gloves, 1st aid kit, ground worker knife, mixing bottle (all x2). Calliper, feeler gauge, set square, chainsaw chain x2, 6 x chainsaw files, fuel mixing bottle x 2	£465.66
Glasdon UK Limited	Dog bin and fixings	£231.82
Glasdon UK Limited	Litter bin, liner, bracket and fixings	£123.68
HMRC	PAYE for February	£4,280.60
J Curthoys	Redecorating entrance and corridor at PCC	£695.00
J E Thomas	Cleaning materials, bin liners, toilet rolls at PCC	£122.93
J E Thomas	2 roller blinds at PCC	£65.43
J E Thomas	Key cutting at PCC	£12.00
J E Thomas	Surgical spirit at PCC	£1.95
J E Thomas	Mortise key at PCC	£5.95
Keith Morgan Mowers Ltd	Verti-Drainer and hollow tines	£5,760.00
Landcare Nursery Limited	50 metres stock proof hedging for Waterside Drive	£179.50
Mr M Dark	Window cleaning Callicroft House	£60.00
Mr M Dark	Window cleaning Pavilion	£40.00
Mr M Dark	Window cleaning Casson Centre	£16.00
Network Rail	Rent of land at The Tumps	£182.58
Orange	Mobile Call charges (February)	£26.82
Patchway Autoparts	Wiper blade and screen wash	£15.15
Patchway Autoparts	Padlock for The Avenue gate	£6.72
Patchway People	Full advert in March 2015 edition	£175.00
Puratech	Fix boiler at PCC	£160.24
South Gloucestershire Council	Centrex telephone charges from April to December 2014	£754.24
South Gloucestershire Council	4 groundstaff attending basic tree survey and inspection course on 6th January	£240.00
The Consortium	Mop, mop handle, toss blocks, toilet cleaner, multi-purpose cloths	£45.70
The Consortium	10 x Black sacks, paperclips, surface cleaner, air freshener, polish	£101.00
The Consortium	Table trolley for Casson Centre	£275.99

The Consortium	2 x ink cartridges	£40.30
The Consortium	1x colour ink cartridges and 2x black	£48.09
TH White	Work to Iseki tractor, fitted new bonnet stay, straightened out bonnet and guards. Straightened front grill, refitted headlights.	£548.54
T McGovern	Chainsaw maintenance and refresher course x 2	£250.00
UK Industrial Supplies Ltd	12 x rigger gloves, 12 x Red PVC gloves	£40.75
Virgin Media Payments Ltd	Broadband	£39.60
Viridor Waste Management Limited	2 exchanges at Scott Park	£493.61
Viridor Waste Management Limited	2 exchanges at Scott Park	£460.38
Wybone Limited	10 x litter bins	£1,644.84
Mrs L Hamid	Clerks expenses:	
	Disposal of rubbish from back lanes	£64.80
	Padlock for the car park gate at Patchway Common	£1.00
	Milk	£0.99
	Paint brushes, sealant	£2.00
	Charge for collection of equipment for recycling	£375.15
	Hazardous Waste registration	£18.00
	Council coffee	£4.99
Salaries	February 2015	£14,934.74
Total		£40,904.15

37/15. DATE OF NEXT MEETING

It was noted that the next meeting of the Town Council would be held on Tuesday, 14 April at 7.30 p.m.