

PATCHWAY TOWN COUNCIL

**Minutes of a Council Meeting held on 13 January 2015 at Callicroft House,
Rodway Road, Patchway.**

Present: Councillors C. Mills (in the Chair))
E. Gordon) Coniston Ward
Mrs E. Martin)

Mrs E. Orpen)
P. Cottrell) Callicroft
M. Greensword) Ward
K. Walker)
D. Tiley)

1/15. TERRORIST ATTACK IN PARIS

The Council stood in solidarity with the French people in opposing the terrorist attacks in Paris the previous week.

2/15. IN MEMORY

The Council stood in memory of Ken Beard JP MBE, a former Parish Councillor, who died the previous day and of Martin Harding, former County Councillor and Parish Councillor, who died the previous week.

The Beard family had asked if Ken's ashes could be buried in the memorial garden at Scott Park and this was agreed.

3/15. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. Thorne (working), Grotzke (ill), Cottrell (ill) and Alsop (working).

No apologies had been received from Cllrs. Moore, Hopkinson and Pomfret.

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

4/15. PUBLIC QUESTION TIME

Ms R. Messenger, 27 Birch Close

The danger caused by the lack of a footpath along Hayes Way was raised and the Chairman reported on the action being taken by Bovis to rectify this. Ms Messenger

also raised the lack of sufficient parking in Rodway Road, the large numbers of vehicles using Coniston Road since the closure of Highwood Road, litter and dumped rubbish on the verge of Highwood Road, the concern that the campaign to keep Highwood Road open was ignored and a request for information on cycleways. The Chairman reported that part of the traffic review of Patchway being carried out by SGC was to reduce the length of parking allowed in Rodway Road to benefit shoppers; this review would also introduce a 20 mph speed limit and speed humps in Coniston Road to deter “rat running”. The Clerk would take up with SGC the rubbish dumped on Highwood Road which should be cared for by Bovis as part of the development of a linear park. She would also send Ms Messenger information on existing and proposed cycleways. All Councillors agreed with the frustration of local people that the campaign to keep Highwood Road open was ignored by SGC.

5/15. DECLARATIONS OF INTEREST

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

6/15. MINUTES

The Minutes of the meeting of the Council held on 9 December 2014, which had been circulated, were approved as a correct record and signed by the Chairman, proposed by Cllr. Martin and seconded by Cllr. Walker. There were no matters arising from the Minutes.

7/15. REPORTS FROM COMMITTEES

a) Finance Committee

Cllr. Mills presented the minutes of the meeting held on 6 January which were endorsed by the Council. It was noted that the Council was unable to set the budget at this meeting as there had been no decision from Stoke Lodge on grass cutting by our staff in the next financial year. It was agreed to hold an Emergency Meeting on Tuesday 27 January to set the budget as information was due to be received from Stoke Lodge by 23 January.

Cllr. Mills reported on a meeting held with SGC officers concerning Stoke Lodge earlier in the day where it was confirmed that Stoke Lodge & The Common Parish would be entitled to receive 20% of the Town Council’s balances at the end of the financial year.

8/15. REPORTS FROM LOCAL ORGANISATIONS

The Clerk reported that the South Gloucestershire Dementia Alliance had been launched the previous day based on the success of the pilot run in Patchway. The Patchway

group would still continue to operate the Memory Café at the Casson Centre and to train Dementia Friends.

The Council noted that a new group had recently been established by Southern Brooks Community Partnerships, called Community Connectors. The lead worker for this group, Kevin Bache, would be speaking to the Council at the February meeting.

The Council noted that a meeting on developments on the airfield (CPNN) had been held on 9 January with representatives from Filton and Almondsbury. The officers had explained that whereas there is a need for affordable housing, the development needs to be viable and if the developers consider they will not make a profit, they will not build. It was noted that part of the CIL payment will go to the local community and that this will benefit the local councils. It was also noted that a working group is looking to short-list new land parcels for the air ambulance and fire station. A Framework Agreement for the CPNN site will be agreed by DC West Committee on 3 February. It was agreed that the next joint meeting on this development would be held in March on Transport, a topic of great concern to the local councils.

9/15. REPORTS FROM DISTRICT COUNCILLORS

Cllr. Scott reported that a special SG Council meeting had been held to agree the closure of Grange School in two years' time and the new studio school which would replace it, concentrating on sciences.

Cllr. Orpen reported on on-going discussions on Cribbs Patchway New Neighbourhood involving transport, pavement and road sizes. The first community centre would be built after 880 homes had been completed. Persimmon were due to start building first, followed by Deely Freed. There were plans to re-open the Henbury rail loop but there would be no park and ride facility on CPNN.

On other sites, the SG Planning Committee had agreed two solar farms but had turned down a wind farm.

10/15. CORRESPONDENCE

- a) Delivering Differently in Neighbourhoods: The Council noted that the Patchway project had been shortlisted. The Government announcement would be made on 19 January.
- b) It was noted that the Portuguese Social Club was applying for a Licence to serve alcohol at Patchway Common Pavilion and was not operating in the meantime.
- c) Feedback on second consultation into waiting restrictions in Patchway had been received from SGC and was referred to the Planning & Transport Committee for further discussion.
- d) The Council noted that the Patchway Minibus Committee AGM was at the same time as the Council meeting so no representative was able to attend.

- e) It was noted that complaints to Environmental Health re 77 Gloucester Road (fish bar) were being investigated.
- f) The Council noted that the speaker at the February meeting would be Kevin Bache on the Community Connectors project .
- g) The Council was pleased to receive a letter of thanks from Little Rainbows Pre-School Group for the grant received.

11/15. PLANNING APPLICATIONS

The Council made no objections to the following planning application:

Garages at Blakeney Road	Intention to demolish 14 garages
The Mall, Cribbs Causeway	Outline application for alterations and extension to The Mall
207b Gloucester Road	Single storey side extension
Nissan Showrooms	Variation to increase floor space by 1000 Hayes Way sq. m.
Patchway Youth Centre	Single storey side extension to increase Pre-school accommodation
38 Standish Avenue	Demolition of rear conservatory and erection of single storey rear extension and first floor side extension
Charlton Hayes parcels 40, 47 & 48	120 dwellings (Reserved Matters)
10a Berkeley Court Longney Place	Installation of replacement windows

The Council noted that an appeal had been made to the Secretary of State against the refusal to agree to the erection of a detached building to provide 4 additional bedrooms for the Maple Leaf Guesthouse, 221 Gloucester Road.

12/15. FINANCE

The Council noted the following income received:

Fleet Air Arm Association	Photocopying	£4.80
Members of the public	Photocopying	£5.00

Patchway Sports and Social Club	Ground rent (January - March 2015) and Car Parks work final instalment	£3459.13
Southern Brooks CP Wheatpatch Club	Lighting Tokens for Hardcourt Hire of Patchway Common Pavilion November 14	£30.00 £400.00
Zurich Insurance PLC	Insurance settlement for garage door claim to cricket shed in Scott Park	£600.00
Total		£4,498.93

The Council noted the following Direct Debits:

Allstar Fuel Card Services Ltd	Fuel for groundstaff FP03 ULF	£91.40
Allstar Fuel Card Services Ltd	Invoice and zero liability fee	£11.40
British Gas Services (Commercial) Ltd	Boiler maintenance at Sports and Social Club	£37.94
British Gas (Commercial) Services Ltd	Boiler maintenance contract payment for Callicroft House	£35.10
British Gas (Commercial) Services Ltd	Boiler maintenance contract payment for Scott Park	£35.10
British Gas (Commercial) Services Ltd	Boiler maintenance contract payment for Casson Centre	£35.10
British Gas (Commercial) Services Ltd	Boiler maintenance contract payment for Patchway Common	£35.10
Total Gas and Power	Electricity Invoice for Scott Park 02/12 - 01/01	£260.88
Total Gas and Power	Electricity Invoice for Casson Centre 01/12 - 01/01	£60.66
Total Gas and Power	Electricity Invoice for Callicroft House 02/12 - 01/01	£94.54
Total Gas and Power	Electricity Invoice for Patchway Common 01/12 - 01/01	£193.56
Total Gas and Power	Gas Invoice for Casson Centre 30/11 - 31/12	£36.39

The Council agreed the following expenditure:

BANES Avon Pension Fund	Pension Fund for December	£3,466.78
Fencing Services Ltd	For erecting bow top railing at	£1,368.74

	Scott Park skate board area	
HMRC	PAYE for December	£4,374.81
The Institute of Groundsmanship	Annual IOG membership	£106.50
Iris Business Software Ltd	Payslips and P60 year end	£76.80
J E Thomas	Keyboard, labelling machine, labels at PCC	£27.58
J E Thomas	Cleaning products, bin liners, loo rolls at PCC	£92.88
J E Thomas	Bracket for shelf, hooks, keys for PCC	£13.82
Kevin Oakhill	Window cleaning at PCC	£30.00
Mr M Dark	Window cleaning Callicroft House	£60.00
Mr M Dark	Window cleaning Pavilion	£40.00
Mr M Dark	Window cleaning Casson Centre	£16.00
Orange	Call charges (December)	£27.26
Orange	Call charges (January)	£28.35
Patchway Autoparts	Bulb	£1.27
Patchway Autoparts	Screws/Nuts	£2.41
Patchway Autoparts	Silicon/Grease	£8.46
South Gloucestershire Council	Lease Rent Coniston Comm. Centre	£250.00
The Consortium	Envelopes, Laminating pouches, stationary, cleaning products, paper	£95.97
The Consortium	Black sacks x8, pens	£44.76
TH White	Service carried out to 213 mower.	£1,926.58
Virgin Media Business Ltd	Broadband	£36.00
Viridor	Rental charge for bin and disposal at Patchway Common Pavilion	£244.80
Viridor	1 exchange at Patchway Common Pavilion	£18.60
Viridor	1 exchange at Scott Park Pavilion	£228.91
Mrs L. Hamid	Clerks expenses:	
	Buffet for Council	£15.89
	Milk	£0.99
	Paint for Patchway Common Pavilion and plant trays	£43.82
	Postage	£93.56
M Grotzke	Chairman's Allowance	£450.00
Salaries	December 2014	£15,274.51
Total		£29,393.22

13/15. DATE OF NEXT MEETING

It was noted that the next meeting of the Town Council would be held on Tuesday, 10 February at 7.30 p.m. and there would be a speaker on Community Connectors.