

PATCHWAY TOWN COUNCIL

Minutes of a Council Meeting held on 9 December 2014 at Callicroft House, Rodway Road, Patchway.

Present: Councillors C. Mills (in the Chair))
E. Gordon) Coniston Ward
Mrs E. Martin)

Mrs E. Orpen)
P. Cottrell) Callicroft
M. Greensword) Ward
K. Walker)

136/14. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. Tiley (working), Grotzke (ill) and Scott (holiday).

No apologies had been received from Cllrs. Thorne, Moore, Hopkinson, Alsop and Pomfret.

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

137/14. DECLARATIONS OF INTEREST

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

138/14. MINUTES

The Minutes of the meeting of the Council held on 11 November 2014, which had been circulated, were approved as a correct record with one correction to note that Cllr. Grotzke had chaired the meeting. The minutes were then signed by the Chairman, proposed by Cllr. Cottrell and seconded by Cllr. Orpen.

139/14 MATTERS ARISING FROM THE MINUTES

- a) Town Centre Vision: 125/14
The Chairman reported that the Vision had been endorsed by the PTSE

Committee of SGC and the Committee had agreed that the Vision should be taken into account in drafting future policy in the Policies, Sites & Places SPD. The Committee had thanked Patchway Town Council for its leadership in preparing the Vision and confirmed that SGC was willing to continue to provide limited staff resources to assist in the delivery of the Vision. The Council was very pleased to note this report.

140/14. REPORTS FROM COMMITTEES

a) Planning & Transport Committee

Cllr. Gordon presented the minutes of the meeting held on 25 November, which were endorsed by the Council. It was noted that a number of residents had contacted Councillors concerning the Traffic Review and that all comments had been passed to SGC.

b) Parks & Open Spaces Committee

Cllr. Martin presented the minutes of the meeting held on 27 November, which were endorsed by the Council. The Council noted that there were problems with tenants giving up their plots at Blakeney Road and agreed to ask the SBCP community worker to give assistance to the allotments committee.

c) Personnel Committee

Cllr. Mills presented the minutes of the meeting held on 25 November in confidential session and these were endorsed by the Council and referred to the implementation of the national agreement on local government salaries.

d) Finance Committee

Cllr. Mills presented the minutes of the meeting held on 2 December which were endorsed by the Council. It was noted that the Committee would look at the budget again next month so it could be presented by the Council in January.

141/14. REPORTS FROM LOCAL ORGANISATIONS

Cllr. Gordon reported on his attendance at the AGM of Southern Brooks Community Partnership at which a presentation had been made to volunteers and also to Police Inspector Bob Evely, who was retiring shortly. The Council agreed to send a letter of appreciation to the Inspector for his years of effective working in Patchway and to present him with an engraved paper weight.

Cllr. Gordon also reported on a meeting of the Hate Crimes Group held the previous day. It had been agreed to send a letter to the Chief Constable expressing concern at the loss of Hate Crimes Officers in the police force.

142/14. REPORTS FROM DISTRICT COUNCILLORS

Cllr. Orpen reported on a problem with the numbers of affordable homes to be provided on the CPNN development; the developers were pushing SGC to reduce the proportion from 35% to 20% and the number of pitches on new travellers sites.

Bristol City Council had proposed the creation of a Greater Bristol area, but this was not supported by the other Councils.

Applications were being considered for a Wind Farm at Ingst Common and a Solar Farm at Winterbourne.

The SGC budget would be very tight in the next financial year and expenditure could only increase by 2%.

Cllr. Walker reported that Adult & Housing had outsourced the home care staff last year but were now going to take the service back in house.

143/14. CORRESPONDENCE

- a) Delivering Differently in Neighbourhoods: The Council welcomed the information that an application was being made by Southern Brooks Community Partnership for a government grant to SGC to run a pilot project on how future costs could be reduced through joint working. The pilot areas would be Patchway and Kingswood (a parished and a non-parished area). The work in Patchway would involve working with Patchway Town Council.
- b) The Council noted a request for a meeting with SGC on Stoke Lodge in January and it was agreed to ask for this meeting as early in January as possible so that a report could be given to the next meeting of the Council.
- c) A request had been received for a meeting in January with Merlin Housing to discuss priorities for Patchway with Lucy O'Melia, the new community officer. It was agreed to arrange a meeting later in January.
- c) The Council was interested to note information from SGC that 789 dwellings had been occupied in Charlton Hayes at the end of September. It was noted that 750 dwellings occupied was the trigger point for the release of some sections of the s.106 money.
- d) The Council was pleased to see a letter of thanks from St. Chad's School for the celebrations held at the Council Office for the pupils who had won the SGC competition for posters to discourage dog fouling. It was noted that the winning posters would be used in Patchway.
- e) The Council was very pleased to hear that the Royal British Legion had raised £39,300 in the Patchway in Poppy Appeal, which was an increase of £7,000 on the previous year.
- f) Councillors were asked to give consideration to any volunteers who could be

nominated by the Council for one of the SGC Chair's Community Awards. The closing date was 9 January.

- g) It was noted that an additional presentation on the Metrobus Extension through Gypsy Patch Lane would be made on Wednesday 14 January at the Patchway Safer & Stronger Group.
- h) Councillors noted the consultation on changes to the Sort It Centre in Station Road and agreed that reducing the hours of service would lead to more fly-tipping which would have to be cleared by SGC. The Council supported the proposal that users of the site would have to prove that they were residents of South Gloucestershire.
- i) Kevin Bache of the Community Connectors project would like to talk to the Council in February and this was agreed.
- j) Letters of thanks were noted from Four Towns & Vale Link Community Transport, The Fold Coffee Shop, Bristol BMX Club and Incredible Kids for grants. Also from one of the residents in Hempton Lane for the drive and dropped kerb installed.
- k) Quality Council: The Council noted the future introduction of a new scheme to acknowledge Quality Councils. In the meantime, Patchway would be awarded the Foundation Award Level for one year, which would expire in January 2016. A new logo and resource pack would be sent when the scheme was launched in January 2015.

144/14. PLANNING APPLICATIONS

The Council made no objections to the following planning application:

NFTT Distribution,
10 Britannia Road Garage

Installation of refuelling facility

(Cllr. Gordon declared his interest as an employee and took no part in the discussion or voting)

The Council objected to the following application:

Texaco Garage
Gloucester Road

Application for licencing for premises

The Council objected to this application following objections from neighbours that this licensing would cause additional acts of anti-social behaviour which were already a nuisance to residents. This garage was very close to Patchway Community College and it was not appropriate for alcohol to sold in this location.

Request for Listing of RAF building on the airfield:

The Council agreed to write a letter to English Heritage requesting that the old Air Traffic Control building (identified as building 49) should be protected as the only substantial unimproved RAF building left on the site.

The Council noted information on proposals for the commercial Northfield development by Goodman's, which had been circulated.

145/14. FINANCE

The Council noted the following income received:

Fim de Semana Café	Hire of Patchway Common Pavilion October 14	£240.00
Blakeney Road Allotments Association	Rent	£592.50
HMRC	VAT refund (July - Sept)	£6,859.91
Patchway Pretoria Rd Allotments Society	Rent	£1,694.00
Wheatpatch Club	Hire of Patchway Common Pavilion October 14	£460.00
Total		£9,846.41

To note the following Direct Debits:

Allstar fuel card services	Fuel for groundstaff FP03ULF	£60.33
Allstar fuel card services	Fuel for groundstaff WR55 LGU	£63.32
Allstar fuel card services	Invoice and zero liability fee	£8.40
Allstar fuel card services	Fuel for groundstaff FP03ULF	£88.42
British Gas Services (Commercial) Ltd	Boiler maintenance at Sports and Social Club	£37.94
British Gas (Commercial) Services Ltd	Boiler maintenance contract payment for Callicroft House	£35.10
British Gas (Commercial) Services Ltd	Boiler maintenance contract payment for Scott Park	£35.10
British Gas (Commercial) Services Ltd	Boiler maintenance contract payment for Casson Centre	£35.10
British Gas (Commercial) Services	Boiler maintenance contract payment for Patchway Common	£35.10

Ltd

Total Gas and Power	Gas Invoice for Patchway Common 28/07 - 27/10	£264.98
Total Gas and Power	Gas Invoice for Scott Park 28/07 - 28/10	£236.69
Total Gas and Power	Electricity Invoice for Scott Park 02/10 - 01/11	£185.42
Total Gas and Power	Electricity Invoice for Patchway Common 02/10 - 01/11	£240.97
Total Gas and Power	Electricity Invoice for Casson Centre 02/10 - 01/11	£64.44
Total Gas and Power	Electricity Invoice for Callicroft House 02/10 - 01/11	£109.05
Total Gas and Power	Gas Invoice for Callicroft House 28/07 - 31/10	£240.48
Total Gas and Power	Gas Invoice for Casson Centre 30/09 - 31/10	£22.34
Total Gas and Power	Electricity Invoice for Callicroft House 02/11 - 01/12	£110.33
Total Gas and Power	Electricity Invoice for Casson Centre 02/11 - 30/11	£64.19
Total Gas and Power	Electricity Invoice for Patchway Common 02/11 - 30/11	£234.32
Total Gas and Power	Electricity Invoice for Scott Park 02/11 - 01/12	£248.27
Total Gas and Power	Gas Invoice for Patchway Common 27/10 - 04/12	£258.88
Total Gas and Power	Gas Invoice for Casson Centre 31/10 - 30/11	£29.57

To agree the following expenditure:

Aspinall Verdi Limited	Support with preparation of collaboration agreement and attendance at PTC vision workshop	£600.00
BANES Avon Pension Fund	Pension fund for November	£3,392.44
Ben Wallace (Deputy Clerk)	Travel expenses for training course (Saltford-Bristol)	£20.48
	Travel expenses for training course (Gloucester)	£23.13
Bristol Garage Doors Ltd	New garage door for cricket shed (insurance claim)	£1,020.00
D J Richardson	Repair Work at Patchway Community Centre	£755.00
Eurosigns (UK) Ltd	Clips for play area sign	£12.60

Exquisite	Working lunch for Town Centre meeting	£84.00
Fleet (Line Markers) Limited	Line marker replacement	£665.76
FRS Countrywear Limited	10 polo shirts for groundstaff	£105.60
George Carr and Sons (Saws) Ltd	2 x Replacement strimmer heads and attachments, plus oil.	£120.53
GWE Business West Ltd	Bristol Chamber of Commerce annual membership	£300.00
HMC Patchway	Replacement tyre, valve and balance on WR55 LGU	£42.00
HMRC	PAYE for November	£4,399.22
Ionet Systems Limited	Annual Support Contract Fee	£720.00
J E Thomas	Cleaning materials at PCC	£48.26
Kevin Oakhill	Window cleaning at PCC	£30.00
Mogford Prescott Ltd	Plumber attending to carry out work in the disabled toilet (Callicroft House) due to leak.	£468.00
Open Spaces Society Orange	Subscription: Parish Councils	£45.00
	Call charges (November)	£32.02
Patchway Autoparts	Trim Knife Blades	£0.84
Patchway Autoparts	Puncture repair kit	£1.66
Patchway Autoparts	Yale standard cylinder key	£3.36
Patchway People	Full page advert in Dec 2014 edition	£175.00
PHS Group	Dust Mat contract x 2	£661.44
R Hailey	Supplying and fitting replacement panel in Casson Centre	£50.00
R Loveridge	First Aid Kit	£9.40
The Consortium	2x black ink cartridges and 2x colour ink cartridges	£143.76
	10 x Black sacks	£45.48
	Toilet rolls, black sacks, toilet cleaner	£37.53
	Multi-purpose wipes	
T H White	Ransomes Mower RN HR6010 (WX14 CJO). Less credit: PX Ransomes Mower 951	£28,200.00
T H White	2x drive belts for chipper	£41.76
T H White	Service carried out on 2250 mower	£1092.02
Tincknell Fuels Ltd	Diesel for machinery	£1007.58
Town Centred	Appraisal and Collaboration Agreement	£2250.00
Virgin Media Business	Broadband	£36.00
Viridor Waste Management Limited	Eurobin Scott Park (2 exchanges)	£508.95

Mrs L. Hamid	Clerk's expenses:	
	Spool of polythene for marking of pitches	£4.80
	Domain name registration - Easy Internet	£6.60
	Drinks for buffet lunch	£4.00
	Coffee for council meetings	£4.39
	Postage	£58.45
	Milk	£0.99
	2 x Christmas trees and trays	£43.38
Salaries	November 2014	£15,168.57
Total		£65,148.74

146/14. DATE OF NEXT MEETING

It was noted that the next meeting of the Town Council would be held on Tuesday, 13 January at 7.30 p.m. and would commence with Public Question Time.