

PATCHWAY TOWN COUNCIL

**Minutes of a Council Meeting held on 11 November 2014 at Callicroft House, Rodway Road, Patchway.**

Present: Councillors C. Mills (in the Chair) )  
E. Gordon ) Coniston Ward  
M. Grotzke )  
Mrs E. Martin )  
  
P. Cottrell ) Callicroft  
M. Greensword ) Ward  
S. Scott )

**124/14. PUBLIC QUESTION TIME**

Ms Strong of Stoke Lane asked to be kept informed of the consultation on the traffic review of Patchway and requested that Real Time Information was provided at all bus stops. The Clerk would pass both these matters to SGC for attention.

**125/14. ADOPTION OF COLLABORATION BUSINESS PLAN FOR PATCHWAY TOWN CENTRE VISION**

Cllr. Scott declared his interest as a South Gloucestershire Councillor and withdrew from the meeting during discussion of this item. It was noted that the Town Centre Vision had been commended by SG officers and was being recommended for inclusion in the Policies, Sites & Places SPD by the PTSE Committee of which Cllr. Scott was a member.

The Chairman reported that, following a discussion at the Finance Committee, a meeting had been held prior to the Council Meeting with our consultant, George Grace, who had briefed Councillors on the proposal before the Council that a collaboration agreement should be entered into with Merlin Housing Society to jointly deliver the Town Centre Vision. Copies of the paper had been circulated and were discussed. It was proposed by Cllr. Mills, seconded by Cllr. Gordon and unanimously agreed that the document should be endorsed and approved as presented.

Cllr. Martin left the meeting after this item due to illness.

**126/14. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. Tiley (working), Walker (working), Orpen (family illness) and Alsop (another meeting). No apologies had been received from Cllrs. Thorne, Moore, Hopkinson and Pomfret.

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

#### **127/14.        DECLARATIONS OF INTEREST**

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

#### **128/14.        MINUTES**

The Minutes of the meeting of the Council held on 14 October 2014, which had been circulated, were approved as a correct record and signed by the Chairman, proposed by Cllr. Scott and seconded by Cllr. Greensword.

There were no matters arising from the minutes.

#### **129/14.        REPORTS FROM COMMITTEES**

- a)     Planning & Transport Committee  
Cllr. Scott presented the minutes of the meeting held on 28 October, which were endorsed by the Council. It was agreed that a copy of the Planning Use Classes should be given to each Councillor. It was noted that the RTI in the bus shelter at Hawthorne Close was still awaiting repair.
  
- b)     Parks & Open Spaces Committee  
Cllr. Grotzke presented the minutes of the meeting held on 30 October, which were endorsed by the Council. The Council noted and agreed the decision to purchase a new Ransomes batwing mower.
  
- c)     Personnel Committee  
Cllr. Mills presented the minutes of the meeting held on 28 October in confidential session and these were endorsed by the Council and referred to adjustments to groundstaff salaries.
  
- d)     Finance Committee  
Cllr. Mills presented the minutes of the meeting held on 4 November which were endorsed by the Council.

### **130/14. REPORTS FROM LOCAL ORGANISATIONS**

The Council noted reports on issues raised at the following recent meetings:

- a) Patchway Safer & Stronger Group, 16 October
- b) Joint Parishes meeting on CPNN held on 29 October
- c) Patchway Traffic Review meeting held on 31 October

### **131/14. REPORTS FROM DISTRICT COUNCILLORS**

Cllr. Scott reported that due to budget reductions the numbers of PCSOs may be cut but the community composting site at Thornbury had been saved. The Cossham Hospital minor injuries department would close and the service provided by doctors' surgeries in Kingswood and Yate.

There were discussions on integration of Bristol and other neighbouring authorities relating to care of elderly people and dementia care.

### **132/14. CORRESPONDENCE**

- a) Cribbs Patchway Metrobus Extension: It was noted that a briefing for councillors would be held on 27 November from 4-7 pm at Little Stoke Community Hall.
- b) SGC Chair's 2015 Community Awards: It was noted that nominations were open until 9 January.
- c) Rough Sleepers Survey: SGC were carrying out this annual survey and Councillors were asked to inform the Clerk if they knew of any local rough sleepers.
- d) It was noted that SGC, was carrying out consultation on the Town Council's claim to the footpath between Gloucester Road and Ashford Road (Callicroft Farm Track) as a public right of way.
- e) The Council noted an invitation to the AGM of South Glos Deaf Association, to be held on 16 December at 10 am at Poole Court, Yate.
- f) The Council noted an invitation to the Anti-Dog Fouling Poster competition awards on 17 November at 1.30 pm at Patchway Police Station followed by tea at the office.
- g) The Chairman reminded councillors of the Remembrance Day Parade on Sunday 16 November, meeting at 10.15 at Waterside Drive.
- h) It was noted that the SGC Southern Brooks Area Forum would be held on Tuesday 18 November 7 p.m.

- i) Councillors were reminded that the AGM of Southern Brooks Community Partnership would be held at Patchway Youth Centre on 18 November at 5.30 pm
- j) The Council was pleased to received letters of thanks for grants from Patchway Minibus Committee and SG Over Fifties Forum.

**133/14. PLANNING APPLICATIONS**

The Council made no objections to the following planning applications:

35 Bourton Avenue	Front dormer windows for loft conversion
300 Park Avenue, Aztec West	Change of use for remainder of building from offices to healthcare clinic with offices over
20 Stroud Road	Rear conservatory and detached double garage
38 Pretoria Road	Single storey rear extension
Land off Hayes Way	Variation of condition to planning permission to construct a footpath

The Council noted that a Planning Enforcement Investigation on Fish & Chip Shop at 77 Gloucester Road was being carried out as a result of complaints of cooking smells from neighbours.

**134/14. FINANCE**

The Council noted the following income received:

Almondsbury Athletic FC	Hire of Football Pitches (Sept - Dec 2013) part-payment	£50.00
Bradley Stoke FC	Key charge for Patchway Common Pavilion	£15.00
Fim de Semana Café	Hire of Patchway Common Pavilion September 14	£240.00
JB Glazing	Refund for paperweights	£348.00
Patchway Town FC	Lighting tokens	£3.00
Patchway Sports and Social Club	Ground rent (October - December 2014) and Car Park work instalment	£3459.13
Sims Group UK Limited	Scrap Metal	£43.25

Wheatpatch Club	Hire of Patchway Common Pavilion September 14	£440.00
<b>Total</b>		<b>£4,598.38</b>

The Council noted the following Direct Debits:

Allstar fuel card services	Fuel for groundstaff	£49.20
Allstar fuel card services	Fuel for groundstaff WR55LGU	£61.40
British Gas Services (Commercial) Ltd	Boiler maintenance at Sports and Social Club	£37.94
British Gas (Commercial) Services Ltd	Boiler maintenance contract payment for Callicroft House	£35.10
British Gas (Commercial) Services Ltd	Boiler maintenance contract payment for Scott Park	£35.10
British Gas (Commercial) Services Ltd	Boiler maintenance contract payment for Casson Centre	£35.10
British Gas (Commercial) Services Ltd	Boiler maintenance contract payment for Patchway Common	£35.10
Public Works Loan Board	Loan Repayment	£25,498.91
Total Gas and Power	Electricity Invoice for Scott Park 02/09 - 01/10	£159.51
Total Gas and Power	Electricity Invoice for Casson Centre 02/09 - 01/10	£53.70
Total Gas and Power	Electricity Invoice for Callicroft House 02/09 - 01/10	£96.12
Total Gas and Power	Electricity Invoice for Patchway Common 02/09 - 01/10	£219.66

To agree the following expenditure:

Anthony Buckley & Company Ltd	Site visit, checks of fire protection, anti-vandal stopper x2, fittings to wall	£137.88
Aztec Paving Ltd	Tarmac works and dropped kerbs	£9,300.00

	at 9,10 and 24 Hempton Lane	
BANES Avon Pension Fund	Pension Fund for October 2014	£3,375.65
Bristol Playbus	Grant	£500.00
Bristol BMX Club	Grant	£500.00
BT Payment Services Ltd	BT payphone at Patchway Common	£152.36
Canon	Photocopier	£126.42
Coniston Community Association	Grant for Watercolour Group	£500.00
CPRE	Subscription to Campaign to Protect Rural England	£36.00
Eurosigns (UK) Ltd	Blakeney playing area sign and fittings	£65.37
Four Towns and Vale Link Community Transport	Grant	£8,000.00
George Carr and Sons (Saws) Ltd	Strimmer Line, 12x Trimmer eyelet sleeves, 2x grease for strimmer	£91.60
George Carr and Sons (Saws) Ltd	Stihl chainsaw x2, filing kit	£473.68
George Carr and Sons (Saws) Ltd	2 x Set of blades for hedge trimmer, fitted and tested	£143.00
HMRC	PAYE for October	£4,036.43
Incredible Kids	Grant	£500.00
J E Thomas	Cleaning materials for PCC	£22.98
J E Thomas	Cleaning materials for PCC	£5.60
J E Thomas	Domain renewal for patchwayca.org for 1 year	£13.19
Little Rainbows Pre-School	Grant	£350.00
North Patchway Hall	Grant	£5000.00
Old Patchway Pensioners (Friday) Club	Grant	£300.00
Patchway Conservation Group	Grant	£1,000.00
Patchway Day Centre for the Elderly	Grant	£150.00
Patchway People	Grant	£2,500.00
2nd Patchway Scout Group	Grant	£800.00
Railfuture	Membership	£21.00
R Loveridge	First Aid equipment for PCC	£46.98
Royal British Legion	Poppy Appeal donation	£200.00
Stoke Lodge	Grant	£200.00
Neighbourhood Watch		

The Consortium	Toilet rolls, cleaning materials	£27.09
The Consortium	Citra cleaner	£19.18
The Consortium	10 x Black sacks	£45.48
The Consortium	2 x ink cartridges	£21.00
The Fold, Patchway	Grant	£250.00
Thornbury Self Drive Hire Limited	Machine and driver to move container, clear and level allotments	£180.00
T H White	Oil leak on McCormick Tractor, visit to site, tightened up ferrule to hose, returned to site and tested.	£78.00
UK Industrial Supplies Ltd	2 x Safety Boots	£71.88
Virgin Media Payments Ltd	Broadband	£36.00
Viridor Waste Management Limited	Eurobin Scott Park (2 exchanges)	£470.61
Mrs L. Hamid	Clerk's Expenses:	
	Vacuum repair	£9.50
	Sandwiches for town centre meeting	£5.10
	Milk	£0.59
	Milk	£0.59
	Returning clips to Eurosigns	£3.90
Salaries	October 2014	£14,697.63
<b>Total</b>		<b>£80,986.73</b>

**135/14.      DATE OF NEXT MEETING**

It was noted that the next meeting of the Town Council would be held on Tuesday, 9 December at 7.30 p.m.