

PATCHWAY TOWN COUNCIL

**Minutes of a Council Meeting held on 8 July 2014 at Callicroft House, Rodway Road, Patchway.**

Present: Councillors M. Grotzke (in the Chair) )  
E. Gordon JP ) Coniston Ward  
Mrs E. Martin )  
Ms R. Thorne )  
  
Mrs E. Orpen )  
P. Cottrell ) Callicroft  
M. Greensword ) Ward  
K. Walker )  
S. Scott )

**86/14. PATCHWAY DEMENTIA ACTION ALLIANCE**

The Chairman welcomed Eleanor Fairbrother, the worker leading this project in Patchway. Eleanor extended an invitation to all Councillors to attend the celebratory event the following week at Patchway Community College at which a film made by pupils from the College would be shown. Eleanor explained that from October the dementia work would be extended to the whole of South Gloucestershire but that she would still support the work in Patchway which would be continued by volunteers running support groups locally.

Eleanor thanked the Council for its support for her work during the past year and asked if Councillors who had attended the training session on understanding of dementia would be kind enough to complete a follow-up. Copies of this form were left with the Clerk for those Councillors not present.

Cllr. Gordon, who had represented the Council on the Steering Group of the Project, expressed thanks to Eleanor for all her work in bringing this issue to the notice of the public.

**87/14. ENDORSEMENT BY THE TOWN COUNCIL OF THE VISION FOR PATCHWAY TOWN CENTRE**

Cllr. Scott introduced this Emergency Item, explaining that the Vision had been supported by the Council and presented to the public at the consultation prior to the Annual Town Meeting in May. It was necessary for the Council to formally endorse the Vision and request SGC to include a reference to it in the Draft Policies, Sites & Places Plan document.

Eleanor Fairbrother requested that a reference should be added to page 8 of the Vision document referring to facilities for older people and those with dementia to create an age-friendly town centre which is accessible to all and promote activity in older people.

The Council agreed to this addition and unanimously agreed to endorse the document for onward transmission to SGC.

The Chairman thanked Eleanor for her attendance and contribution and she then left the meeting.

**88/14. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. Mills (unwell), Tiley (working) and Alsop (working). It was noted that Cllr. Walker would arrive 30 minutes late.

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

**89/14. DECLARATIONS OF INTEREST**

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

**90/14. MINUTES**

The Minutes of the meeting of the Council held on 10 June 2014, which had been circulated, were approved as a correct record and signed by the Chairman, proposed by Cllr. Orpen and seconded by Cllr. Martin.

**91/14. MATTERS ARISING FROM THE MINUTES**

- a) Bus service to Patchway Station: 74/14  
The Clerk's letter to SGC and the reply received was noted by the Council and it was agreed to request the SG Councillors to pursue the request at appropriate committee meetings.
- b) Community Governance Meeting: 78d/14  
The Council representatives on this group discussed possible dates for the next meeting.
- c) Almondsbury Joint Burial Committee: 62/14  
It was noted that the next meeting would be held on Thursday 10 July.

- d) Fence line at rear of Callicroft Road: 81/14  
Information from SGC officers on the matter of the new fence to be constructed by the developers of the housing behind the properties in Callicroft House was noted.

#### **92/14. REPORTS FROM COMMITTEES**

- a) Planning Committee  
Cllr. Scott reported that the June meeting of the Committee was cancelled due to an insufficient number of Councillors able to attend.  
Cllr. Scott informed Councillors that the decision on whether to change the parish boundaries of Patchway to be the same as the ward boundaries would be taken by SGC on 10 July. It was agreed to add to the comments already submitted that it would benefit the electorate and councillors dealing with cases to have clear, defined boundaries. Also the Town Council had existing experience of dealing with a new development, i.e. Charlton Hayes.
- b) Parks & Open Spaces Committee  
Cllr. Martin presented the minutes of the meeting held on 26 June, which had been circulated, and which were endorsed by the Council.
- c) Finance Committee  
Cllr. Grotzke presented the minutes of the meeting held on 1 July, which had been circulated, and which were endorsed by the Council. The Committee had proposed that, due to the additional grass-cutting work taken on from SGC this year, the Council needed to invest in additional grounds equipment. It was proposed by Cllr. Scott, seconded by Cllr. Thorne and unanimously agreed to allocate up to £35,000 for the purchase of new grounds equipment in this financial year.

#### **93/14. REPORTS FROM LOCAL ORGANISATIONS**

##### Patchway Twinning Association

The Council noted that a group from Gauting, including the newly elected Mayor, Dr. Brigitte Kössinger, would be visiting Patchway from 18-23 September (Thursday to Tuesday). It was agreed unanimously, proposed Cllr. Martin and seconded Cllr. Orpen, to earmark £1,000 from the Civic Fund for a civic event during the visit for Councillors to meet the visitors. It was agreed to show the group interesting aspects of Patchway, including the Youth Centre.

#### **94/14. REPORTS FROM DISTRICT COUNCILLORS**

Cllr. Scott informed the Council that there would be a strike of SGC staff the following Thursday.

He also stated that “The Wave” had been granted planning permission for a water park, easily accessible from Patchway. £2m of government money was being invested in local transport programmes; this would include pinch point works at M5 junctions 16 & 17. There were plans for a studio school in bio-sciences in Kingswood – information on funding for this project would be known in September. Speed cameras were to be turned on and operated by the police in various locations.

Cllr. Orpen reported that Department of Education funding had been received for Callicroft Primary School.

Cllr. Walker reported on funding to monitor the use of bus lanes, including Highwood Road, New Road and the A38 in Filton. The closure of Woodleaze Care Home in Kingswood had been announced. Cllr. Andy Perkins had spoken against this proposals in the Adult & Housing Committee and asked that it should be converted to a specialist dementia care home.

#### **95/14. CORRESPONDENCE**

- a) It was agreed to put forward five nominations for the Queen’s Birthday Honours List.
- b) The Council supported a proposal to ask the government to give all parish and town councils the power to sell electricity from local power generation schemes they set up. Local authorities already have this power.
- c) Councillors were reminded of the British Legion commemoration of the start of WWI at 10.30 am on Sunday 3 August at the war memorial.
- d) It was noted that a request for hand rails in the underpass at Eagle Drive had been passed to SGC for investigation.
- e) It was noted that public consultation was being carried out by SGC on changes to M5 junctions 16 & 17. SGC officers had agreed to present the details on these schemes to the joint parishes meeting on 30 September
- f) The Council noted that the National Grid application at Hinkley Point and Seabank had been accepted by the government.
- g) It was noted that a survey of children’s community health services by SGC and NHS was being carried out.
- h) The latest newsletter from the SG Over Fifties Forum was noted for information.
- i) It was noted that Cllr. Scott had requested a site visit to consider the new proposals for waiting restrictions in Gloucester Road by Redfield Road junction.

- j) Patchway Anti Dog Fouling Campaign: SGC's request for feedback on this campaign was referred to the Parks & Open Spaces Committee.
- l) The Council noted letters of thanks from the MS Therapy Centre for a grant and Ian Foulner for a gift thanking him for his many years as Secretary of the Joint Burial Committee.

**96/14. PLANNING APPLICATIONS**

The Council made no objection to the following applications:

7 Aztec Centre, Park Avenue, Aztec West	Change of use from offices to healthcare
36 Shellmor Avenue	Single storey rear extension (3.5m wide, 4.8 m high)
36 Cavendish Road	Two storey rear extension and rear dormer windows for loft conversion
Land off Gloucester Road Charlton Hayes	90 bedroom hotel/retail space for a Travelodge and Costa Coffee shop
27 Oaktree Crescent, Bradley Stoke	Two storey side extension
64 Worthing Road	Detached garage

The Council considered that more information was required on this application and Cllr. Orpen agreed to request a site visit

88 Bradley Road	Single storey rear extension (4 meters deep, 4 m high and 2.3m high)
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**97/14. FINANCE**

The Council noted the following income received:

Bradley Stoke United FC	Hire of pitches at The Avenue (Jan-May)	£297.00
John Lawson's Circus	Hire of the field at Waterside Drive for 3 nights	£210.00
Patchway Sports JFC	Hire of mini pitch (Jan-Mar)	£68.00
Fim de Semana Café	Hire of Patchway Common Pavilion May 14	£180.00
The Carers' Support	Hire of Callicroft House (Mar-	£60.00

Centre	May)	
Wheatpatch Club	Hire of Patchway Common Pavilion May 14	£400.00
Maharashtra Mandal Wales and West	Scott Park Cricket Pitch Hire	£50.00
Total		£1,265.00

The Council noted the following Direct Debits:

Allstar fuel card services	Fuel for groundstaff WR55 LGU	£36.15
Allstar fuel card services	Fuel for tools	£66.00
Allstar fuel card services	Fuel for groundstaff FP03ULF	£98.51
British Gas (Commercial) Services Ltd	Boiler maintenance at Sports and Social Club	£37.94
British Gas (Commercial) Services Ltd	Boiler maintenance contract payment for Callicroft House, Scott Park, Casson Centre, Patchway Common	£127.64
Total Gas and Power	Electric invoice for Scott Park 02/05 - 01/06	£154.28
Total Gas and Power	Electric invoice for Patchway Common 02/05 - 01/06	£228.02
Total Gas and Power	Electric invoice for Casson Centre 02/05 - 01/06	£54.62
Total Gas and Power	Electric invoice for Callicroft House 02/05 - 01/06	£90.92
Total Gas and Power	Gas Invoice for Casson Centre 30/04 - 31/05	£36.60

The Council agreed the following expenditure:

BANES Avon Pension Fund	Pension Fund for June 2014	£3,017.76
Bill Davies and Co.	Internal Audit	£1,900.00
Briant Tyre and Exhaust Services	Call out and puncture repair to mower	£72.00
Briant Tyre and Exhaust Services	New tyre and tube for Tractor	£222.00
Children's Playlink	Grant	£500.00
Classic Landscapes Ltd	Treatment of Japanese Knotweed at Scott Park	£66.00
Creation Twirlers	Grant	£400.00

D J Richardson	Installation and materials for new taps in ladies/gent's toilets and cleaners cupboard in PCC	£320.00
Eco-Gas	Safety check and investigation of water heaters. Identification and reporting of installation defects and capping off of appliances at Sports and Social Club	£120.00
Ecosolve Ltd	Supply and application 98 tonnes of sand and dressing to all pitches, hollow core the pitches, grass seed for pitches.	£6,784.56
Fencing Services Ltd	Take down and remove existing dilapidated palisade, supply and erect new line triple pointed palisade in allotment site	£12,154.80
Fencing Services Ltd	Lifting out palisade posts from ground at allotment site	£516.00
Gas Sure Service Ltd	Attending Sports and Social Club site, inspecting and issuing report on 2 water heaters	£72.00
HMRC	PAYE for June	£4,059.32
IONET Systems Ltd	Network point, cabling containment and installation	£132.00
J E Thomas	LED Light bulbs at Patchway Community Centre	£43.98
J E Thomas	Cleaning materials, refuse sacks, hand towels, tape for Patchway Community Centre	£73.66
Kevin Oakhill	Window Cleaning at Patchway Community Association (May)	£30.00
Kevin Oakhill	Window Cleaning at Patchway Community Association (June)	£30.00
Lionel Saunders	PAT testing for Patchway Community Centre	£175.83
Orange	Call charges (June)	£26.34
Patchway Autoparts	Cable Ties	£4.80
Patchway Autoparts	Hose Clip	£5.76
Physically Handicapped and Able Bodied Club	Grant	£300.00
South Gloucestershire Council	Ground Rent Coniston Comm. Centre	£250.00
South Gloucestershire Heritage Forum	Membership Renewal	£10.00
The Consortium	Stationary - Paper, Punched pockets, Laminated pouches A3 and A4.	£97.81

The Consortium	Black sacks, wipes, office paper	£87.32
The Consortium	Cleaning materials	£62.11
T H White Ltd	Labour, Removal of hose from mower, refit and supply of new hose, top up of hydraulic oil.	£627.50
T H White Ltd	Labour, Fit of new PTO shaft, cut to size and greased for flail mower	£287.54
Town Centred	Support proposals for the Town Centre Vision for Patchway over the past 4 months	£1500.00
Virgin Media Payments Ltd	Broadband	£36.00
Viridor	Eurobin (Patchway Common)	£263.88
Wednesday Luncheon Club	Grant	£600.00
Mrs L Hamid	Clerks Expenses as listed below	
	Postage	£151.55
	Brackets	£10.21
	Toiletries for Callicroft House	£1.25
	Milk	£0.99
	Salaries (June 2014)	£14,699.79
	<b>Total</b>	<b>£35,943.65</b>

**98/14.            DATE OF NEXT MEETING**

It was noted that the Council would be in recess for August and that the next meeting of the Town Council would be held on Tuesday, 9 September at 7.30 p.m. and would commence with Public Question Time