

PATCHWAY TOWN COUNCIL

**Minutes of the Council meeting held on 11 March 2014 at Callicroft House,
Rodway Road, Patchway.**

Present:	Councillors	M. Grotzke (in the Chair))	
		E. Gordon JP)	Coniston Ward
		Mrs E. Martin)	
		Ms R. Thorne)	
		Mrs E. Orpen)	
		P. Cottrell)	Callicroft
		S. Scott)	Ward
		M. Greensword)	
		K. Walker)	
		A. Alsop)	Stoke Lodge
		B. Hopkinson)	Ward

**25/14. ALISON FINN, YOUTH WORK MANAGER FOR SOUTHERN
BROOKS COMMUNITY PARTNERSHIP**

Alison explained that she was running activities at Patchway Youth Centre on Tuesday and Friday evenings and detached youth work twice a week, which was supported by Patchway Town Council. There was also Junior Youth Club on Wednesdays for young people aged 8-12 years. Since this group had moved from Coniston, attendance had increased by 30%. On Friday evenings, the Music Room was open and Merlin Housing had bought more equipment. SGC Youth Officers were using the building for two evenings a week and Patchway Judo Club was continuing to use it on Tuesday evenings and Saturday mornings.

When Wessex Water started drilling for the new sewer works in April, they would put up a hoarding round the work which the young people would be able to decorate through a graffiti project. Wessex staff had given a presentation to young people about their company and hoped to be able to offer apprenticeships in construction trades.

Alison had consulted the young people about the skateboard area in Scott Park and reported that the request for a fence or wall was to stop footballs from the main pitch hitting young people using the equipment, so it would only be necessary to have a barrier along one side of the area.

The Chairman thanked Alison for attending the meeting and said the Council would be pleased to receive future reports on her work.

26/14. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. Tiley (working), Moore (working), Pomfret (another meeting) and Mills (illness).

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

27/14. DECLARATIONS OF INTEREST

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

28/14. MINUTES

The Minutes of the meeting of the Council held on 11 February 2014, which had been circulated, were approved as a correct record and signed by the Chairman, proposed by Cllr. Scott and seconded by Cllr. Walker.

29/14. MATTERS ARISING FROM THE MINUTES

a) Traffic issues meeting: 17c/14

The Council noted that a meeting had been held on 12 February with Chris Studley and Jon Lewis from the traffic section of SGC. The officers announced a major traffic review of Patchway in the SGC Capital Programme for 2014-15 costing £250,000. This would propose measures for Coniston Road including waiting restrictions, speed tables and reduction of the speed limit but would also include a 20mph limit for the whole of Patchway. The Town Council would be able to put forward its proposals and public consultation would be held in May. The Council had requested a no through road sign for the Sycamore Drive junction with Coniston, safe crossing points of Coniston and resurfacing of the central section of Coniston Road.

The officers had been very interested in the Merlin Housing plans for the Parade.

b) Patchway Town Centre Vision: 17a/14

It was noted that a workshop was held on 27 February with SGC planning officers, one of which is working on Charlton Hayes and the other on a supplementary planning document on town centres. They are both supportive of the plan to draw the communities on both sides together at Highwood Road and develop a new town centre there, although these plans depend of the availability of building land at this site. The working group would like to propose that

public consultation is held in May in conjunction with the SGC traffic scheme, possibly at the annual town meeting.

Councillors supported the idea of a joint consultation at the town meeting and asked the Clerk to enquire about large venues which would be suitable for a meeting in late May.

c) Cribbs Patchway New Neighbourhood: 20/14

It was noted that a joint meeting chaired by Cllr. Orpen was held on 25 February with representatives of Filton and Almondsbury and SGC officers from the Major Sites Team. Display boards were left with the Council which were now displayed in the foyer of the office. It was noted that public consultation ended on 28 February and that the comments agreed at the Planning & Transport Committee on 25 February had been submitted by the Clerk. It was also noted that the scheme would then go to SGC's PTSE Committee to adopt on 26 March.

30/14. REPORTS FROM COMMITTEES

a) Parks & Open Spaces Committee

Cllr. Grotzke presented the minutes of the meeting held on 20 February, which had been circulated, and which were endorsed by the Council.

The Council was concerned at the planned works by Wessex Water to install a new sewer for Charlton Hayes, particularly the reinstatement of the land through Patchway, the necessity of bus and traffic diversions during work in Coniston Road. The Clerk was asked to contact the company and SGC on these points.

b) Planning Committee

Cllr. Grotzke presented the minutes of the meeting held on 25 February, which had been circulated, and which were endorsed by the Council.

Councillors were concerned at the continued wrong use of Filton, now seen in the consultation on the airfield which named Hayes Wood and Filton Wood. The Clerk was asked to contact the historical officer of SGC for advice.

c) Finance Committee

Cllr. Grotzke presented the minutes of the meeting held on 4 March, which had been circulated, and which were endorsed by the Council.

It was noted that Almondsbury Burial Committee had decided to increase burial fees in the new financial year.

31/14. COMMEMMORATION OF THE CENTENARY OF WORLD WAR 1

A report was given on the meeting held with members of the Council and the Royal British Legion Branch Committee at which the Council's proposal to upgrade the current memorial with a plinth to record the names of casualties from both World Wars and make it more visible from Rodway Road. The Legion's Committee had accepted

the Council's proposals and a site visit was to be held with the Co-op Funeral Service which was swilling to make a financial contribution to the project. Councillors suggested that we could ask Bovis to contribute to the cost of the memorial or we could apply for NHB funding.

It was noted that the aim was to have the plinth in place for a ceremony to be held in August to mark the start of the 1st World War and a report would be given to a future meeting.

32/14. REPORTS FROM LOCAL ORGANISATIONS

No reports were given.

33/14. REPORTS FROM DISTRICT COUNCILLORS

Cllr. Scott reported that the capital programme would, hopefully, be approved the following week by SGC and this would include the traffic review of Patchway reported earlier in the meeting. In the revenue budget, free Blue Badges, the Housing Benefit Team, Libraries, WCs, free parking, Priority Neighbourhood Youth Centres and Dog Wardens had been retained. The New Homes Bonus would be top sliced to support the SGC budget and a Credit Union would be established with free membership. Cuts to the revenue budget would include sports facilities (e.g. Patchway Sports Centre) and it was suggested that the Town Council should comment on this cut.

Cllr. Hopkinson reported that funding had been secured for the second zebra crossing in Stoke Lane, so there would now be new crossings at Dyrham Parade and Painswick Avenue. The pavement would be extended at the junction of Amberley Road with Stoke Lane to make a safer crossing point. Investigations would be carried out into improving the safety of the Stoke Lane/Shellmor Avenue junction, perhaps by creating a mini-roundabout. The Area Forum had agreed the sum of £275,000 New Homes Bonus funding to build a new skateboard area for Bradley Stoke.

34/14. CORRESPONDENCE

- a) Wessex Water sewer improvement works – information had been sent to all councillors and had been discussed under the report from the Parks & Open Spaces Committee. The Council agreed with Wessex's request to store top soil from the excavations at the far end of the BMX track to replace at the end of the contract.
- b) The Council noted a report of a meeting at Patchway Community College concerning allocation of the s106 money for sport from the Charlton Hayes development and that a SGC officer would visit Scott Park the following week.
- c) The Council noted the dates of the BMX summer series and regional event on

Sunday 1 June plus. It was agreed that contestants could park in the field at Waterside Drive as long as there was no disturbance to residents (i.e. no music or generator use before 10 a.m.) and there was no damage to or litter left in the field.

- d) The Council noted the newt mitigation on The Tumps following motorway works and was pleased to give permission for log piles to be constructed and covered in mesh to create habitats for newts.
- e) The Council noted the North Patchway Hall grant application for £5,000 and that the Finance Committee had previously agreed £3,000 and invited the Hall to apply again at the end of the financial year for the balance of £2,000. After discussion it was agreed by 3 votes to 1 with 1 abstention to pay the remainder of the grant now and to consider in the next financial year what would be a reasonable level of grant for 2014-15.
- f) The Council noted the SGC consultation on A Statement of Community Involvement. Comments were required by 1 April and it was agreed to refer this matter to the Planning & Transport Committee.

As the time was 9.30 p.m., the Council agreed to suspend Standing Orders to complete business.

35/14. PLANNING APPLICATIONS

The Council made no objection to the following applications:

63 Stoke Lane	Front and rear dormer windows
11 Redfield Road	1 st floor side and rear extension
17 Durban Road	Demolition of garage for new garage
Old Dairy, Stoke Lane	Conversion of basement to form new dwelling
3 Shellmor Close	Rear dormer and single storey rear extension
6 Falcon Walk	Single storey rear extension

It was agreed to object to the following application and to ask Cllr. Orpen to call it in for a site visit in view of the restricted space in the unit and the danger to children from the door opening into a car park which is used as a rat run from the roundabout to Thirlmere Road.

Unit 9, Smiths Complex Patchway Roundabout	Change of use from retail to children's play with café
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36/14. FINANCE

The Council noted the following income received:

Patchway Recycling Group	Grant for compost worker	£4,380.00
HMRC	VAT refund	£3,178.30
Patchway Sports JFC	Hire of football pitches Scott Park	£153.00
Fim de Semana	Hire of Patchway Common Pavilion Jan 2014	£240.00
Sarah Brewer	Hire of Casson Centre for a Craft Fair	£40.00
Total		£7,991.30

To note the following expenditure:

Direct Debits

All Star Fuel Services	Fuel for groundstaff vehicles	£88.82
British Gas Services (Commercial) Ltd	Boiler maintenance at Sports and Social Club	£34.49
British Gas Services (Commercial) Ltd	Water heater maintenance at Patchway Common	£27.30
British Gas (Commercial) Services Ltd	Boiler maintenance contract payment for Callicroft House, Scott Park, Casson Centre, Patchway Common	£127.64
Total Gas and Power	Electricity – Patchway Common Pavilion	£335.05
Total Gas and Power	Electricity – Casson Centre	£57.38
Total Gas and Power	Electricity – Callicroft House	£106.75
Total Gas and Power	Electricity – Scott Park	£279.26

Other Expenditure

Anthony Buckley & Co	Fire extinguisher sundries	£53.88
Bath and North East Somerset	Avon Pension Fund (Feb 2014)	£3,153.21
Bristol Garage Doors	Supply and fit garage door – Scott Park	£1,020.00

Bristol Water	Avenue Pavilion water and sewerage	£204.41
Bristol Water	Scott Park Pavilion water and sewerage	£385.26
Buften Locksmiths	Lock replacement at groundsmen's stores, Scott Park	174.00
Building Supplies (Patchway) Ltd	Cement & chippings bags	£82.12
Churches Fire Security Ltd	Extinguisher service for Patchway Community Centre	£88.62
Nathan Coffin	Town Clock repair and service	£315.00
Consortium	Stationery and cleaning products	£434.01
Easy Internet Solutions Ltd	PTC domain name renewal (2 years)	£84.00
Ecosolve	Super C Line marker paint	£717.67
Exquisite Catering	Buffet lunch for meeting	£64.26
Fencing Services Ltd	Supply of bow top fencing and gates	£9,000.00
Hi Q	Tyre repair & labour	£71.94
HMRC	PAYE (Feb 2014)	£3,975.14
Network Rail	Rent for land at The Tumps	£184.92
Oakhill Window Cleaners	Patchway Community Centre (Dec 13 & Jan 14)	£110.00
Orange	Mobile phone charges – Feb 2014	£28.38
Oxford Architects	Services for Patchway Town Centre vision and Rodway Road improvement works	£2,460.00
Patchway Autoparts	Hose clip	£6.70
Patchway People	Town Council News	£175.00
S A Decorations	Painting of kitchen Patchway Common Pavilion	£440.00
J E Thomas	Sundries for Patchway Community Centre	£168.30
T H White	Parts, service and labour for McCormick tractor	£556.46
U K Industrials	Safety boots – ground staff	£35.94
Virgin	Broadband charges – March 2014	£36.00
Clerks expenses	As listed below	£892.73
	Decorating sundries	£50.66
	Cooker for Patchway Common Pavilion	£583.00
	Sandwiches for council meeting	£9.45
	Milk for office meetings	99p
	Postage	£127.09
	Paint for play equipment	£92.88

	Path filler and fixtures	£10.66
	Puncture repair	£18.00
Salaries (February 2014)		£13,588.83
Total		£39,563.47

37/14. DATE OF NEXT MEETING

It was noted that the next meeting of the Town Council would be held on Tuesday, 8 April 2014 at 7.30 p.m. and would commence with Public Question Time.