

PATCHWAY TOWN COUNCIL

**Minutes of the Council meeting held on 10 December 2013 at Callicroft House, Rodway Road, Patchway.**

Present: Councillors Mrs E. Orpen (in the Chair) )  
P. Cottrell ) Callicroft  
S. Scott ) Ward  
M. Greensword )  
  
Ms R. Thorne ) Coniston Ward  
Mrs E. Martin )  
  
B. Hopkinson ) Stoke Lodge  
Ms S. Pomfret ) Ward

**136/13. FUTURE VISION FOR RODWAY ROAD**

The Chairman welcomed George Grace (Business in the Community), Steve Lee (Oxford Architects) and Julie Close (SBCP) to present the Future Vision for Rodway Road as Patchway Town Centre on behalf of the Patchway Town Centre Working Group. It was noted that it had been a long-term aim of the Town Council to regenerate the Rodway Road shops and to integrate Charlton Hayes into the existing community.

The group answered Councillors' questions about the vision, particularly about the importance of providing adequate parking. The group asked the Council to support the vision in principle and emphasised the support of SG officers.

The Chairman thanked the group for their attendance and said the Council would discuss the matter later in the meeting.

**137/13. PUBLIC QUESTION TIME**

**Ms R. Strong of Stoke Lane** referred to the traffic survey carried out by SGC in 2006 and repeated in 2013 but not at the two entry points. She queried why the same points had not been used as in 2006 for a valid comparison.

Ms Strong also asked why real time displays were only fitted to bus stops on the 75 route as all First Buses had GPS fitted.

The Clerk would pass these questions on to SGC officers for response.

**138/13. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. Mills (illness), Moore (working), Grotzke (illness), Tiley (working), Alsop (working), Walker (another meeting) and

Gordon (childcare).

The Council agreed unanimously to send best wishes to Cllr. Mills for a speedy recovery.

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

### **139/13.        DECLARATIONS OF INTEREST**

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

Cllrs. Hopkinson, Scott and Greensword completed amendments to their Declaration of Interest forms for submission to the SGC Monitoring Officer.

### **140/13.        MINUTES**

The Minutes of the meeting of the Council held on 12 November, which had been circulated, were approved as a correct record and signed by the Chairman, proposed Cllr. Scott, seconded Cllr. Greensword.

### **141/13.        MATTERS ARISING FROM THE MINUTES**

a)     Highwood Road meeting: 128/13

The Council agreed that the meeting with officers and lead members of SGC on 15 November to discuss traffic issues arising from the closure of Highwood Road had been useful and noted that a response was awaited.

Cllr. Scott suggested that a number plate recognition system could be proposed for Highwood Road to allow local traffic to use the road. It was noted that SGC had already rejected such a scheme as the police did not have the staff to enforce it.

b)     Extension of Patchway boundary: 129.13

It was noted that a decision on this matter would be taken by SGC and not the Boundary Committee.

## **142/13.        REPORTS FROM COMMITTEES**

- a)     Planning & Transport Committee:  
The meeting on 26 November was not quorate but Cllr. Orpen had brought information on the next two phases of development of Charlton Hayes which had been presented to the Development Control Committee. The Council noted this information and agreed that it would be helpful to have a presentation by Dan Jones, the officer in the Major Sites Team dealing with Charlton Hayes, and two possible dates in January were suggested.
- b)     Parks & Open Spaces Committee:  
Cllr. Martin presented the minutes of the committee meeting held on 28 November, which had been circulated, and which were endorsed by the Council. It was noted that SGC had cleared the community compost site and that this area would now be returned to allotment land.
- c)     Finance Committee: Cllr. Orpen presented the minutes of the meeting held on 3 December, which had been circulated, and which were endorsed by the Council. It was noted that the draft budget, which had been circulated, would be further discussed at the next meeting.

## **143/13.        REPORTS FROM LOCAL ORGANISATIONS**

There were no reports.

## **144/13.        REPORTS FROM DISTRICT COUNCILLORS**

Cllr. Scott reported that the Core Strategy would be voted on at the SG Council meeting the following day. SGC had agreed to increase the minimum car parking standards and was holding meetings with Bristol on the airfield development. Councillors were pressing for the full 50 hectares of employment land to be allocated.

Cllr. Hopkinson reported that the planning application for Frenchay Hospital had been referred to the Secretary of State due to concerns of the lack of facilities for the smaller hospital proposed along with 500 houses. Cllr. Pomfret reported on the loss of the rehabilitation and minor injuries unit and that the unit previously proposed for Cosham Hospital had been cancelled.

Cllr. Orpen reported on the recent useful meeting with Brian Glasson and other planning officers with Councillors from Patchway, Filton and Almondsbury to discuss the new development at Cribbs Patchway. Another meeting was planned shortly. Councillors suggested that this group should be expanded to form a neighbourhood group and that another presentation on the development plans should be held in Patchway in the New Year.

### **145.13. FUTURE VISION FOR PATCHWAY TOWN CENTRE**

The Council discussed the presentation given before the meeting and agreed that it was essential to develop the town centre to link the new housing in Charlton Hayes to Patchway. Cllr. Martin stressed the importance of including increased parking in the future plans and this was agreed.

The third option for the vision for the town centre included using the fire station and clinic site for community use and building on part of the redundant carriageway of Highwood Road as well as using the Callicroft House site for housing. Support of the third option with the addition of the increased parking specified in option two was proposed by Cllr. Scott, seconded by Cllr. Greensword and unanimously adopted by the Council.

### **146/13. CORRESPONDENCE**

- a) Highwood Road traffic orders: The Council noted the new Traffic Orders which were introduced on 26 November but asked the Clerk to clarify the position of motorcycles which were included in the exemptions in one section but not in another.
- b) The Council noted that the Charlton Hayes steering group had proposed a “Meet your Councillor for Charlton Hayes” session for new residents. It was agreed to suggest Wednesday evening, either 15 or 29 January.
- c) The Council noted an invitation to all Councillors to a presentation on “Patchway a Good Place to Live: priority neighbourhood group”. This would be held on Wednesday 8 January, 10-2, at Coniston Community Centre.
- d) The Council noted letters of thanks for grants from the following local groups: SG Citizens Advice Bureau, 2<sup>nd</sup> Patchway Scout Group, Victim Support, Old Patchway OAP Club, SG Over Fifties Forum, Bristol BMX Club.
- e) It was agreed to suggest Wednesday 12 February at 7.30 p.m. for the meeting with the British Legion to discuss the marking of the centenary of the start of the 1<sup>st</sup> World War. The Clerk was asked to get costs for mounting the existing cross in the RBL car park on a plinth on which names of local residents who had lost their lives in conflicts could be recorded.

### **147/13. PLANNING APPLICATIONS**

The Council made no objection to the following applications:

Northfield, Charlton Hayes	54 dwellings
Parcel H39	(reserved matters)

Northfield, Charlton Hayes Parcels MU5 & MU6	Mixed use development, 54 dwellings and 2 employment/retail units (reserved matters)
71 Bourton Avenue	Front dormer window
77 Gloucester Road	Change of use from restaurant to hot food takeaway

The Council objected to this application on the following grounds:

Northfield, Charlton Hayes Parcels H8, H9, MU2	139 dwellings (reserved matters)
<i>The Council objected to the timber finish on the apartments due to its short life and quick deterioration</i>	

Information was noted from The Wave that a second public exhibition had been held on 13 November prior to the planning application being submitted at the end of the month.

#### **148/13.      FINANCE**

The Council noted the following income received:

Four Towns & Vale Link Transport	Electricity Recharge – June - Sept 2013	£489.97
Wheat Patch Club	Avenue Rent – September 2013	£400.00
British Gas	Refund for gas account at the Pavilion, Patchway Common	£739.23
Fleet Air Arm	Photocopying	£6.75
Fim de Semana Café	Avenue rent – Oct 2013	£200.00
Wheatpatch Club	Avenue rent – October 2013	£380.00
WPS Insurance	Settlement for damage at Blakeney Road allotments	£1600.00
Total		£3815.95

The Council noted the following Direct Debits:

Allstar Fuel Card	Fuel for vehicles	£118.96
British Gas Services (Commercial) Ltd	Boiler maintenance at Sports and Social Club	£34.49
British Gas Services (Commercial) Ltd	Water heater maintenance at Patchway Common Pavilion	£27.30
British Gas (Commercial) Services Ltd	Boiler maintenance contract payment for Callicroft House Boiler maintenance contract payment for Scott Park Boiler maintenance contract	£127.64

	payment for Casson Centre Boiler maintenance contract payment for Patchway Common	
Total Gas and Power	Electricity – Scott Park Pavilion (Nov)	£278.26
Total Gas and Power	Gas – Callicroft House	£246.34
Total Gas and Power	Gas – Casson Centre	£241.27
Total Gas and Power	Gas – Scott Park	£339.60
Total Gas and Power	Electricity – The Avenue Pavilion (Nov)	£619.00
Total Gas and Power	Electricity – The Avenue Pavilion (Dec)	£191.68
Total Gas and Power	Electricity – Scott Park (Dec)	£399.49

The Council agreed the following expenditure:

Advanced Security Systems Ltd	Intruder alarm servicing, maintenance and monitoring	£408.00
Bath and North East Somerset Council Consortium	Avon Pensions Fund	£3171.07
Consortium	Stationery and Cleaning materials	£71.27
Consortium (Re-issued cheque - payment not received by Consortium for November payment)	Stationery and Cleaning Materials	£218.62
Mr M Dark	Window cleaning – Callicroft House	£116.00
Eco-Gas	Boiler repairs and heating pump installation for Patchway Community Centre	£1790.00
FRS Countrywear Ltd	Work Trousers for Groundstaff	£66.88
J B Glazing	Replace glass panel – Callicroft House	£74.16
HiQ Tyre Services	Tyre repairs	£91.50
HMRC	PAYE (November salaries)	£3934.28
IONET systems	IT support	£720.00
Open Spaces Society	Subscription – Parish Councils	£45.00
TT Services	Lighting for Patchway Community Centre	£39.70
J E Thomas	Cleaning Supplies for Patchway Community Centre	£64.44
Southern Brooks Community Partnership	Grant (7/10)	£750.00

Virgin Media	Broadband Dec-Jan 2014	£36.00
T H White	Repairs to Ransomes Mower – parts and labour	3142.69
Wilmott Builders	Construction of bund for fuel tank – Scott Park	£2250.00
Wiltshire College	Brush-cutter and Strimmer training for groundstaff	£735.00
4 Towns Transport	Grant	£8,000.00
Relate	Grant	£400.00
Clerks Expenses	Total:	£392.26
	Lighting	£35.88
	Printer and fax cartridges	£122.79
	Milk	.99
	Office calendars	£1.30
	Tracing wheel – stationery	£4.50
	Postage	£2.30
	Milk	£1.05
	Sugar	£1.16
	Stationery	£17.57
	Postage	46.69
	B & Q - Christmas trees for office	16.00
	Maccess Bristol – tools	142.03
Patchway People	Town Council News in December edition	150.00
Salaries (Nov)		£13,314.45
Total		£42,605.35

**149/13.      DATE OF NEXT MEETING**

The Chairman wished all Councillors the compliments of the season and refreshments were then served.

It was noted that the next meeting of the Town Council would be held on Tuesday, 14 January 2014 at 7.30 p.m.