

PATCHWAY TOWN COUNCIL

**Minutes of the Council meeting held on 12 November 2013 at Callicroft House, Rodway Road, Patchway.**

Present: Councillors M. Grotzke (in the Chair) ) Coniston Ward  
Ms R. Thorne (part) )  
  
Mrs E. Orpen )  
P. Cottrell ) Callicroft  
D. Tiley ) Ward  
M. Greensword )  
K Walker )  
S. Scott )

**123/13. DEMENTIA AWARENESS TRAINING**

Before the business of the meeting, the Council welcomed Eleanor Fairbrother and Carol Eddon, representing the Patchway Dementia Action Alliance, who gave Councillors an introduction to the issues around dementia and welcomed them as Dementia Friends. It was noted that a regular Memory Café would shortly commence in the Casson Centre for those diagnosed with dementia and their families or carers. Cllr. Thorne attended this session but had to leave before the business of the meeting commenced.

The Chairman thanked the representatives for their presentation and they then left the meeting.

**124/13. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. Mills (illness), Moore (working), Martin (illness), Thorne (working), Alsop (working) and Gordon (childcare).

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

**125/13. DECLARATIONS OF INTEREST**

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

## **126/13. MINUTES**

The Minutes of the meeting of the Council held on 8 October, which had been circulated, were approved as a correct record and signed by the Chairman. There were no matters arising from the Minutes.

## **127/13. REPORTS FROM COMMITTEES**

- a) Planning & Transport Committee:  
Cllr. Grotzke presented the minutes of the committee meeting held on 22 October, which had been circulated, and which were endorsed by the Council.
- b) Parks & Open Spaces Committee:  
Cllr. Grotzke presented the minutes of the committee meeting held on 24 October, which had been circulated, and which were endorsed by the Council.
- c) Finance Committee: Cllr. Grotzke presented the minutes of the meeting held on 5 November, which had been circulated, and which were endorsed by the Council.

## **128/13. HIGHWOOD ROAD MEETING: ISSUES TO BE RAISED**

The Council agreed that the following issues should be raised at the forthcoming meeting with SGC officers and lead members:

- a) Making crossing of Coniston Road safer at Highwood Road end, especially at bus stops
- b) Creating a surface crossing at The Parade and closing the underpass
- c) Slowing traffic at Highwood Road end of Coniston Road where road is straight
- d) Introduction of 20 mph limits in residential roads used to cut through since closure of Highwood (e.g. Stroud, Cavendish, Rodway & Windermere)
- e) Double yellow lines at junctions of roads with Coniston where parking up to the junction is restricting visibility (particularly Bradley and Stroud Roads). These problems are exacerbated by the parking of Aztec West workers in residential roads.
- f) Two existing zebra crossings in Coniston should be light controlled to make traffic stop for pedestrians
- g) How to stop vehicles “rat running” round Coniston which should be using Hayes Way.

The Chairman urged all Councillors to attend this meeting on 15 November at the office at 2 p.m.

Cllr. Scott raised the proposal of Cllr. Mills that the Council should consider the possibility of a Judicial Review or a complaint to the Ombudsman on the way in which SGC had acted in the closure of Highwood Road without taking into consideration the views of local people. It was agreed unanimously, proposed Cllr. Scott, seconded Cllr. Tiley, that the Clerk should carry out an options appraisal and report back to the next meeting.

**129/13. EXTENSION OF PATCHWAY BOUNDARY TO MATCH SOUTH GLOUCESTERSHIRE BOUNDARY**

Cllr. Gordon had asked for this item to be placed on the agenda for the meeting. After discussion, the Council agreed unanimously that the proposal to change the boundaries of Patchway to coincide with the Patchway Ward boundary of SGC should be sent to the Electoral Officer and to the Boundary Commission. Councillors agreed that this change would increase public understanding and administrative efficiency.

**130/13. REPORTS FROM LOCAL ORGANISATIONS**

**Patchway Town Centre Group**

The Council noted a verbal report on the meeting of this group which had been attended by three Councillors. This meeting had been attended by SG officers including the Major Sites Team and Street Care, a health officer, fire officer and community workers. Presentations had been given by Steve Lee, architect and George Grace, Business in the Community. The presentations had shown a vision for the future of the Town Centre, covering both Rodway Road and Charlton Hayes. It was agreed to invite representatives of the group to show their ideas to the Council at 6.30 p.m. before the December meeting.

**Communities Against Hate Crime**

The minutes of the September meeting of this group were circulated for the information of Councillors.

**131/13. REPORTS FROM DISTRICT COUNCILLORS**

Cllr. Scott reported that the Core Strategy would be voted on at the next SG Council meeting in December. He also reported information that the Patchway Community Composting Site would close due to cost cutting. This confirmed information already received from officers.

Cllr. Walker reported that the Adult & Housing Committee was going out to consultation on the housing allocations policy.

### **132/13. CORRESPONDENCE**

- a) Information from SGC on the Rough Sleepers annual count was noted.
- b) Homelessness Review and Strategy: This consultation was referred to the Planning & Transport Committee.
- c) Street Scene consultation: It was noted that the Clerk would meet with a Street Care officer to pass on the Council's decisions on the acceptance of additional tasks from April 2014.
- d) Cribbs Patchway development meeting: It was noted that Councillors were invited to a meeting on 27 November with Brian Glasson. Representatives of Almondsbury and Filton Councils would also be attending.
- e) Summer Play Scheme report 2013: It was noted that the report of the successful summer holiday play scheme in Patchway had been received for information.
- f) Airbus letter to Cllr. Gordon: The Council noted a letter from the General Manager of Airbus thanking Cllr. Gordon for attending the opening of Pegasus House on behalf of the Council.

### **133/13. PLANNING APPLICATIONS**

The Council made no objection to the following planning applications:

67 Amberley Road	Front dormer
16 Hammond Road	Change of use for hairdressers
32 Bradley Road	Single storey rear extension

The Council noted that the Public Inquiry into the proposed widening of the road at Charlton Common has been cancelled.

### **134/13. FINANCE**

The Council noted the following income received:

WPS Insurance	Endorsement refund	44.91
Wheatpatch Club	August rent – Patchway Common pavilion	420.00
Fim de Semana	Sept rent – Patchway Common pavilion	240.00
HMRC	VAT refund	13,215.78
Patchway Cricket Club	Pitch hire for the 2013 season	

		1,215.50
Tetlow King Planning Ltd	Use of Callicroft House Conference Room	25.00
<b>Total</b>		<b>15,161.19</b>

The Council noted the following Direct Debits:

Allstar Fuel Card	Diesel vehicle FP03 ULF and fees	226.38
	Diesel P869 TEU	57.40
British Gas Services (Commercial) Ltd	Boiler maintenance at Sports and Social Club	£34.49
British Gas Services (Commercial) Ltd	Water heater maintenance at Patchway Common Pavilion	£27.30
British Gas (Commercial) Services Ltd	Boiler maintenance contract payment for Callicroft House	116.00
	Boiler maintenance contract payment for Scott Park	
	Boiler maintenance contract payment for Casson Centre	
	Boiler maintenance contract payment for Patchway Common	
Public Works Loan Board	Loan repayment (Coniston Community Centre)	26,242.91
Total Gas and Power	Electricity – Casson Centre	160.36
Total Gas and Power	Electricity – Callicroft House	229.06
Total Gas and Power	Gas – Callicroft House	43.50

The Council noted the following expenditure:

E J Aldhouse	Jeans from BigTall Co (1 Pair) and materials from B & Q	40.84
Avoncrop Amenity Products	Cleanrun Pro – seed and weed killer	1,100.82
Bath and North East Somerset Council	Avon Pensions Fund	3,241.51
BT	Payphone at Patchway Common Pavilion	146.34
J F Bennett	Removal of fallen ash tree, Patchway Common	160.00
Building Supplies (Patchway Ltd)	Bag of Postfix	5.19
Canon photocopiers	Copying charges	147.91
Classic Landscapes Ltd	Knotweed Treatment, Scott Park	96.00
Collier Turf Care Ltd	Latches for goal posts	426.84

Consortium	Cleaning Products and stationery	218.62
M D Crump	For GAPTC Clerks Training Courses (two days)	170.00
	Travel claim for training courses	67.40
FRS Countrywear Ltd	Hi Vis Jackets and Trousers	85.62
George Carr & Sons	Boots, trousers, safety harness	366.01
HMRC	PAYE October 2013	4,158.57
Ionet Systems Ltd	Support for email fault	132.00
IRIS Business Software	Payslips	84.00
NALC	Literature – Local Councils Explained	54.99
NPK Landscapes	Field Poppy Seeds	13.00
Oakhill	Window cleaning Patchway Community Centre	30.00
Orange	Mobile Phone Bills – October and November 2013	66.13
Patchway Autoparts	Key cutting and key blank, de-ionised water	57.25
Southern Brooks Community Partnership	Youth Centre Grant (2 months)	1,500.00
UK Industrial Supplies Ltd	Safety boots and rigger gloves	83.28
Virgin Business Media	Broadband – Callicroft House	36.00
T H White	Major repairs, parts and labour to two mowers	2291.19
Clerk's Expenses	Total	<b>192.77</b>
	John Lewis – personal organiser 2014	7.50
	Mister Solutions - gel anti-vibration gloves	56.36
	Renewal of website domain name	6.60
	Lamp shades for conference room	7.98
	Decorating supplies for Casson Centre	10.00
	Decorating supplies for Casson Centre	31.94
	Photographs for groundstaff training	5.00
	Postage	67.39

Grants	Patchway People	2,500.00
	Patchway Old Age Pensioners Club	600.00
	Patchway Senior Citizens Club	600.00
	Patchway Watercolourists	600.00
	Stoke Lodge Neighbourhood Watch	250.00
	Patchway Scout Group	500.00
	South Glos over 50s Forum	250.00
	Patchway Conservation Group	1,000.00
	Bristol BMX Club	500.00
	Patchway Community Sports Association	250.00
	Victim Support	350.00
	North Patchway Hall	3,000.00
	South Glos CAB	500.00
	Wheatpatch Club	500.00
Salaries (Oct)		17,997.96
<b>Total</b>		<b>£ 53,452.28</b>

**135/13.      DATE OF NEXT MEETING**

It was noted that the next meeting of the Town Council would be held on Tuesday, 10 December and would commence with Public Question Time. Seasonal refreshments would be served after the meeting.