

PATCHWAY TOWN COUNCIL

**Minutes of the Council meeting held on 8 October 2013 at Callicroft House,
Rodway Road, Patchway.**

Present: Councillors Mrs E. Orpen (in the Chair))
P. Cottrell) Callicroft
D. Tiley) Ward
M. Greensword)
K Walker)
S. Scott)

Ms R. Thorne) Coniston Ward
E. Gordon JP)

A. Alsop Stoke Lodge
Ward

110/13. CHAIRMAN OF MEETING

In the absence of the Chairman and Vice-Chairman, it was agreed that Cllr. Orpen should take the Chair.

**111/13. PLANNING PROPOSAL FOR A CARE HOME, EXTRA CARE
FLATS & DOCTOR'S SURGERY IN CHARLTON HAYES**

The Chairman welcomed Andrew Wilson Partnership to explain these proposal to Councillors. There had been a public consultation during the day at which there had been considerable local interest in the proposals.

Andrew Wilson was working with Grove Care and had recently built a similar development in Winterbourne High Street. They were also involved in the Westbury Fields development for St. Monica's Trust.

The representatives explained the plans for a 64 bed care-home, including facilities for residents with dementia plus 54 flats with 24 hour staffing. There would be underground car parking for 45 vehicles, a hydro-therapy pool, a gym and a coffee shop. Adjacent to the development would be a 6 GP surgery, with district nurses and ante-natal clinic, as well as a dentist and pharmacy to serve local residents. There were likely to be 100 full-time equivalent jobs for local staff. The development company had secured funding from NatWest Bank and hoped to put in for planning permission the following week. They aimed to start building in January 2014 with a 12 month build.

In answer to questions, the representative stated that building work would take place from 8-4030 from Monday to Friday with a half day on Saturday. Andrew Wilson offered to arrange a site visit to other similar developments for Councillors if they were interested to see them.

The Chairman thanked the representatives for their presentation and they then left the meeting.

112/13. PUBLIC QUESTION TIME

There were no members of the public present.

113/13. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. Mills (illness), Grotzke (illness), Hopkinson (illness), Pomfret (illness), Moore (working) and Martin (holiday).

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

114/13. DECLARATIONS OF INTEREST

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

115/13. MINUTES

The Minutes of the meetings of the Council held on 10 and 19 September, which had been circulated, were approved as a correct record and signed by the Chairman. There were no matters arising from the Minutes.

116/13. REPORTS FROM COMMITTEES

a) Planning & Transport Committee:

Cllr. Orpen presented the minutes of the committee held on 24 September, which had been circulated and were endorsed by the Council.

A presentation had been made on community plans and it was agreed to set up a small group to work with other groups on a plan for Patchway. It was also agreed to hold a meeting with the SGC Head of Strategic Planning & Housing to discuss the Cribbs Patchway development with representatives of Almondsbury and Filton.

- b) Parks & Open Spaces Committee:
Cllr. Cottrell presented the minutes of the meeting held on 26 September, which had been circulated and were endorsed by the Council.
A presentation had been made on a Sports Vision for Patchway which had been well received by sports clubs attending. The success of the QEII Park event had been noted with pleasure. This had included opening the accessible play area by Cllr. Ian Boulton. It was agreed to meet with neighbouring councils to discuss sharing machinery when grass-cutting work increased.
- c) Finance Committee:
Cllr. Orpen presented the minutes of the meeting held on 1 October, which were endorsed by the Council.

117/13. LOCAL ORGANISATIONS

Cllr. Scott reported on on-going discussions with Almondsbury Parish Council on future representation on the Joint Burial Committee. It was agreed that advice should be sought from the Legal Officer of SGC.

118/13. REPORTS FROM DISTRICT COUNCILLORS

Councillors were reminded that SGC was holding a meeting at 7 p.m. on 16 October at Patchway Community College at which the closure of Highwood Road would be discussed.

SGC had decided to charge for the collection of garden waste from the next financial year and Members regretted that this decision was likely to lead to more fly tipping of green waste.

Cllr. Orpen would be attending a meeting on 17 October with Councillors from both South Gloucestershire and Bristol on the Cribbs Patchway development.

119/13. CORRESPONDENCE

- a) The Council noted the agenda for the Patchway Safer & Stronger Group meeting to be held on 17 October at the Baptist Church
- b) Patchway Station car park: The Council noted information from SGC that work to extend the station car park was delayed while the land was being used by Network Rail for improvement works.
- c) An invitation to the AGM of the Railway Development Society on 2 November in Oxford was noted.
- d) Details of proposed waiting restrictions outside 168 Gloucester Road were noted.

The Clerk would attend a site visit and report back.

- e) Patchway Sports & Social Club audited accounts to 31.12.12. had been received for information.
- f) Coniston Road vehicle figures collected by a resident had been sent to SGC.
- g) Councillors were reminded of the Owl Prowl on Friday 1 November, 7-8.30 p.m. Meet at Coniston car park. This had been organised by SGC as part of the Discover Festival.
- h) CCTV at Coniston Parade – an update from Merlin had been received stating that work would be carried out during October and would be completed in early November. Merlin would then take over the CCTV at the Parade and the Town Council's camera could be moved to the Fire Station.
- i) Remembrance Day Parade: Councillors were reminded of the parade on Sunday 17 November.
- j) Councillors were reminded of the Police Crime Commissioner's visit to Patchway on 22 October at Coniston Community Centre.
- k) Patchway Dementia Action Alliance: Eleanor Fairbrother had offered to run a workshop for Councillors before the next meeting, i.e. Tuesday 12 November at 6.30 p.m. This was agreed.
- l) Councillors noted details of the Public Consultation on the Hinkley Point C project.
- m) Information on the ALCA AGM on 2 November and a letter from Pat Hockey concerning the future of the SG Area Group were noted.
- n) Information on a new Stoke Gifford Transport Link Road was noted.
- o) It was agreed to issue an invitation to the new Southern Brooks Youth Officer to speak to Councillors.
- p) The Council noted letters of thanks for grants from Coniston Toddler Group, Patchway Friendship Club and the Wednesday Luncheon Club.

120/13. PLANNING APPLICATIONS

The Council made no objection to this application:

Royal & Sun Alliance
Aztec West

1 freestanding sign board & 1 illuminated sign
on building

The Council noted that there would be a site visit on Friday 11 October at 10 am at Aztec West roundabout to look at the site for 4 advertising signs on the roundabout.

It was noted that a Tree Preservation Order had been made on two oak trees on Aztec West behind a house in Hempton Lane (Hempton House).

The Council noted that the Public Inquiry into the proposed realignment and widening of the existing access road at Charlton Common would open on Tuesday 26 November at BAWA.

The Council noted a letter from the Land Registry that Mr. Shorland had withdrawn his notices of rights of the Lord of the Manor.

121/13. FINANCE

The Council noted the following income received:

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| Fim de Semana Café | Avenue rent (Aug) cash | £280.00 |
| South Gloucestershire Council | Precept – 2 nd half | £304,434.00 |
| Total | | £304,714.00 |

The Council noted the following Direct Debits:

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|---------------------------------------|--|---------|
| Allstar | Diesel for van FP03 ULF | £142.31 |
| Allstar | Diesel for van PP869TEU | |
| British Gas Services (Commercial) Ltd | Boiler maintenance at Sports and Social Club | £34.49 |
| British Gas Services (Commercial) Ltd | Water heater maintenance at Patchway Common Pavilion | £27.30 |
| British Gas (Commercial) Services Ltd | Boiler maintenance contract payment for Callicroft House | £116.00 |
| | Boiler maintenance contract payment for Scott Park | |
| | Boiler maintenance contract payment for Casson Centre | |
| | Boiler maintenance contract payment for Patchway Common | |
| Total Gas and Power | Gas Invoice Callicroft House (Sept) | £20.08 |
| Total Gas and Power | Gas Invoice Callicroft House (Oct) | £25.09 |

The Council approved the following expenditure:

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| Arien Designs Ltd | Brass effect plaque for Jubilee Oak tree in Scott Park | £72.00 |
| E J Aldhouse | Clothing (Rockford jeans) 2 prs | £52.00 |
| Bath and North East Somerset | Avon Pensions Fund – September 2013 | £3184.19 |
| Bristol Water | Water services Scott Park Pavilion | £200.74 |
| Building Supplies (Patchway) Ltd Consortium | Threaded Bar and Post Fix | £54.84 |
| | Cleaning materials & stationery | £185.85 |
| Consortium | Cleaning materials and mats for Patchway Community Centre | £205.81 |
| Ecosolve | Line marker paint and grass seed | £584.76 |
| Mr Dark | Window cleaning – Casson Centre, The Pavilion (Avenue) and Callicroft House | £116.00 |
| HiQ Tyre Services | Repair of Red Tractor tyre including labour | £91.14 |
| HMRC | PAYE for September 2013 | £3,948.29 |
| | | £42.77 |
| Makro (J E Thomas) Mr C Milton | Cleaning materials Wilmott Building for repairs and installation at play area in Scott Park | £1509.00 |
| Mr K Oakhill | Window cleaning Patchway Community Centre | £30.00 |
| | | £29.72 |
| Orange | Mobile phones Aug-Sept Patchway Town Centre | £900.00 |
| Oxford Architects | Working Group drawings | |
| | Granville White Silicone Seal | £10.12 |
| Patchway Autoparts | Granville Thread lock and seal | |
| PHS | Duty of Care: The Avenue Pavilion, Callicroft House Dust mats contract - Pavilion, The Avenue | £932.90 |
| Select Electrics Ltd | CCTV Maintenance Coniston Road (50% of cost) | £300.00 |

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| South Glos Council | Lease rent Phase 1 - Coniston Community Centre | £250.00 |
| J E Thomas | Asda - cleaning products – Patchway Community Association | £22.00 |
| T H White | Hire of Equipment for park maintenance | £582.00 |
| Urban Regeneration | Repairs to swing seat at Scott Park | £216.00 |
| Viridor Waste Management | Rental and ad-hoc charges – The Avenue Pavilion | £231.54 |
| Virgin Media | Broadband | £36.00 |
| Wolverhampton City Council | Posters - Travellers in the 21st Century | £25.00 |
| Mrs L Hamid | Clerk's expenses: | £338.14 |
| | Angle set – Aldi | £2.99 |
| | Milk for meetings | .99p |
| | Lighting - tubes and bulbs | £80.04 |
| | Maccess - Proxax Battery for Van (DF) | £36.16 |
| | Waterstone's – gifts for Twinning | £43.96 |
| | Severn Estuary Forum – conference registration | £32.45 |
| | Refreshments | .99p |
| | Yuasa Professional Battery | £36.55 |
| | Aldi - grass collection hands | £6.02 |
| | Stationery | £1.99 |
| | Postage | £96.00 |
| Patchway Day Centre for the Elderly | Grant | £300.00 |
| Patchway Twinning Association | Grant | £500.00 |
| North Bristol Advice Centre | Grant | £1,000.00 |
| Patchway People | In lieu of payment by advertiser into incorrect account | £30.00 |
| Patchway Festival | In lieu of payment by advertiser into incorrect account | £20.00 |
| Councillors expenses | Travel and other | £43.95 |
| Total | | £16,410.03 |

122/13. DATE OF NEXT MEETING

It was noted that the next meeting of the Town Council would be held on Tuesday 12 November.