

also racing reported on Hayes Way and Highwood Road and the Inspector said the police would monitor these roads as much as possible.

As it was 8 p.m., the Chairman closed the discussion and moved on to the agenda, thanking Inspector Evely for his interesting contribution. Cllrs. Hopkinson and Alsop left the meeting at this point.

68/13. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. Mills (illness), Grotzke (illness), Tiley (working), Walker (attending another meeting) and Thorne (working).

Absent without apologies: Cllr. Pomfret

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

69/13. DECLARATIONS OF INTEREST

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

70/13. MINUTES

The Minutes of the meeting held on 14 May , which had been circulated, were approved as a correct record, proposed Cllr. Cottrell, seconded Cllr. Gordon and signed by the Chairman. There were no matters arising from the Minutes.

71/13. APPROVAL OF ACCOUNTS FOR THE YEAR ENDED 31.3.13.

The Council's accounts, prior to audit, had been circulated and were unanimously approved as well as the accounting statements, annual governance statement and internal audit report. These would be signed by the Chairman and Clerk and sent to the external auditor.

72/13. REVIEW & ADOPTION OF THE COUNCIL'S STANDING ORDERS AND FINANCIAL REGULATIONS

The Council unanimously adopted the Standing Orders (last amended in June 2012), the Financial Regulations (last amended in February 2013) and the Local Government Pension Regulations (Policy on Employer Discretion).

73/13. INTERNAL AUDITOR

The Council unanimously agreed to re-appoint Mr. W. Davies as Internal Auditor.

74/13. REPORTS FROM COMMITTEES

- a) Planning & Transport Committee:
Cllr. Moore presented the minutes of the committee meeting held on 28 May, which had been circulated and which were endorsed by the Council. It was noted with concern that up to 500 vehicles per hour were now using Coniston Road.
- b) Parks & Open Spaces Committee:
Cllr. Cottrell presented the minutes of the committee meeting held on 30 May, which had been circulated and which were endorsed by the Council.
- c) Finance Committee:
Cllr. Orpen presented the minutes of the meeting held on 7 May, which had been circulated and which were endorsed by the Council.
- d) Personnel Committee:
Cllr. Orpen presented the minutes of the meeting held on 6 June in confidential session. These were endorsed by the Council. It was noted that Mike Winter would be leaving the staff at the end of August to take a university course and that arrangements were in hand to recruit a new Deputy Town Clerk.

75/13. NEW ARRANGEMENTS BY SOUTH GLOUCESTERSHIRE COUNCIL FOR STREET CARE FROM APRIL 2014

The Council noted a report of the meeting held with Street Care Officers to discuss the proposed changes to work carried out in Patchway by SGC from April 2014. It was agreed to ask the Personnel Committee to discuss the implications for staffing should Patchway TC agree to take on all or some of the work which included highway grass cutting, hanging baskets, flower & shrub beds and dog bins. It was suggested that the committee should consult the groundstaff on their capability and consider the cost of summer staff in comparison with charges to be made by SGC for them to carry out these tasks.

76/13. PATCHWAY FIRE STATION

Councillors were very concerned at the proposed cuts to the service by Patchway Fire Station by the removal of one appliance and the effect on the coverage of the Patchway area, The Mall, the Severn Tunnel and the motorways.

It was agreed to take up the offer of Terry Walker, Chair of Avon Fire Authority, of a meeting to learn more about the wider plans for the fire service and to suggest that this should be held as part of a future Council meeting.

It was also agreed to write to the Government Minister, Eric Pickles, outlining the Council's concern at the effect of government cuts which would put the safety of our neighbourhood at risk and to publicise the Council's concern on the website.

As the time was 9.30 p.m., Standing Orders were suspended to allow for completion of business.

77/13. CORRESPONDENCE

- a) It was noted that the Patchway Branch of the Royal British Legion was arranging a street party in Rodway Road to mark Armed Forces Day on Sunday 30 June and Councillors were encouraged to support this event.
- b) Councillors noted that a site visit with Patchway's Street Inspector had been arranged for Thursday 12 p.m. at the office.
- c) Councillors were pleased to note that a cheque for £3,000 had been received from Blakeney Road Allotments towards costs of groundworks.
- d) It was noted that several public information events had been arranged between 20-22 June to inform Councillors of a proposed new gas fired power station at Seabank in Severnside.
- e) It was noted that Pretoria Road Allotments had requested permission for a poly tunnel on the allotment site. It was agreed to seek advice from SGC on whether such a structure required planning permission.
- f) It was noted that Mr. Rivett, a resident of Martin Close, had supplied a new survey on numbers of vehicles using Coniston Road. This information would be passed to SGC.
- g) Information from the Area Manager of Merlin Housing concerning improvements to The Parade were noted. It was agreed that this email should be copied to Councillors.
- h) It was noted that SGC intend to remove a sycamore tree which is damaging the structure of 282 Coniston Road.

- i) The company proposing the construct The Wave: surfing on a man-made lake at an outdoor activity centre at Over Court Farm would like to brief councillors. It was agreed to invite a representative to the next meeting of the Planning & Transport Committee and to open this meeting to all councillors.
- j) Councillors were reminded on the invitation to attend an exhibition at 4 pm on Monday 17 June at Aztec Hotel on the development of a Radiography Centre behind Hempton Lane
- k) The Clerk reminded Councillors to check the Register of Members Interests and to let her know if any updates were required in their information.
- l) Patchway Community Centre: The Council noted the timetable for the formal confirmation from SGC on the s106 agreement.
- m) The Council noted information from the Democratic Services Manager at SGC that government guidance was being obtained on the creation of a new parish for Stoke Lodge and that a meeting will be held with representatives of the Council in the next month.
- n) The Council noted letters of thanks for grants made to Stokes Singers and Patchway Minibus Committee.

78/13. PLANNING APPLICATIONS

The Council made comments or objections to the following planning applications:

78 Cavendish Road	2 storey side extension for conversion to two dwellings <i>Object on the grounds of over-development of the site; overbearing for neighbours; not in keeping with the area; highway issues due to proximity to junction with road and back-lane, lack of parking & opposite bus stop,</i>
36 Shellmor Avenue	Detached dwelling (extension of time limit for 2010 consent) <i>No objection</i>
7 Stoke Lane storage	Alteration to increase height of roof for space <i>Council would like to see the extension to the roof at the back of the property to avoid changing the appearance of the house.</i>
Land at Station Road	Change of use from car park to storage & distribution with siting of a portacabin

Object on the highways grounds that Station Road is narrow and congested with the use of the amenity site and approach to Patchway Station. This application will create substantial additional use by cars and vans for these storage units. The application is misleading as it states "siting of portacabin" but application is actually for 132 portacabins, some of which would be stacked double height.

132 Rodway Road
takeaway
Change of use from retail to hot food
with installation of external flue
Object on grounds of effect on residential neighbour in no. 134 in terms of noise and fumes up to 10.30 p.m. weekdays and 9.30 p.m. on Sundays. There are already too many hot food take-aways in Rodway Road (3 with permission granted for a 4th) and Town Council is trying to improve the amenities and variety of outlets in Rodway Road in consultation with residents. The Chinese take-away already sells fish and chips and is a long established business in Rodway Road.

40 Standish Avenue
2 storey side and single storey rear extension
for residential annexe to main house
To note that this application is close to St. Chad's School where there are already serious parking problems.

79/13. FINANCE

The Council noted the following income:

Rolls Royce FC	Payment of arrears (3/12)	50.00
Almondsbury Town FC	Payment of arrears (2/2)	315.00
John Lawson's Circus Ltd	Hire of The Tumps	195.00
Patchway Sports Juniors FC	Hire of football pitches (Feb–Mar 2013)	34.00
Bristol BMX Club	Ground rent (2013–14)	30.00
Blakeney Road Allotments Assn.	Contribution towards groundworks	3,000.00
Total		£3, 624.00

To note the following direct debits:

Allstar Business Solutions Ltd	Diesel for vans	135.80
British Gas (Commercial) Services Ltd	Boiler maintenance contract payments	177.79
Total		£ 313.59

To approve the following expenditure:

1	Anthony Buckley & Company Ltd	Servicing of extinguishers at Coniston Community Centre	38.00
2	Bath and Northeast Somerset Council	Pension contributions (May)	3,122.39
3	British Gas	Electricity at Scott Park Pavilion	520.30

4	British Gas	Gas at Scott Park Pavilion (final)	42.47
5	The Consortium	Stationery	60.74
6		Cleaning materials	98.70
7		Printer cartridges	39.24
8	M Dark	Window cleaning	116.00
9	George Carr & Sons Ltd	Hedge cutter blades	187.93
10		Hand tool spares	97.50
11		Repair of power unit	50.49
12	HM Revenue & Customs	PAYE (May)	3,897.34
13	Maxwell Amenity Ltd	Grass marking carrots	236.84
14	Mogford Prescott Ltd	Groundworks at Blakeney Road Allotments	13,356.00
15		Lighting at Callicroft House	665.56
16		Electrical and hot water maintenance at Coniston Community Centre	4,616.51
17		Repair of lock and lights at Patchway Common Pavilion	277.80
18	South Gloucestershire Council	Inspection of lights at Scott Park	43.21
19	TH White Ltd	Wheel replacement on 951 mower	428.18
20	Tincknell Fuels Ltd	Diesel for machinery	839.58
21	Virgin Media Payments Ltd	Broadband at Callicroft House	36.00
22	KJ Woodward	Repair of van (WR55 LGU)	75.00
23	Southern Brooks Community Partnership	Grant for Youth Centre (1/10)	750.00
24	Four Towns Play Association	Grant	5,000.00
25	North Bristol Advice Centre	Grant	2,000.00
26	Patchway Community Sports Association	Grant	700.00
27	Councillors	Travel expenses	19.11
28	L Hamid	Clerk's expenses:	
29		Training course	24.00
30		Milk for meetings	0.59
31		Gifts to Twinned Towns	40.00
32		Alderman Scott awards	120.00
33		Town Council website hosting	48.00
34		Postage	89.91
35	M Winter	Expenses:	
36		Gas at Callicroft House (final)	232.93
37		Gas at Patchway Common Pavilion (final)	307.26
38	Staff	Salaries (May)	13,224.88
	Total		£51,402.46

80/13. DATE OF NEXT MEETING

The Council noted that the next meeting would be held on Tuesday 9 July at 7.30pm, commencing with Public Question Time.