

5 June 2013

Dear Councillor,

The next meeting of the Town Council will be held on Tuesday 11 June at 7.30 p.m. at Callicroft House, Rodway Road, Patchway.

The agenda is given below and your attendance is requested.

Yours sincerely,

Town Clerk

A G E N D A

1. Police Inspector Bob Evely
2. Apologies for absence
3. Declarations of Interest
4. Minutes of the meeting of the Town Council held on 14 May (enclosed)
5. Matters arising from the minutes
6. To approve the accounts for the year ended 31.3.13. prior to audit. This includes the accounting statements, annual governance statement and annual internal audit report
7. To review and adopt the Council's Standing Orders and Financial Regulations
8. To agree the re-appointment of Mr. W. Davies as Internal Auditor
9. Reports from Committees:
 - a) Planning & Transport Committee held on 28 May
 - b) Parks & Open Spaces Committee held on 30 May
 - c) Finance Committee held on 4 June

10. Reports from meeting with Street Care on new arrangements for grass cutting, hanging baskets, shrub beds and dog bins from April 2014.
11. Patchway Fire Station
12. Reports from local organisations
13. Correspondence
14. Planning applications
15. Finance: to note income and approve accounts for payment
16. To note that the next meeting of the Town Council will be held on Tuesday 9 July and will commence with Public Question Time