

PATCHWAY TOWN COUNCIL

Minutes of a meeting of the Council held on 9 April 2013 at Callicroft House, Rodway Road, Patchway.

Present: Councillors M. Grotzke (in the Chair)) Coniston
Mrs E. Martin) Ward

Mrs E. Orpen)
P. Cottrell) Callicroft
K. Walker) Ward
M. Greensword)

A. Alsop) Stoke Lodge
Ward

38/13. APOLOGIES FOR ABSENCE

Apologies for absence were received from Mrs Hamid and Cllrs. Gordon (childcare), Hopkinson, Mills (illness), Moore (working), Pomfret, Scott (holiday), and Tiley (holiday). Cllr. Thorne was absent.

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

39/13. DECLARATIONS OF INTEREST

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27.

40/13. MINUTES

The Minutes of the meeting held on 12 March, which had been circulated, were approved as a correct record and signed by the Chairman.

At this time, Cllr. Walker joined the meeting.

41/13. MATTERS ARISING FROM THE MINUTES

- a) Green Dog Walkers Scheme: 30b/13
Members were reminded that the Green Dog Walkers Scheme will be an item for discussion at the next Patchway Safer & Stronger Group meeting to be held on Wednesday 24 April at 7pm at Coniston Community Centre.

b) Annual Town Meeting: 33/13

It was noted that the Annual Town Meeting is to be held on Thursday 9 May at 7:30pm in the Casson Centre, to include a presentation on developing a community plan for Patchway.

42/13. REPORTS FROM COMMITTEES

a) Planning & Transport Committee:

Cllr. Walker presented the minutes of the committee meeting held on 26 March, which had been circulated and which were endorsed by the Council.

The Council noted the continued enforcement of Highwood Road by the police, but remained concerned by the volume of traffic on Coniston Road as a result of the restrictions.

b) Finance Committee:

Cllr. Cottrell presented the minutes of the meeting held on 2 April, which had been circulated and which were endorsed by the Council.

No issues were discussed in relation to the minutes.

43/13. REPORTS FROM DISTRICT COUNCILLORS

Cllr. Orpen reported that DC West conducted a site inspection last week of 77 Saxon Way, which backs on to The Common and for which the Council has received a copy of the planning application, and will be discussed at committee on Thursday.

44/13. LOCAL ORGANISATIONS

No updates or comments were made by Members.

45/13. BLAKENEY ROAD ALLOTMENT ASSOCIATION

The Chairman stated that further information is forthcoming and would be available for a report at the next Finance Committee meeting. It was agreed by all present that this item would be referred to the Finance Committee.

At this time, Cllr. Martin joined the meeting.

46/13. CORRESPONDENCE

a) The Council noted that its outstanding New Homes Bonus application for a perimeter path at Scott Park will be considered at the May meeting of the Area Forum, and that any new application must be received by Friday 19 April.

b) The Council was pleased to note that the Queen Elizabeth II Fields Challenge Deed of Dedication for Norman Scott Park has now been completed and returned by Fields in Trust. The Council was eager for this to be registered with the Land Registry at the earliest opportunity.

- c) The Council was disappointed to note that no reply had been received to date from South Gloucestershire Council to a letter sent on 12 March asking for information on monitoring of traffic in Coniston Road.
- d) The Council noted that South Gloucestershire Council wish to replace our northbound bus shelter on Coniston Road near Bevington Close as part of the Better Bus Area Fund to include real-time information. There is also scope to similarly improve the stops outside Norman Scott Park; however, due to predicted objections from residents, there is no proposal to place a shelter outside the bungalows. The Council had no objections to these proposals.
- e) It was noted that the Council has received a report from South Gloucestershire Council in relation to the walkabout held in Stoke Lodge in February. Cllr. Alsop commented that though work to resurface the roads was very welcome, only two areas in Amberley Road had been renewed and he wished for further work to be executed. It was agreed that the report would be forwarded to all councillors.
- f) It was noted that weight restriction signs have been put in place at the top of Coniston Road, and a temporary sign to stop through-traffic at the Standing Stone roundabout prior to Highwood Road while the best means of signing the area are considered.
- g) The Council was informed that First Bus will be running a consultation on bus fares until the end of June and comments are encouraged from both councillors and residents. There will be a public event at the Willow Brook Centre on Thursday 25 April.
- h) An update has been received from South Gloucestershire Council regarding a business operating from residential property in Bradley Road. A Planning Contravention Notice has been issued against the occupier prior to further enforcement action. Cllr Grotzke noted that the skips being used had been removed over the weekend, but the Council will be kept up-to-date by South Gloucestershire Council.
- f) The Council was pleased to receive a letter of thanks from Patchway Art & Craft Club for the grant awarded in September.
- g) An invitation to the AGM of the Railway Development Society was noted for 11 May in Durham.
- h) The Council gratefully acknowledged a letter of thanks from Almondsbury Parish Council for the land purchase contribution made towards the cemetery car park.
- i) A letter from South Gloucestershire Council was read to the Council regarding a consultation on the findings of an examination of the Core Strategy conducted by an independent inspector. Representations are being sought for both the

inspector's main modifications and South Gloucestershire Council's sustainability appraisal report on those modifications. It was agreed that this should be referred to the Planning Committee.

47/13. PLANNING APPLICATIONS

The Council made no objection to the following planning applications:

Charlton Hayes	75 dwellings behind Callicroft Road
77 Saxon Way Bradley Stoke	Raise roofline for 2 nd floor accommodation
68 Saxon Way Bradley Stoke	First floor side extension

The Council noted that the following planning application had been permitted:

78 Cavendish Road	Erection of two-storey side extension for additional living accommodation
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48/13. FINANCE

The Council noted the following income:

Rolls Royce FC	Payment of arrears (1/12)	50.00
Four Towns & Vale Link Community Transport	Electricity recharge	353.10
Four Towns & Vale Link Community Transport	Gas recharge	261.45
Link Club	First Aid Training	22.50
Southern Brooks Community Partnership	Lighting tokens	10.00
The Carers' Support Centre	Hire of Callicroft House conference room (2012)	200.00
HM Revenue & Customs	VAT Refund	8,432.27
HM Revenue & Customs	Refund of NIC overpayment	14,374.79
Wheatpatch Club	Rent of Patchway Common (Jan–Feb)	840.00
Rolls Royce FC	Payment of arrears (2/12)	50.00
Almondsbury Town FC	Payment of arrears	315.00
	Total	£24,909.11

The Council noted the following direct debits:

Allstar Business Solutions Ltd	Diesel for vans	137.31
British Gas (Commercial) Services Ltd	Boiler maintenance contract payments	177.79
	Total	£ 315.10

The Council noted the following expenditure:

British Gas	Electricity at Callicroft House	368.46
	Electricity at Casson Centre	144.19
The Consortium	Rubbish bags, paper and display mountings	87.33
	Cleaning materials and labels	47.41
	Printer cartridges	39.72
Patchway People	Town Council News	150.00
South Gloucestershire Council	Lease rent for Coniston Community Centre	250.00
	Centrex telephone bill (Q4)	250.49
TH White Ltd	Scarifier hire	300.00
Southern Brooks Community Partnership	Grant	100.00
L Hamid	Clerk's expenses	
	Milk for meetings	0.99
	Milk for meetings	0.59
	Tea and sugar	2.86
	Refreshments for meetings	3.29
	Milk for meetings	0.85
	Milk for meetings	0.99
	Postage	55.02
	Travel expenses	378.45
Staff	Travel expenses	46.20
British Gas	Electricity at Patchway Common (Dec–Feb)	609.99
	Total	£2,836.83

The Council approved the following expenditure:

1	Almondsbury Joint Burial Committee	Cemetery precept (2013)	1,500.00
2	Avon Local Councils' Association	Subscription to ALCA and NALC (2013–14)	985.75
3	Bath and Northeast Somerset Council	Pension contributions (Mar)	3,100.27
4	Brandon Hire Ltd	Allotment toilet hire (Mar)	138.00
5	British Gas	Gas at Patchway Common (Nov–Feb)	923.85
6	British Gas	Gas at Callicroft House (Jan–Mar)	1,165.28
7	Ecosolve Ltd	Line marker paint	92.35
8	HM Revenue & Customs	PAYE (Mar)	3,876.52
9	John Hicks	Playarea safety audit (2013)	507.60
10	Mogford Prescott Ltd	Repair of water heater in Casson Centre	73.44
11		Repair of lights and roof leaks at Callicroft House	991.19
12		Repair of lights and heating at Callicroft House	616.76

13		Repair of heating at Callicroft House	97.92
14	NALC	LCR subscription	50.00
15	Railfuture	Railwatch subscription	21.00
16	South Gloucestershire Council	Rates for Scott Park (2013–14)	2,356.20
17		Rates for Patchway Common (2013–14)	1,824.90
18		Rates for Callicroft House (2013–14)	8,595.75
19	South Gloucestershire Council	Land rent at Blakeney Field	50.00
20	South Gloucestershire Heritage Forum	Membership renewal	10.00
21	South West Councils	Associate subscription	358.80
22	Viridor Waste Management Ltd	Bin hire and waste disposal at Patchway Common	202.18
23	Virgin Media Payments Ltd	Broadband at Callicroft House	36.00
24	WPS	Insurance renewal	9,912.94
25		Vehicle insurance renewal	1,971.69
26	Southern Brooks Community Partnership	Grant	1,300.00
27	Mr M Dark	Window cleaning of Callicroft House	60.00
28		...of Patchway Common Pavilion	40.00
29		...of the Casson Centre	16.00
30	Staff	Salaries (Mar)	13,251.49
	Total		£54,125.88

49/13. DATE OF NEXT MEETING

The Council noted that the next meeting would be held on Tuesday 14 May at 7:30pm, commencing with Public Question Time.