

PATCHWAY TOWN COUNCIL

Minutes of a meeting of the Council held on 12 March 2013 at Callicroft House, Rodway Road, Patchway.

Present: Councillors

M. Grotzke (in the Chair))	
E. Gordon JP)	Coniston
Ms R. Thorne)	Ward
Mrs E. Martin)	
J. Moore)	
Mrs E. Orpen)	
P. Cottrell)	Callicroft
S. Scott)	Ward
M. Greensword)	
A. Alsop)	
B. Hopkinson)	Stoke Lodge
Ms S. Pomfret)	Ward

25/13. PUBLIC QUESTION TIME

Ms Strong of Stoke Lane raised two issues which were answered by Councillors:
625 bus route: was there a proposed reduction in service? No known plans for this.
Resurfacing of Coniston Road: speed bumps were better for buses than speed platforms. Comment would be passed to SGC.

26/13. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. Mills (illness), Tiley (holiday) and Walker (another meeting).

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

27/13. DECLARATIONS OF INTEREST

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27. He stated that a Declaration of Interest should also be made by the Clerk if she had an interest in any organisation being discussed by the Council.

28/13. MINUTES

The Minutes of the meeting held on 12 February, which had been circulated, were approved as a correct record, proposed Cllr. Orpen, seconded Cllr. Gordon and signed by the Chairman.

29/13. MATTERS ARISING FROM THE MINUTES

- a) Freemen Ceremony: 16a/13
The Council agreed that the event had been a very successful occasion which had been much appreciated by the three Freemen and their families.
- b) Patchway Youth Centre: 16b/13
There was no update.
- c) New Homes Bonus: 18/13
The Council noted with pleasure that two of its applications to this fund had been successful: Rodway Road shops improvements £50,000 and Skatepark improvements in Scott Park £15,000. The third application for a perimeter path in Scott Park had been deferred to the next meeting. It was agreed to hold a preliminary meeting to discuss a Community Plan for Patchway which would provide a framework for future applications to the New Homes Bonus fund.

30/13. REPORTS FROM COMMITTEES

- a) Planning & Transport Committee:
Cllr. Grotzke presented the minutes of the committee meeting held on 26 February, which had been circulated and which were endorsed by the Council. The Council was very concerned that Coniston Road was being closed for five days for resurfacing from 18 March and no information had been received on the effect on the 75 bus route nor how through traffic would be prevented from cutting through residential roads. It was agreed to write to the Director of Highways expressing the Council's concern and to ask for information on what traffic monitoring was being carried out.
Cllr. Orpen proposed that the Council should send a letter to SGC before the closure of consultation on 23 April asking that one carriageway of Highwood Road should be re-opened to cars with a 20 mph speed limit at the end of the 18 months trial period. This was unanimously supported by all Councillors present.
- b) Parks & Open Spaces Committee:
Cllr. Grotzke presented the minutes of the committee meeting held on 28 February which had been circulated and which were endorsed by the Council. The main item of discussion had been the introduction of a Green Dog Walkers Scheme. The Council agreed that if this item was on the agenda for the next Patchway Safer & Stronger Committee on 24 April at Coniston Community Centre, interested residents could be invited to attend to learn more about its

operation in other areas.

c) Finance Committee:

Cllr. Grotzke presented the minutes of the meeting held on 5 March which had been circulated and which were endorsed by the Council.

The Council agreed with the recommendation of the Finance Committee that £2,500 should be paid to Almondsbury Parish Council, being half the cost of the new cemetery car park.

31/13. REPORTS FROM DISTRICT COUNCILLORS

Cllr. Orpen reported that DC West would meet later in the week and that plans for a smaller extension for 78 Cavendish Road would be considered. Two enforcement notices had been issued for 2 Hazeldene Road and the boundary hedge and fence was still being monitored by officers.

Cllr. Scott stated that consultation on the SGC Health & Wellbeing Strategy would give the Town Council the opportunity to oppose the lack of a GP surgery for Charlton Hayes. The following resolution was proposed by Cllr. Scott, seconded by Cllr. Hopkinson and unanimously agreed. The Clerk was asked to forward these comments to the Health Scrutiny Committee which was meeting the following day: "Patchway Town Council believes the new and existing communities of Patchway would be best served by a doctor's surgery in Charlton Hayes. Priority Neighbourhoods should not be disadvantaged and new facilities were required to meet the growing demand for medical treatment. Coniston Medical Centre is already overflowing and could not absorb additional residents."

Cllr. Hopkinson stated that he had had considerable feedback from residents in the Shellmor area who were pleased that the road was now closed.

32/13. LOCAL ORGANISATIONS

There was a discussion on the sports strategy being drawn up by Patchway Community Sports Association.

It was noted that the Harriers Gymnastics Club was looking for new premises in Patchway and that the Community Sports Association wished to support this Club and also the Bristol BMX Club which would like to install floodlighting to increase the use of the track. Both Clubs wished to create facilities of international standard. Cllr. Hopkinson reminded the Council of earlier consideration of a large sports building to be located in Scott Park.

It was also noted that, at a recent consultation meeting, the Community College had proposed a road between Hempton Lane and Waterside Drive to improve access from Patchway to the Sports Centre and to fund this by selling some land along the road for housing.

33/13. ANNUAL TOWN MEETING

The Council agreed that the Annual Town Meeting should be held on Thursday 9 May at 7.30 p.m. in the Casson Centre and that there should be a presentation on plans for drawing up a Community Plan for Patchway.

34/13. CORRESPONDENCE

- a) The Council noted information on road closures for resurfacing of Coniston Road and Gloucester Road during March.
- b) The Council noted a request for support for the Dreamscheme litter pick on 27 March and agreed a contribution of £100 towards the cost of lunch for volunteers.
- c) The Council noted a report from British Transport Police on the reduction in reported crime at Parkway Station during the past twelve months. The Clerk was asked to ascertain what is the latest position of the car park at Patchway Station which was to be enlarged.
- d) Information on a Low Carbon conference organised by South Gloucestershire Partnership to be held on 25 March was noted.
- e) The timetable for actions concerning the Community Governance Review of Stoke Lodge was noted.
- f) Information on a SGC Carers Event on 13 April was noted with interest.
- g) Councillors noted information in the Patchway & District Chamber of Trade newsletter on plans to improve Rodway Road shops.
- h) The Council noted the forthcoming Review of SG's Adopted Landscape Character Assessment. Comments were needed by 8 April and the matter was referred to the Planning & Transport Committee for discussion.
- i) A letter from a resident concerning prohibited traffic using Highwood Road had been referred to SGC and the response that the matter was being referred to the police to monitor and issue fines was noted.
- j) A letter of thanks for the grant to Stoke Lodge Primary School for twinning exchanges was noted.
- k) A letter to the Planning Inspector concerning Charlton Common from Cllr. Jenny Smith, Southmead Councillor, was noted.

As the time was 9.30 p.m. it was agreed to suspend Standing Orders to allow for completion of business.

35/13. PLANNING APPLICATIONS

The Council made no objection to the following planning application:

Land off Hayes Way, Charlton Hayes	137 dwellings
Willow Court Lodge 209 Gloucester Road	Single storey front extension and garage

The Council noted that Development Control will be considering the application for a two storey side extension for additional living accommodation at 78 Cavendish Road. Patchway TC has already objected.

The Council objected to the following application on the grounds that this would affect the health of this historic oak tree:

110 Saxon Way Behind Bourton Avenue	Works to reduce and thin crown of oak tree by 33% protected by a TPO
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The Council noted the Street Trading Renewal for Martins Fast Food in Concorde Road and made no objection.

The Council noted the Environmental Impact Assessment consultation for the proposed Seabank 3 CCGT.

36/13. FINANCE

The Council noted the following income:

16–25 Independent People	Hire of conference room	318.00
Almondsbury Youth FC	Hire of football pitches U14s (Sep–Oct 2012)	132.00
Almondsbury Youth FC	Hire of football pitches U16s (Sep–Dec 2012)	281.00
Southern Brooks Community Partnership	Lighting tokens	4.00
Patchway Sports and Social Club	Ground rent (Jan–Mar)	2,959.13
Bradley Stoke United FC	Hire of football pitches (Sep–Dec 2012)	429.00
Patchway North End FC	Hire of football pitches (Sep–Dec 2012)	455.00
Miscellaneous	Photocopying	10.00
Patchway Sports JFC	Hire of football pitches (Sep–Dec 2012)	153.00

Almondsbury Athletic FC	Hire of football pitches (Oct–Dec 2012)	195.00
Patchway Town FC	Hire of football pitches (Aug–Dec 2012)	1,040.00
Total		£5,976.13

The Council noted the following direct debits:

Allstar Business Solutions Ltd	Diesel for vans	133.81
British Gas (Commercial) Services Ltd	Boiler maintenance contract payment	116.00
Total		£ 249.81

The Council noted the following expenditure agreed at the Finance Committee:

Bristol Wessex Billing Services Ltd	Water at Patchway Common Pavilion (Sep–Feb)	145.06
Mrs L Hamid	Expenses: MOT and repair of truck	787.38
Total		£ 932.44

The Council approved the following expenditure:

1	Almondsbury Parish Council	Contribution to cemetery car park	2,500.00
2	Bath and Northeast Somerset Council	Pension contributions (Feb)	3,097.39
3	Brandon Hire Ltd	Allotment toilet hire (Feb)	120.00
4	The Consortium	Stationery and cleaning materials	107.29
5		Cleaning materials	69.37
6	Cut Plastic Sheeting	Bus shelter repairs	786.29
7	Ecosolve Ltd	Line marker paint and loam	383.14
8	Eurosigns (UK) Ltd	Directional signs	227.63
9	Exquisite Catering	Refreshments for Freemen ceremony	225.00
10	HiQ Tyreservices	Tractor tyre repair	89.94
11	HM Revenue & Customs	PAYE (Feb)	4,141.33
12	HMC Patchway	MOT test and repair (WR55 LGU)	218.99
13	International Tree Foundation	Subscription	25.00
14	Network Rail	Land rental at Tumps	177.55
15	Orange	Mobile phones (Mar)	26.47
16	Patchway Autoparts	External mains electrical socket	10.00
17		Engine oil and switch	7.05
18		Chainsaw oil and spark plugs	9.91
19		WD40	5.65
20	Post Office Ltd	Road tax (WR55 LGU)	215.00
21	Robert Acton Product Developments	Litter pickers and bag rings	129.60
22	South Gloucestershire Council	Renovation of floor at Patchway Common Pavilion	678.00
23	TH White Ltd	Spare part for mower	50.02
24	Virgin Media Payments Ltd	Broadband at Callicroft House	36.00

25	Councillors	Expenses	145.00
26	R Hainey	Alterations to Honours Board	45.00
27	C Milton	Wood staining of doors	103.50
28		Repair of barrier at Waterside Drive	390.00
29		Lock repair at Scott Park	25.00
30		Noticeboard repairs	205.00
31	M Winter	Expenses:	
32		Indicator lens for truck	28.81
33		Router for office	29.81
34		Monitor for office	83.59
35	L Hamid	Expenses:	
36		Welder	29.99
37		Frames for Freeman presentation	17.96
38		Refreshments for Freeman ceremony	21.53
39		Refreshments for Freeman presentation	36.28
40		Wall plugs	18.74
41		Wall plugs	6.38
42		Key cutting	24.00
43		Strip lights and starters	27.72
44		Postage	39.58
45	Staff	Salaries (Feb)	13,138.15
46	Total		£27,752.66

37/13. DATE OF NEXT MEETING

The Council noted that the next meeting would be held on Tuesday 9 April at 7.30 p.m.