

PATCHWAY TOWN COUNCIL

Minutes of a meeting of the Council held on 12 February 2013 at Callicroft House, Rodway Road, Patchway.

Present: Councillors C. Mills (in the Chair))
E. Gordon JP) Coniston
M. Grotzke) Ward
Mrs E. Martin)
Ms R. Thorne)

J. Moore)
Mrs E. Orpen)
P. Cottrell) Callicroft
K. Walker) Ward
M. Greensword)

13/13. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. Alsop (illness), Tiley (working) and Scott (working).

No apologies were received from Cllrs. Hopkinson and Pomfret.

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

14/13. DECLARATIONS OF INTEREST

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27. He stated that a Declaration of Interest should also be made by the Clerk if she had an interest in any organisation being discussed by the Council.

It was noted that an application form had been produced for the grant to Councillors of a Dispensation. This would be used in future to enable Councillors to discuss the Precept or in the event of a number of councillors having the same disclosable pecuniary interest.

15/13. MINUTES

The Minutes of the meeting held on 15 January , which had been circulated, were approved as a correct record, proposed Cllr. Grotzke, seconded Cllr. Moore and signed by the Chairman with an amendment on p274 where Cllr. Tiley's name was listed twice.

16/13. MATTERS ARISING FROM THE MINUTES

- a) Freemen: 5a/13
The Council discussed arrangements for this ceremony on 21 February and agreed that the names of the Freemen should be added to the Honours Board and a buffet should be served.
- b) Cribbs Patchway Development: 5b/13
The Council noted the report of a meeting held with SGC officers on 29 January and agreed the terms of a letter of response to the consultation on this development which included concern about plans for traffic movements, the lack of GP provision for Charlton Hayes the importance of safeguarding employment land. The Council agreed to ask SGC to look at boundary changes which will be more meaningful for Patchway of the future.
- c) Patchway Youth Centre: 5c/13
It was noted that Southern Brooks Community Partnership were in discussion with SGC about taking over the running of the building after 1 April.

17/13. REPORTS FROM COMMITTEES

- a) Planning & Transport Committee:
Cllr. Mills presented the minutes of the committee meeting held on 29 January, which had been circulated and which were endorsed by the Council. There was a discussion on the Merlin consultation on the regeneration of Coniston Parade and the Council agreed to put forward to SGC a request for a surface crossing of Coniston Road and the infilling of the subway at The Parade on the grounds of pedestrian safety, disabled access and traffic calming.
It was agreed to replace Cllr. Tiley with Cllr. Moore on the Joint Burial Committee as Cllr. Tiley was unable to manage the evening meetings due to his work pattern. It was also agreed to request that Patchway and Almondsbury should have parity of representation on the Burial Committee as each Council paid 50% of the Precept for running the cemetery.
- b) Parks & Open Spaces Committee:
Cllr. Grotzke presented the minutes of the committee meeting held on 31 January which had been circulated and which were endorsed by the Council.

- c) Finance Committee:
Cllr. Mills presented the minutes of the meeting held on 5 February which had been circulated and which were endorsed by the Council.

18/13. NEW HOMES BONUS

The Council noted a report of the meeting held on 5 February to discuss applications for New Homes Bonus funded projects and endorsed the following proposals:

1. To apply to SGC Area Forum meeting for funding for three projects: Rodway Road shops improvement scheme £50,000; Skatepark improvements in Scott Park £15,000; Perimeter path in Scott Park £93,000.
2. To set up a wider group to draw up a Town Plan to support the Council's vision for the future development of Patchway. Guidance from SGC would be sought on the form this plan should take.

19/13. REPORTS FROM DISTRICT COUNCILLORS

Cllr. Walker reported that SG Council had agreed to increase its budget by 2.6%. A Waste Plan was out for public consultation which proposed reducing the number of collections of green waste to economise on costs.

20/13. LOCAL ORGANISATIONS

Cllr. Moore reported that Patchway Community Sports Association was drawing up a strategy for future sports development in Patchway.

Cllr. Thorne reported that she had attended a presentation by Merlin Housing on Supported Housing. Information leaflets were made available to Councillors.

21/13. CORRESPONDENCE

- a) The Council noted that SGC had made available the plans showing where part-night lighting would be introduced in Patchway. These plans would be displayed in the office foyer and publicised in Patchway People.
- b) The Council noted that Rowena Kenny had been unable to attend the meeting to speak on the Wild4Life programme but had sent a report which was read to the Council. It was agreed that this report should be sent to all Councillors for information.
- c) The Chairman & Vice-Chairman signed a Deed to designate Scott Park as a QE11 Field as previously agreed.
- d) The Council noted the extension of times for 75 bus route from 24 March. This

would be for an experimental period and would operate hourly in both directions to The Mall from midnight to 5 a.m.

- e) The Council was very pleased to see the plans produced by SGC of the extension to the Scott Park play area to create a new sensory garden and play features. This work would be carried out by the end of the financial year at no cost to the Town Council.
- f) Hempton Lane: The Council was pleased to note that a Traffic Regulation Order would be introduced on 11 February to control parking in Hempton Lane.

22/13. PLANNING APPLICATIONS

The Council made no objection to the following planning application:

40 Standish Avenue	Two storey and single storey rear extension for living accommodation and residential annexe
77 Gloucester Road	Change of use from shop to restaurant

23/13. FINANCE

The Council noted the following income:

Play Days Preschool	Avenue pavilion rent	1,780.00
Four Towns & Vale Link	Contribution to road resurfacing (Scott Park)	1,320.00
Coniston Community Association	First Aid Training	22.50
Wheatpatch Club	Avenue pavilion rent (May 2012)	800.00
Bristol Underwater Photography Group	Hire of Casson Centre (2012)	220.00
	Total	£4,142.50

The Council noted the following direct debits:

Allstar Business Solutions Ltd	Diesel for vans	133.00
British Gas (Commercial) Services Ltd	Boiler maintenance contract payment	116.00
	Total	£ 249.00

To approve the following expenditure:

1	Anthony Buckley & Company Ltd	Servicing of fire extinguishers at Patchway Common	91.94
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2		Servicing of fire extinguishers at Scott Park	77.48
3		Servicing of fire extinguishers at Callicroft House	184.22
4		Servicing of fire extinguishers at Patchway Common	30.00
5	Avoncrop Amenity Products	Fertiliser	120.35
6	Bath and Northeast Somerset Council	Pension contributions (Jan)	3,091.61
7	Brandon Hire Ltd	Allotment toilet hire	138.00
8	Bristol Wessex Billing Services Ltd	Water at Scott Park (Jul–Jan)	96.07
9	Bristol Wessex Billing Services Ltd	Water and Sewerage at Callicroft House (Aug–Jan)	79.25
10	Bristol Wessex Billing Services Ltd	Water and Sewerage at Casson Centre (Aug–Jan)	85.16
11	British Gas Trading Ltd	Gas at Casson Centre (Oct–Jan)	86.26
12	BT Payment Services Ltd	Patchway Common pay phone rental (Feb–Apr)	141.78
13	Canon UK Ltd	Photocopier maintenance contract	107.76
14	The Consortium	Inkjet cartridges	152.88
15		Cleaning materials	62.26
16	FRS Countrywear Ltd	Work uniform and safety visor	150.00
17	George Carr and Sons Ltd	Hedge cutter attachment and strimmer wire	263.00
18	HiQ Tyreservices	Tyre repairs	173.04
19	HM Revenue & Customs	PAYE (Jan)	4,037.36
20	The Institute of Groundsmanship	Associate Membership	104.00
21	The Institute of Groundsmanship	Cricket Foundation training course	228.00
22	IRIS Business Software Ltd	Replacement cheque for 011048	66.00
23	Orange	Mobile phone bill (Feb)	33.92
24	R.O. Williams & Son	Hedge cutting	864.00
25	South Gloucestershire Council	Centrex phone bill (Q3)	244.46
26	Virgin Media Payments Ltd	Broadband at Callicroft House	36.00
27	WPS	Insurance of new mower (WX61 BLZ)	95.57
28	Stoke Lodge Primary School	Grant	350.00
29	Mr M Dark	Window cleaning at Callicroft House, Patchway Common, and Casson Centre	116.00
30	Mr C Milton	Re-rendering of Casson Centre wall	520.00
31		Painting of Callicroft House doors and frames	122.50
32		Installation of kick rail at Scott Park	310.00
33	Councillors	Travelling expenses	13.00
34	Mrs L Hamid	Clerk's expenses	
35		Coffee for meetings	4.50
36		Milk for meetings	0.99

37	Milk for meetings	0.99
38	Postage	62.71
39	Staff Salaries (Jan)	12,754.39
	Total	£25,095.45

24/13. DATE OF NEXT MEETING

The Council noted that the next meeting would be held on Tuesday 12 March at 7.30 p.m. and would commence with Public Question Time.