

PATCHWAY TOWN COUNCIL

Minutes of a meeting of the Council held on 15 January 2013 at Callicroft House, Rodway Road, Patchway.

Present:	Councillors	C. Mills (in the Chair)) Coniston
		M. Grotzke) Ward
		J. Moore)
		Mrs E. Orpen)
		P. Cottrell) Callicroft
		K. Walker) Ward
		M. Greensword)
		S. Scott)
		A. Alsop	- Stoke Lodge Ward

1/13. PUBLIC QUESTION TIME

The Chairman welcomed everyone to the first meeting of 2013.

Mr. A. Sollars of 14 Falcon Close asked what were the plans for the poor state of roads in Patchway, which were now becoming dangerous. The Chairman explained that the responsibility for highway repairs was with South Gloucestershire Council and that the Town Council had requested repairs on many occasions, particularly stressing the condition of Coniston, Rodway and Stroud Roads. The Chairman stated that the Town Council intended to keep the pressure on SGC to reopen Highwood Road after the experimental closure.

Mrs P. Micklethwaite of 4 Falcon Drive raised the danger to children crossing Coniston Road with the increased traffic using this road since Highwood Road had been closed. Cllr. Orpen stated that if residents went to the One Stop Shop in The Hub, they could register their objection to the closure of Highwood Road. This information needed publicity. Cllr. Scott stated that SGC had let down democracy by ignoring the residents' voice when 4,000 signed a petition asking for Highwood Road to be kept open but there was not enough support among SG Councillors for this motion to be passed.

Miss R. Strong of 33 Stoke Lane asked if information could be given to the library staff on what residents could do to express their concern about the Highwood Road closure. It was suggested that a sample letter for residents to sign could be made available at the library and Town Council offices and that another petition could be organised.

2/13. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. Tiley (working), Hopkinson (illness),

Martin (illness), Tiley (attending another meeting), Pomfret (illness) and Gordon (wife ill).

No apologies were received from Cllr. Thorne.

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by contacting the office.

3/13. DECLARATIONS OF INTEREST

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27. He stated that a Declaration of Interest should also be made by the Clerk if she had an interest in any organisation being discussed by the Council.

The seven Councillors present and living within the parish requested Dispensation to discuss the Precept and this was unanimously agreed.

4/13. MINUTES

The Minutes of the meeting held on 11 December, which had been circulated, were approved as a correct record, proposed Cllr. Grotzke, seconded Cllr. Moore and signed by the Chairman.

5/13. MATTERS ARISING FROM THE MINUTES

- a) Freemen: 152/12
The Council agreed new date for this ceremony of 21 February.
- b) Cribbs Patchway Development: 154/12
The Council was waiting to hear whether the meeting with SGC planning officers would be on 28th or 29th January.
- c) Patchway Youth Centre: 156/12
It was noted that the result of the consultation had not been announced to date.

6/13. REPORTS FROM COMMITTEES

- a) Finance Committee
The Chairman presented the minutes of the meeting held on 8 January which had been circulated and which were endorsed by the Council.

7/13. COUNCIL BUDGET AND PRECEPT FOR 2013-14

Copies of the final budget agreed by the Finance Committee were circulated on blue paper and agreed by the Council at £609,000.

The Finance Committee had proposed an increase of 3% on the amount paid by Council Tax payers in this financial year, which with a Local Council Tax Support Grant of £80,000, would give a Precept of £529,000 and this was proposed by Cllr. Orpen, seconded by Cllr. Moore and unanimously agreed.

8/13. REPORTS FROM DISTRICT COUNCILLORS

Cllr. Scott reported that SG Council was meeting to discuss setting a budget, which would increase by under 2% but the Council would still be in deficit of £2m.

Cllr. Orpen reported that PTSE (Planning & Transport Committee) was not changing concessionary fares but was reducing its budget for road repairs.

9/13. CORRESPONDENCE

- a) Developing local planning policies: The Council noted from a letter from SGC that new proposals were being drawn up for discussion with local councils in February.
- b) The Council noted the issues arising from a meeting with Mark King: part-night lighting; issues in Coniston Road and Localism. These issues would be referred to the Planning Committee for further discussion as necessary.
- c) It was noted that the Clerk had attended a meeting concerning the review of services at Filton & Patchway Clinics which had been positive.
- d) The Council noted a letter which the Patchway Royal British Legion had sent to SGC protesting about the closure of Highwood Road. It was noted that this matter had been discussed with Mr. Sollars during Public Question Time.
- e) The Council noted that SGC was about to launch a Welfare Grant Scheme which would replace the grants and loans currently administer by the Department of Work and Pensions.
- f) The Council noted information on Supported Bus Services in Patchway where the contract was due to expire shortly, vis. 309, 310, 482/3 and 625. The Council agreed that it would like to see these services maintained, particularly the 625 which was the replacement for the withdrawn sections of the 75 through Patchway.
- g) M5 Managed Motorway Scheme: The Council noted that letters had seen sent

to neighbouring residents by the constructing engineers that some night work would be necessary during January to install the new footbridge. The Council agreed that it would like to see an opening ceremony for the new bridge and asked the Clerk to make arrangements with Balfour Beatty.

- h) Buckingham Palace Garden Parties: The Chairman did not wish his name to go forward for an invitation to this event.
- i) Enforcement Action at 27 Bradley Road: The Council was pleased to note that Planning Enforcement were looking into the operation of a business from this address.
- j) Councillor Training, Friday 22 February: Members were reminded of this training day arranged by SGC, details of which had been circulated.
- k) NHS Hospital Trust annual review: The Council noted receipt of this document for information.
- l) The Council noted a letter of thanks from Four Towns & Vale Link Community Transport for the grant made by the Council.

10/13. PLANNING APPLICATIONS

The Council made no objection to the following planning application:

49 Bourton Avenue	Front dormer windows for loft conversion
Lloyds Bank Gloucester Road	Illuminated fascia signs and ATM surround
Charlton Hayes	86 dwellings by Bellway

78 Cavendish Road 2 storey side extension for living accommodation
(re-submission)

The Council asked Cllr. Orpen to call in this application on the grounds of the extension being detrimental to the environment of the neighbouring properties both by its size and number of additional vehicles to be parked on this bus route.

34 Falcon Drive Detached double garage
The Council was concerned that the garage was too large for the location and asked that a condition should be placed that it should not be used for business purposes.

11/13. FINANCE

The Council noted the following income:

Wheatpatch Club	Patchway Common pavilion rent	860.00
Patchway Garden Society	Hire of Casson Centre	45.00
Merlin Housing Society	Skate park grant	2,000.00
Severnview CAG	Skate park grant	2,500.00
	Total	£5,405.00

The Council noted the following direct debits:

Allstar Business Solutions Ltd	Petrol for hand tools	55.76
British Gas (Commercial) Services Ltd	Boiler maintenance contract payment	92.80
	Total	£ 148.56

The Council agreed the following expenditure:

1	AA Flags Ltd	Union Jack flag	115.32
2	Bath and Northeast Somerset Council	Pension contributions (Dec)	3,106.04
3	Brandon Hire Ltd	Toilet hire (Nov-Dec)	270.00
4	Bristol City Council	Flowers for memorial garden	172.80
5	Bristol Urban Forestry	Tree pruning	250.00
6	British Gas	Gas at Callicroft House (Oct-Dec)	325.02
7	British Gas	Gas at Scott Park (Oct-Dec)	303.39
8	British Gas	Gas at Patchway Common (Sep-Nov)	345.40
9	British Gas	Electricity at Callicroft House (Sep-Nov)	378.33
10		Electricity at Scott Park (Sep-Nov)	526.41
11		Electricity at Casson Centre (Sep-Nov)	59.08
12		Electricity at Patchway Common (Sep-Nov)	378.81
13		Credit on account	-110.72
14	CommuniCorp	Local Councils Update subscription	75.00
15	The Consortium	Stationery	165.73
16		First aid supplies	47.17
17		Cleaning materials	61.74
18		Answering machine	51.59
19	David Ogilvie Engineering Ltd	Kick rail for Scott Park play area	602.40
20	FRS Countrywear Ltd	Groundstaff uniform	20.54
21	HiQ Tyreservices	Tractor tyre repairs	140.28
22	HMC Patchway	Tyre for van (WR55 LGU)	44.40
23	HM Revenue & Customs	PAYE (Dec)	3,601.03
24	IRIS Business Software Ltd	Payslips and P60s	60.00
25	North Patchway Hall	Room hire	30.00

26	Orange	Mobile phones (Jan)	28.75
27	South Gloucestershire Council	Lease rent at Coniston Community Centre	250.00
28		Repair of mower (WX03 KML)	96.36
29		Erection and dismantling of Christmas lights and electric supply	4,960.42
30	TH White Ltd	Service of Ransomes 213 mower	1,497.94
31	Uphill & Son Ltd	Repair of tractor loader	1,329.58
32	Viridor Waste Management Ltd	Waste removal and bin rental at Patchway Common	202.00
33	Virgin Media Payments Ltd	Broadband at Callicroft House (Jan)	36.00
34	Mrs L Hamid	Clerk's expenses:	
35		Retirement lunch	20.00
36		Refreshments for Council meeting	25.31
37		Christmas staff lunch	105.50
38		Machine spares	6.99
39		Postage	63.48
40	Mr C Milton	Drainage modifications in Scott Park (final payment)	1,320.00
41	Staff	Salaries (Dec)	12,873.63
	Total		£33,835.72

161/12. **DATE OF NEXT MEETING**

The Council noted that the next meeting would be held on Tuesday 12 February at 7.30 p.m.