

PATCHWAY TOWN COUNCIL

Minutes of a meeting of the Council held on 9 October 2012 at Callicroft House, Rodway Road, Patchway.

Present: Councillors C. Mills (in the Chair))
M. Grotzke)
E. Gordon J.P) Coniston
Mrs E. Martin) Ward
Ms R. Thorne)

J. Moore
Mrs E. Orpen)
P. Cottrell) Callicroft
D. Tiley) Ward
S. Scott)
K. Walker)
M. Greensword)

115/12. PATCHWAY, FILTON & THE STOKES VOLUNTEER CENTRE

The Chairman welcomed Corrina Buchanan, Development Worker at the Volunteer Centre, to speak to the Council about her work, based in The Patchway Hub, recruiting volunteers to assist local groups to deliver their services and distribute information leaflets. Councillors enjoyed the presentation and asked a number of questions. It was noted that Cllr. Gordon and the Clerk were members of the management committee of this organisation.

The Chairman thanked the speaker for her interesting presentation and she then left the meeting.

116/12. STANDING ORDERS

The Chairman reminded members of the Standing Orders and stated that he would be insisting that all discussion should be through the Chair and that Members must allow other Members to speak.

117/12. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. Alsop (working).

Absent without apologies: Cllrs. Hopkinson and Pomfret.

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of

any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by telephoning the office.

118/12. DECLARATIONS OF INTEREST

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27. He stated that a Declaration of Interest should also be made by the Clerk if she had an interest in any organisation being discussed by the Council.

119/12. MINUTES

The Minutes of the meeting held on 11 September, which had been circulated, were approved as a correct record, proposed Cllr. Orpen, seconded Cllr. Scott and signed by the Chairman.

120/12. MATTERS ARISING FROM THE MINUTES

- a) Children & Young People's Review: 105a/12
Cllr. Scott reported that Patchway Town Council had registered an expression of interest in case universal provision was withdrawn by SGC. Now that SGC had agreed to provide 3 sessions a week, one of which was for children with disabilities, the following resolution was unanimously agreed:
"The Council welcomes the decision of SGC to maintain universal provision for young people in Patchway as a priority neighbourhood and to provide targeted services of advice and guidance in Patchway. The Council supports the decision that SGC will operate Patchway Youth Centre and now withdraws its expression of interest in running the centre or its activities. The Town Council welcomes the reassurance to young people that the future of the Youth Centre is safe, commends the work of Russ Summers and his staff and welcomes the co-operation of different youth providers in providing services for our young people."
- b) Stoke Lane traffic review: 105b/12
The Council was pleased to hear that SGC had offered to meet with the Town Council on this matter on 22 October.
- c) Highwood Road closure: 105c/12
The Council noted that the road was to close on 15 October. The Chairman suggested that Councillors should observe and record the effects of this closure on other roads in Patchway so that a response could be sent to the consultation by 19 April.

121/12. REPORTS FROM COMMITTEES

a) Planning & Transport Committee

There was no report from this committee as the meeting had not been quorate.

b) Parks & Open Spaces Committee

The Chairman presented the minutes of the meeting held on 27 September which had been circulated and which were endorsed by the Council.

The Council endorsed the decision to accept the lowest price for repairing the potholes in the car park and agreed that overlaying the tarmac in the skateboard area should be delayed until the weather was suitable. Proposed Cllr. Orpen, seconded Cllr. Thorne and agreed unanimously.

It was noted that Merlin tenants were unhappy at the new changes relating to grass cutting charges introduced five years after the transfer from SGC. It was agreed to raise this matter at the forthcoming meeting with Merlin officers.

c) Finance Committee

The Chairman presented the minutes of the meeting held on 2 October which had been circulated and which were endorsed by the Council.

It was noted that budgeting for the next financial year would shortly be taking place and that the Council would need to rebuild its reserves, depleted by earlier capital projects while balancing the need to control spending.

It was agreed to arrange a reception for the Honorary Freemen on the evening of Thursday 13 December.

122/12. NEW CODE OF CONDUCT & REGISTER OF INTERESTS

The Council agreed to adopt the Code of Conduct as circulated. This was proposed by Cllr. Moore, seconded by Cllr. Grotzke and agreed unanimously.

Councillors were handed copies of the new Register of Interest forms which had to be completed and returned to SGC within 21 days.

Councillors were given a copy of the Government Guide for Councillors on Openness and Transparency on personal interests and these would be posted to those Councillors who were absent.

123/12. CORE STRATEGY

Cllr. Scott reported on the current consultation on the Inspector's Draft Main Modifications to the South Gloucestershire Core Strategy. The Inspector had asked for modifications to increase development on Filton Airfield and Yate. He had also cut the development of The Mall out of the plan due to objections from neighbouring local authorities.

Cllr. Scott stated that there would be an opportunity to discuss the modifications in more detail at the next Planning & Transport Committee but it was suggested that the

Council should develop a good relationship with the management of The Mall and invite a representative to speak at a future meeting.

124/12. LETTER TO RESIDENTS OF STOKE LODGE & PATCHWAY COMMON

The Council discussed the draft of a letter to residents. The absence of Councillors from Stoke Lodge was regretted for the discussion of this item as notice had been given in the agenda that the item was to be raised.

Councillors agreed that the letter captured what the Council did for this section of the community and represented a cohesive approach. It was agreed unanimously, proposed by Cllr. Martin, seconded by Cllr. Gordon, that the letter should be sent on headed paper signed by the Chairman and Clerk.

It was also agreed that a comment should be formed from an extract from the minutes of the last meeting and sent to SGC as the Council's response to the consultation on Stoke Lodge and Patchway Common.

125/12. REPORTS FROM DISTRICT COUNCILLORS

Cllr. Scott reported that SGC had agreed to keep Sure Start Centres in house in Priority Neighbourhoods and to review the situation after one year.

Cllr. Orpen reported on the site visit to Longney Place and stressed that the residents' objection was to the width of the road and not to the proposed housing.

It was noted that the new Police Station in Gloucester Road would open at the end of 2014.

Cllr. Walker reported that at the next meeting of Adult and Housing Services, a proposal to replace Home Care with service from the private sector was to be discussed.

126/12. REPORTS FROM LOCAL ORGANISATIONS

Cllr. Gordon reported on his attendance at the AGM of North Bristol Advice. They appreciated the grant from the Town Council to enable them to continue their advice service in Patchway and said they would be happy to talk to the Council. Cllr. Gordon was impressed by their extensive use of volunteers to deliver their service.

Cllr. Gordon had also attended the AGM of Avon Local Councils Association at which the budget had been set and new subscription rates agreed.

Cllr. Grotzke reported that at the recent meeting of the Joint Burial Committee, it had been agreed to proceed with the development of a car park.

127/12. CORRESPONDENCE

- a) The Council noted that SGC had agreed to reinstate the missing boundary sign and bench from Highwood Road.
- b) The Council noted receipt of the Traffic Orders for the closure of Highwood Road.
- c) Councillors were reminded of the Merlin meeting on Friday 9 November at 3 pm.
- d) The Clerk reported on the positive meeting on parking in Rodway Road and other issues held with Hub manager.
- e) The Clerk reported on a useful meeting on Charlton Hayes with housing associations and it was agreed that the minutes should be circulated. Two important agreements were that Bovis would lay out and maintain a playing field/play area on the primary school site and that a new community development worker would be appointed, paid for by developers and housing associations.

As the time was 9.30 p.m., it was agreed to suspend Standing Orders to enable the completion of business.

- f) Letters of thanks were noted from North Bristol Advice Centre for the grant and Patchway Cricket Club for the reduction in hire charges.
- g) Speakers at future meetings: It was agreed to invite North Bristol Advice, the British Red Cross and The Mall to speak at future meetings.

128/12. PLANNING APPLICATIONS

The Council noted the following planning applications:

Orange plc. Aztec West	Display of signs (illuminated)
Rolls Royce plc.	Extension of marine test facility behind Redfield Road
42 Pretoria Road	First floor rear extension over existing Ground floor extension

Cllr. Orpen agreed to request a sites inspection on the grounds of over development of the site by the following application:

2 Hazeldene Road	Erection of bungalow in garden (reserved matters)
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It was noted that the application for building on the Longney Place garage site would be considered by Development Control West on 11 October.

129/12. FINANCE

The Council noted the following income:

Patchway Players	Photocopying	6.12
Patchway Recycling Group	Community compost worker payment 2011-12	2,600.00
Sims Metal Management	Sale of scrap metal	73.50
Couples	Hire of Casson Centre	20.00
Play Days Preschool	Patchway Common pavilion rent	580.00
Various	Lighting tokens	3.75
Various	Photocopying	3.00
Big Lottery Fund	Final payment for Coniston Phase 2	19,771.00
South Gloucestershire Council	Precept – second half	277,200.00
Total		£300,257.37

The Council noted the following direct debits:

Allstar Business Solutions Ltd	Diesel for van (FP03 ULF) and petrol for hand tools	139.61
Allstar Business Solutions Ltd	Diesel for van (WR55 LGU)	53.00
Total		£ 192.61

The Council agreed the following expenditure:

British Gas	Electricity at Callicroft House	275.05
	Electricity at Scott Park	403.00
	Electricity at Casson Centre	363.99
	Electricity at Patchway Common	363.50
	Credit	-8.85
British Gas	Gas at Patchway Common	126.85
Anthony Buckley & Co. Ltd	Replacement of extinguisher	64.34
	Credit: Admin fee	-8.00
Avon Local Councils' Association	Localism training	30.00
Bath and North East Somerset Council	Pension contributions (September)	3,100.27
Brandon Hire Ltd	Allotment toilet hire (August)	138.00
Building Supplies (Patchway) Ltd	Play area maintenance supplies	70.08
The Consortium	Inkjet printer cartridges	36.00
	Coloured paper	31.67
	Diaries	4.75
	Display boards	673.19
	Cleaning materials	131.77

	Stationery	45.78
Ecosolve Ltd	Pitch supplies	1,702.56
Greenbarnes Ltd	Signwriting for Honours Board	45.84
JB Glazing	Repair of patio door at Patchway Common	120.00
Mazars	External audit (2011-12)	2,340.00
PHS Group plc.	Dust mats contract	760.92
Patchway Autoparts	Florescent light starters	4.02
	Rivets	2.12
	Cutting disc	7.96
Redcliffe Imaging Ltd	Banner stand	102.60
South Gloucestershire Council	Ground rent for Coniston Community Centre	250.00
	Centrex telephone bill	210.45
	Repair to tractor WX03 KMU	96.36
Southern Brooks Community Partnership	Leaflets and posters (Supporting Change)	1,995.40
	Consultant fees and training (Supporting Change)	6,640.00
Sports-E-Quipment.co.uk Ltd	Goal post latches	233.82
Stow Associates Ltd	QS fees for Community Centre project	2,112.00
TH White Ltd	Repair of mower	902.12
Thomas Fattorini Ltd	Engraving of Chain of Office	85.44
Tincknell Fuels Ltd	Diesel for tractors	839.58
Virgin Media Payments Ltd	Broadband at Callicroft House	36.00
Viridor Waste Management Ltd	Waste disposal at Patchway Common (Oct-Dec)	202.36
Mr M Dark	Window cleaning at Callicroft House	60.00
	...at Patchway Common	40.00
	...at Casson Centre	16.00
Allister Liew	Website development (Supporting Change grant)	875.00
Brandon Hire Ltd	Allotment toilet hire (September)	132.00
FRS Countrywear Ltd	Uniform and hi-viz for groundstaff	111.10
HM Revenue & Customs	PAYE (September)	4,155.97
J F Bennett & Co	Removal of tree at The Tumps	185.00
Coniston Toddler Group	Grant	350.00
North Patchway Hall	Grant	5,000.00
Patchway Day Centre for the Elderly	Grant	650.00
Patchway People Newsletter	Grant	2,500.00
Patchway Senior Citizens Club	Grant	500.00
Patchway Twinning Association	Grant	500.00
Patchway Watercolourists	Grant	500.00
Royal British Legion	Poppy Appeal donation	200.00
South Gloucestershire Citizens' Advice Bureau	Grant	320.00

Victim Support	Grant	300.00
Mr E Gordon	Travelling expenses	96.90
Mrs L Hamid	Clerk's expenses:	
	Cement	10.79
	Milk for meetings	0.99
	Hand cleaner and white spirit	3.96
	Stationery	19.99
	Key cutting	10.00
	Batteries	1.25
	Milk for meetings	0.99
	Postage	53.69
	Light bulbs	84.36
Staff	Salaries	13,491.05
Total		£54,699.98

130/12. DATE OF NEXT MEETING

The Council noted that the next meeting would be held on Tuesday 13 October at 7.30 p.m., commencing with Public Question Time. There would also be a presentation by Southern Brooks Community Partnership on youth and community work.