

PATCHWAY TOWN COUNCIL

Minutes of a meeting of the Council held on 11 September 2012 at Callicroft House, Rodway Road, Patchway.

Present: Councillors M. Grotzke (in the Chair))
E. Gordon J.P) Coniston
Mrs E. Martin) Ward

Mrs E. Orpen)
P. Cottrell) Callicroft
D. Tiley) Ward
S. Scott)
K. Walker)
M. Greensword)

B. Hopkinson) Stoke
A. Alsop) Lodge
Ms S. Pomfret) Ward

101/12. PUBLIC QUESTION TIME

Ms R. Strong, 33 Stoke Lane stressed the need for new crossings of Stoke Lane for the use of elderly people. Councillors reported on a meeting with a SGC highways officer requesting SGC to move the crossing at Amberley Road away from the junction, for a crossing between Painswick and Bourton Avenues, stressing that this would serve three primary schools. They had also requested a third crossing by Dyrham Parade.

Real Time Displays had been requested during consultation on new bus shelters on the A38 and Ms Strong asked when these would be installed. The Clerk would investigate and report back.

The Chairman thanked the resident for her attendance and questions and said that the issues would be raised with SGC and any responses reported back.

102/12. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. Thorne (working), Mills (illness) and Moore (working).

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by telephoning the office.

103/12. DECLARATIONS OF INTEREST

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27. He stated that a Declaration of Interest should also be made by the Clerk if she had an interest in any organisation being discussed by the Council.

104/12. MINUTES

The Minutes of the meeting held on 11 September, which had been circulated, were approved as a correct record, proposed Cllr. Orpen, seconded Cllr. Gordon and signed by the Chairman.

105/12. MATTERS ARISING FROM THE MINUTES

- a) Children & Young People's Review: 91a/12
Cllr. Scott reported that the Town Council would be meeting with officers from SGC at the end of the month when the CYP Committee had finalised the decision on the review. A vote the previous day had recommended that Youth Centres in Priority Neighbourhoods would remain open and run by South Gloucestershire.
- b) Stoke Lane traffic review: 95c/12
The Council was pleased to hear that SGC had offered to meet with the Town Council on this matter.
- c) Highwood Road closure: 92a/12
The Council noted that the road was to close of 8 October. (This date was later changed to 15 October).

106/12. REPORTS FROM COMMITTEES

- a) Planning & Transport Committee
Cllr. Scott presented the minutes of the meeting held on 24 July which had been circulated and which were endorsed by the Council. Cllr. Orpen stated that she was keeping 31 Cavendish Road under review with the planning enforcement team.
- b) Parks & Open Spaces Committee
The Chairman presented the minutes of the meeting held on 24 July which had been circulated and which were endorsed by the Council.
The Council noted that SGC were arranging an Environmental Action Day in October and it was hoped that a number of outstanding tasks would be completed on that day. It was noted that weed removal from gutters was an issue all over Patchway.
Cllr. Gordon suggested that the Parks & Open Spaces Committee would find it useful to visit the skateboard area in St. George's Park.

c) Finance Committee

The Chairman presented the minutes of the meeting held on 3 July which had been circulated and which were endorsed by the Council.

Arising from a discussion held at the committee meeting, the Council adopted the following resolution by 8-3 on the Community Governance Review being carried out by SGC in relation to Stoke Lodge and Patchway Common:

“This Town Council supports the democratic process set out by South Gloucestershire Council, but it believes that Stoke Lodge and Patchway Common should remain an integral part of the parish for the benefit of the whole of Patchway”,

107/12. NEW CODE OF CONDUCT & REGISTER OF INTERESTS

The Council agreed the recommendation of the Finance Committee that the proposals of NALC should be examined at a special meeting with a view to combining them in the previously agreed Code produced by South Gloucestershire Council. The Finance Committee should look at implications for the Standing Orders at its next meeting so that the document could be adopted by the Council at the next meeting.

108/12. REPORTS FROM DISTRICT COUNCILLORS

Cllr. Scott reported that Youth Centres were to be retained with a budget of £32,000 in each Priority Neighbourhood. The Council welcomed this news and agreed that it would be beneficial to meet with the Youth Leader on a regular basis.

Cllr. Orpen reported that a last minute objection to the traffic order in Hempton Lane would cause further delay. She had attended a meeting looking at the travel plan of Callicroft School.

Cllr. Hopkinson reported parking problems near St. Chad’s School. The Shellmor Avenue closure was going to committee this month.

Cllr. Pomfret reported that SGC were carrying out a Parking Review at present but this only referred to residential areas. She suggested that the Town Council could ask if this could be extended to commercial parking in view of complaints that displaced parking from Aztec West was using the residential roads in Patchway. Cllr. Alsop reported that a restricted parking scheme had been very effective outside the Little Stoke shops.

Cllr. Grotzke reported that the car park at Coniston Parade was very heavily used, particularly on Fridays, so that shoppers could not find a space.

109/12. CORRESPONDENCE

a) The Council was very pleased to receive a letter from HRH The Queen sending thanks for the Council’s congratulations on the Diamond Jubilee.

b) The Council noted information from Merlin Housing Society that they were

carrying out a consultation on the replacement and refurbishment of non-traditional housing and giving dates of local walkabouts.

- c) The Council noted information from the Royal British Legion that Patchway's Remembrance Parade would be held on 18 November and that road closures for the parade would be in place.
- d) It was noted that Councillors were invited to the CVS Annual Voluntary Sector Conference on Friday 19 October in Chipping Sodbury.
- e) The Council agreed that the speaker for the October meeting would be Patchway, Filton and the Stokes Volunteer Centre.
- f) The Council was pleased to see a report on the schools' workshops and parade for Patchway Festival.
- g) The Council noted a letter from the Audit Commission concerning the appointment of new external auditor for Patchway.
- h) The Council noted that the ALCA Annual Meeting would be held on Saturday 6 October at Bradley Stoke, 10.30 am.
- i) The Council noted that Southern Brooks Community Partnership would be holding its AGM and showcase of activities on Monday 12 November at Filton Hill Primary School, 6.30 pm.
- j) The Council noted a report on the recent meeting of Patchway Community Sports Association meeting which had concerned the organisation of the Patchway Champions Evening at the Sports & Social Club on Sunday 21 October.
- k) The Council noted that the SGC Public Transport Forum would be held on 24 September, 7 pm, venue to be confirmed.
- l) The Council noted that an application had been made to create a road across Charlton Common: A letter had been sent to the Council from BS10 Group, which was opposing the new road through the common land to accommodate proposed housing development by Redrow Homes and requesting support from Patchway. Cllr. Hopkinson suggested that the Clerk should contact the Rights of Way Officer at SGC for further information and that the Cricket Club might wish to support this objection as there had been a cricket ground on the common in the past.
- m) It was noted that the Annual Report of SGC's Youth Service had been received for information.
- n) It was noted that a Newsletter from South Glos. Deaf Association had been received for information.

- o) It was noted that the Circadian Trust was carrying out a consultation on a new pricing structure for Bradley Stoke Leisure Centre. There would be a drop-in session at the Leisure Centre on Monday 24 September 2-6 pm
- p) The Council noted letters of thanks for grants from SG Over 50s Forum, Wednesday Luncheon Club, Patchway Minibus Committee and Patchway Community Association.
- q) The Council noted information from SGC on the current position of parking restrictions in Hempton Lane.

110/12. PLANNING APPLICATIONS

The Council noted the following planning applications which were received during the August recess:

Activity Centre, Brook Way	Installation of radio transmission aerial
Garage Court Off Longney Place	Demolition of existing garages and erection of 2 semi-detached houses and 4 flats
4 Bay Tree Close	Rear conservatory
2 Hazeldene Road	1 detached house (Outline)
Bristol Forklift Ltd, Gloucester Road	1 st floor extension to offices and renewal of roofing on workshop
Eastern Green Charlton Hayes	Play area – design and landscape
81 Stroud Road	2 storey and single storey side extension With parking
Charlton Hayes	Revision of landscaping scheme
Land off Baytree Close	Resubmission of outline plans for 4 terraced houses on waste land
Charlton Hayes	101 dwellings by Barratt Homes
91a Stroud Road	Single storey rear extension

111/12. FINANCE

The Council noted the following income:

Cash	Jubilee mugs	111.45
Wheatpatch Club	Avenue rent (Mar–Apr 2012)	820.00
Mrs J Palmer	Jubilee mugs	74.25
Patchway Town FC	Hire of football pitches (Jan–Apr 2012)	756.00
Bradley Stoke United FC	Hire of football pitches (Jan–Apr 2012)	192.00
Patchway Sports and Social Club	Ground rent (Jul–Sep 2012)	2,959.13
	Total	£4,912.83

The Council noted the following direct debits:

Allstar Business Solutions Ltd	Diesel for van (WR55 LGU)	48.00
British Gas (Commercial) Services Ltd	Boiler maintenance contract payment for Callicroft House	29.00
	Boiler maintenance contract payment for Scott Park	29.00
	Boiler maintenance contract payment for Casson Centre	29.00
	Boiler maintenance contract payment for Patchway Common Pavilion	29.00
	Total	£ 164.00

The Council agreed the following expenditure:

Advanced Security Systems Ltd	Annual alarm servicing and monitoring at Callicroft House	288.00
	Annual alarm servicing and monitoring at the Casson Centre	270.00
	Installation of alarm in new garage at Scott Park	978.00
AMD Solicitors	Replacement cheque for 010718	50.00
Bath & Northeast Somerset Council	Pension contributions (June)	2,862.53
Brandon Hire Ltd	Allotment toilet hire (May)	138.00
	Allotment toilet hire (June)	132.00
British Gas	Gas at Callicroft House (Mar–Jun)	311.79
Child Support Agency	Deduction of Earnings Order	86.66
The Consortium	Toilet cleaner and address labels	67.04
	Cleaning materials	54.51

	Envelopes	24.70
	Ink cartridges	36.84
Ecosolve Ltd	Supply of cricket and football pitch renovation materials	421.00
HiQ Tyreservices	Puncture repair (WX57 OBT)	91.14
HM Revenue & Customs	PAYE (Jun)	4,609.24
Patchway Autoparts	Spark plugs	2.76
South Gloucestershire Council	Lease rent for Coniston Community Centre	250.00
Uphill & Son Ltd	Repair to loader bucket	1,340.76
Virgin Media Payments Ltd	Broadband at Callicroft House	36.00
Viridor Waste Management Ltd	Waste collection and bin rental at Patchway Common	202.36
WPS	Insurance of truck (FP03 ULF) (Mar–Apr)	26.50
Coniston Community Association	Grant	6,000.00
Patchway Community Association	Grant	12,000.00
Patchway Minibus Committee	Grant	600.00
PHAB Patchway	Grant	300.00
Relate Avon	Grant	500.00
South Glos. Over-Fifties Forum	Grant	200.00
Wednesday Luncheon Club	Grant	600.00
Mr C Milton	Repair of garage door	45.00
	Supply of floor paint for garage	97.89
	Repair of guttering at Scott Park	380.00
	Repair wall cracks at Scott Park	242.00
Mr M Winter	Training travel costs	39.77
Mrs L Hamid	Clerk's expenses:	
	Paint and sandpaper for goal posts	33.20
	Bolts and washers for goal posts	22.58
	Milk for meetings	0.99
	Soap for office	2.99
	Latex gloves, superglue and padlocks	12.00
	Orange juice for civic reception	3.50
	Key cutting	45.00
	Book tokens for Alderman Scott Awards (2012)	120.00
	Milk for meetings	0.99
	Postage	103.32
British Gas	Gas at Patchway Common Pavilion	472.27
British Gas	Electricity at Callicroft House	303.42
	Electricity at Patchway Common Pavilion	513.91
	Electricity at Scott Park Pavilion	446.72
Staff	Salaries (June)	13,821.43
	Total	£49,186.81

112/12. DATE OF NEXT MEETING

The Council noted that the next meeting would be held on Tuesday 9 October at 7.30 p.m., commencing with a speaker on the work of Patchway, Filton & the Stokes Volunteer Centre.

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113/12. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. Thorne (working), Mills (illness) and Moore (working).

114/12. HONORARY FREEMEN

A discussion had been held at the July meeting at which information from the National Association of Local Councils was considered on the new power created in 2010 for local councils to confer honorary titles to persons of distinction who had rendered eminent services to the council's area. Names had been put forward and agreed in July.

The Council unanimously agreed that three former councillors should be appointed as Honorary Freemen of Patchway:

Kenneth Graupner
Lewis Gray
Charles Horton

and that an event to commemorate the appointments should be arranged in the near future.