

PATCHWAY TOWN COUNCIL

Minutes of the Annual Meeting of the Council held on 8 May 2012 at Callicroft House, Rodway Road, Patchway.

Present: Councillors C. Mills (in the Chair from Minute 61))
M. Grotzke) Coniston
E. Gordon J.P. (in the Chair until Minute 60)) Ward
Mrs E. Martin)

Mrs E. Orpen)
P. Cottrell) Callicroft
D. Tiley) Ward
J. Moore)
S. Scott)
K. Walker)

A. Alsop) Stoke Lodge
B. Hopkinson) Ward
Ms S. Pomfret)

55/12. ALDERMAN SCOTT AWARD

The Chairman welcomed Michael Alsop to the meeting and presented him with the Alderman Scott Award for 2011 for his service to the school community.

56/12. PRESENTATION TO LEW GRAY

The Chairman asked Mr. Gray to come forward to receive an engraved Bristol Blue glass paperweight to honour his many years of service to the community.

Cllr. Gordon stated that Mr. Gray had been a Councillor for Patchway for 52 years, Chairman for 9 years and Vice-Chairman for 12 years. He was elected Mayor of Patchway in 2007 and served until 2011. Other voluntary work had included a Governor of Patchway High School for 40 years and Coniston Primary School for 45 years; a Justice of the Peace for 20 years; a Trustee of Almondsbury Charity for 20 years and the Treasurer of Patchway Community Association for 18 years. Mr. Gray had also served on other Councils: Thornbury Rural District Council, Northavon District Council and South Gloucestershire Council. He was appointed Alderman in 2003 for his service to local government.

In response, Mr. Gray thanked the Council for the presentation and stated that he had always enjoyed his work.

57/12. PUBLIC QUESTIONS

Mrs Aston of Stoke Lane

Objected to the lack of consultation with Stoke Lane residents on the proposal to close the junction of Shellmor Avenue with the A38 which would cause additional traffic to use Stoke Lane. The Council noted these comments and agreed to take them into consideration when deciding on future action.

Mr. Bright of Littleton Court

Concerned at rumours that there would be changes to the 75 bus route to cut out use of Coniston Road. Councillors were sure that this was not the case and that the 75 would continue to use Coniston Road.

Mrs Winstone of Willow Close

Urged action to change the regulations for part of the car park at Coniston Parade as long stay parking was preventing shoppers finding a space near the shops. This also applied at Rodway Road. The Council would take up this matter with SGC.

Mr. Dando of Pretoria Road

Objected to comments about the role of members of the last Town Council in a Labour Party newsletter. Suggested that he should refer this complaint to the Labour Party.

Ms Strong of Stoke Lane

Asked to a zebra crossing near Bourton Avenue. The Council has already requested a Traffic Management Review of Stoke Lane and will pursue this request. Also requested a Real Time Display at the bus stop on the A38 under the Stoke Lane bridge on the direction of Bristol.

Mr. Crane of Windermere Road

Reported that traffic was speeding in Windermere Road and its back lanes due to the congestion in Rodway Road and the difficulty of exiting into Coniston Road. Also concerned at parking in Bradley Road and Waterside Drive by workers from Aztec West and objected to proposed closure of Highwood Road. The Council would continue to press SGC on all these matters.

Mrs Stebbing of Hempton Lane

Complained that road markings on the entrance to Hayes Way were misleading as arrows directed you to the right although you can only turn left. This would be drawn to the attention of SGC.

The Chairman thanked all members of the public for their questions and comments.

58/12. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. Thorne (working).

Absent without apologies: Cllr. Greensword

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by telephoning the office.

59/12. DECLARATIONS OF INTEREST

The Chairman stated that any member having a personal or prejudicial interest in a matter to be discussed should declare it during the meeting as specified in the Local Authorities (Model Code of Conduct) Order 2007 no. 1159. He stated that a Declaration of Interest should also be made by the Clerk if she had an interest in any organisation being discussed by the Council.

60/12. ELECTION OF MAYOR & DEPUTY MAYOR

The Chairman called for nominations for these offices.

Chairman and Mayor:

Cllr. Chris Mills was proposed by Cllr. Scott, seconded by Cllr. Tiley.

Cllr. Brian Hopkinson was proposed by Cllr. Alsop, seconded by Cllr. Pomfret.

On a show of hands, Cllr. Mills was elected by 8 to 3 with 2 abstentions.

Vice-Chairman and Deputy Mayor:

Cllr. Mike Grotzke was proposed by Cllr. Mills, seconded by Cllr. Martin.

There were no other nominations and Cllr. Grotzke was therefore elected.

Cllr. Mills then took the Chair. He thanked Cllr. Gordon for his service during the past year and presented him with a Past Chairman Badge.

61/12. MEMBERSHIP OF COMMITTEES & OUTSIDE BODIES

The following membership was agreed unanimously:

Finance Committee

Cllrs. Tiley, Cottrell, Scott, Moore, Orpen, Walker, Alsop.

Cllrs Mills and Grotzke – ex officio (9)

Parks Committee & Open Spaces

Cllrs. Martin, Cottrell, Orpen, Thorne, Greensword, Alsop.

Cllrs Mills and Grotzke – ex officio (7)

Planning & Transport Committee

Cllrs. Scott, Walker, Martin, Tiley, Hopkinson.

Cllrs. Mills and Grotzke – ex officio (7)

Personnel Committee

Cllrs. Orpen, Gordon, Hopkinson.
Cllrs. Mills and Grotzke – ex officio (5)

Outside Bodies

Joint Burial Committee: Mike Grotzke, Patrick Cottrell, Chris Mills, Dave Tiley

Coniston Community Centre: Elaine Martin

Patchway Community Centre: Patrick Cottrell , Jon Moore

Avon Local Councils Assn. (S. Glos. Area Group): Keith Walker, Sam Scott

Patchway Twinning Association: Eve Orpen, Elaine Martin

Patchway Library Committee: Eric Gordon and Sam Scott

Almondsbury Charity: Lew Gray

Patchway, Filton & The Stokes Volunteer Bureau: Eric Gordon

Four Towns & Vale Link Community Transport: Keith Walker

62/12. MINUTES

The Minutes of the meeting held on 10 April, which had been circulated, were approved as a correct record, proposed S. Scott, seconded E. Orpen, and signed by the Chairman.

63/12. MATTERS ARISING FROM THE MINUTES

a) Children & Young People’s Review by South Gloucestershire Council

The Council noted a proposal made by the Finance Committee (minute 4a) that an Emergency Council Meeting should be held on Tuesday 15 May at 7.30 p.m. to discuss the Council’s response to the proposal that less youth services would be delivered by SGC in Patchway. After discussion, it was unanimously agreed, proposed D. Tiley, seconded S. Scott, that the Emergency Meeting should be held.

b) Cemetery Working Group

The Chairman reported that this Group had met the previous group and that discussions were on going. Another meeting would be held shortly.

c) Celebration of 10th anniversary of Twinning Charter

The Council was interested to hear of the arrangements for this visit from 16-22 May and asked that a copy of the programme should be circulated. It was noted that Cllr. Orpen would be representing the Council and a photograph of a jet fighter manufactured by BAe with fuel pumps made in Gauting, which would be presented to the Mayor of Gauting, was shown to Councillors.

d) Jubilee Mugs

It was agreed that the Clerk would make arrangements for the Chairman or other Councillor to present the printed mugs to children in the Reception Class of each of the Primary Schools in Patchway, as previously agreed.

The Council agreed that representatives of Patchway visiting Gauting could take a mug to present to their hosts.

64/12. URGENT ITEM

The Council agreed to take this urgent item.

Southern Brooks Community Partnership had requested that part of the grant given by the Council for Youth Outreach Work could be used to fund their Early Intervention Work for ages 8-19 years, which had lost its funding from the Youth Justice Board; this would enable matched funding to be applied for from another funder.

Cllr. Martin declared her interest in this matter and took no part in the discussion or voting.

The Council agreed to this request.

In the same letter, Southern Brooks Community Partnership had also requested an increased contribution from the Council to provide new youth work at Coniston Community Centre and Patchway Common Pavilion, one evening at each venue. If this work commenced in June, the cost for this financial year would be £5446.

It was agreed, on the proposal of E. Orpen, seconded by K. Walker, that this request should be referred to the Finance Committee to discuss at its next meeting.

65/12. ANNUAL TOWN MEETING

The Chairman reported that this public meeting had been held on 2 May at Coniston Community Centre with a good attendance. Nine Councillors had attended the meeting. Most of the items raised had related to the proposed closure of Highwood Road but other questions were on implementation of the agreed parking scheme in Hempton Lane, the poor condition of the roads in Patchway, concern at the cut-backs in bus services and the proposed closure of the Shellmor Avenue junction with the A38. It was agreed that if this venue were used again, a microphone should be provided.

66/12. REPORTS FROM COMMITTEES

a) Planning & Transport Committee

Cllr. Scott presented the minutes of the meeting held on 24 April which had been circulated and which were endorsed by the Council. Cllr. Scott drew attention to a special resolution agreed by the meeting that due to new information becoming available, the Council should rescind its decision and agree to contact and invite affected residents to a public meeting to discuss the five options and get a majority view on the proposal to close the A38 junction of Shellmor Avenue, using an alternative vote system.” After discussion, the Council agreed unanimously, proposed M. Grotzke, seconded E. Martin, that a consultation of residents in the roads on the circulated map should be held at the Baptist Church so that the Council could listen to all views.

Cllr. Pomfret objected to a comment that a letter from Stoke Lodge Councillors was a political leaflet. Cllr. Scott refused to withdraw this remark.

b) Parks & Open Spaces Committee

Cllr. Grotzke presented the minutes of the meeting held on 26 April which had been circulated and which were endorsed by the Council.

As the time was 9.30 p.m. the Council agreed to suspend Standing Orders to complete business.

c) Finance Committee

Cllr. Mills presented the minutes of the meeting held on 1 May which had been circulated and which were endorsed by the Council.

d) Personnel Committee

Cllr. Mills presented the minutes of the meeting held on 11 April in confidential session, which were endorsed by the Council.

67/12. AMENDMENTS TO STANDING ORDERS

It was noted that copies of the Standing Orders with proposed amendments had been circulated to all Members so that they could read them before the next meeting when the amendments would be discussed and revised Standing Orders would be agreed.

68/12. REPORTS FROM DISTRICT COUNCILLORS

Cllr. Scott reported on the Public Inquiry in June on the changes to the SGC Core Strategy covering the Filton Airfield Closure at which he would be speaking and the plans for a meeting with Jack Lopresti MP on the motorway bund.

Cllr. Walker reported that the proposal to out-source the Home Care provision had been deferred. The police for safeguarding vulnerable adults was under discussion.

Cllr. Hopkinson stated that committees would be making decisions at SGC rather than the Executive Members as at present.

69/12. CORRESPONDENCE

a) Patchway Senior Citizens Day: The Council was pleased to receive thanks from the Police for Cllr. Gordon's opening remarks at this event in April.

b) The Council noted information from SGC that they would shortly start a new Friendship Club for older people at Charlton Court

c) Matters arising from Safer & Stronger Group: The Council noted matters raised

at this meeting including a presentation by young people on how safe they feel in Patchway; a request for improvements to the skateboard area in Scott Park; damaged signs needing repair or replacement. The Council agreed they would be happy to work with young people and partner organisations to improve the skateboard area.

- d) Community Governance Review: A letter from SGC was read to the meeting, confirming that Patchway would be included in a community governance review between June 2012 and June 2013. This would be to consider changes to parish arrangements following a petition from residents of the Stoke Lodge area requesting the creation of a parish for Stoke Lodge. This was noted by the Council.
- e) Resurfacing of A38: The Council noted that the A38 through Patchway would be resurfaced this year, hopefully in August, from Kwik Fit to Aztec West on both carriageways.
- f) Wessex Connect bus services U7& U8: The Council was pleased to note that SGC had agreed to subsidise these bus services which Wessex had withdrawn until September to enable them to find another operator.
- g) Temporary closure for resurfacing of top end of Coniston Road: The Council was concerned that the section of Coniston Road from Martin Close to Highwood Road would be closed in June for resurfacing and asked the Clerk to ascertain access arrangements for residents and plans for a shuttle bus service during this work.
- h) Waste Management Forum 17 May: The information on this Forum was noted.
- i) New cycle sculpture at Gorse Covert: Councillors were pleased to see a photograph of the cycle sculpture which the Town Council had paid for at the Gorse Covert picnic area.
- j) A letter from Barratt Homes stating that consideration would be given to the Council's request for a shoppers' car park in the area of Kwik Fit was noted.

70/12. PLANNING APPLICATIONS

The Council objected to the following application on the grounds of over-development. Cllr. Orpen agreed to call this in for a site visit and consideration by the Development Control (West) Committee:

Clanberris Court Redfield Road	Demolition of garage block and erection of detached house
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The Council made no objection to the following planning applications:

Callicroft Primary School Lean-to canopy to front elevation
Rodway Road

38 Bibury Avenue Front & rear dormers for loft conversion

Belmont House Gloucester Road Two storey side extension for surgery and self-contained first floor flat above

The Council noted two planning applications approved by South Gloucestershire Council:

28-50 Gloucester Road Demolition of 12 houses for change of use of land from residential to car storage area for Vauxhall Garage

Banana Moon Day Nursery 166a Gloucester Road Change of use from offices to day nursery (letters of complaint had been received from neighbours concerned about parking by staff)

71/12. FINANCE

The Council noted the following income received:

Fleet Air Arm Association	Photocopying	16.35
Play Days Preschool	Patchway Common Pavilion rent	720.00
Patchway Youth FC	Hire of hard court and mini pitch	192.00
South Gloucestershire Council	Precept (first half)	277,200.00
Total		£278,128.35

The Council noted the following direct debits:

Allstar Business Solutions Ltd	Diesel for van (WR55 LGU)	52.05
Allstar Business Solutions Ltd	Diesel for van (FP03 ULF)	91.12
Public Works Loan Board	Loan repayment	27,358.91
Total		£27,502.08

To approve the following expenditure:

Almondsbury Joint Burial Committee	Burial precept	1,100.00
Anthony Buckley & Company Ltd	Fitting of extinguisher	35.94
Bath and Northeast Somerset Council	Pension contributions (Apr)	2,859.94
Bradley Stoke Town Council	Fire awareness training	30.00
Brandon Hire Ltd	Allotment toilet hire (Mar-Apr)	270.00
British Gas Services (Commercial) Ltd	Annual maintenance fee for water heaters at Patchway Common	312.00
	Maintenance to water heaters at Patchway Common	538.80

British Gas (Commercial) Services Ltd	Boiler maintenance contract payment for Callicroft House	29.00
	Boiler maintenance contract payment for Scott Park	29.00
	Boiler maintenance contract payment for Casson Centre	29.00
British Gas Trading Ltd	Gas at Casson Centre	245.76
BT Payment Services Ltd	Payphone at Patchway Common	136.27
Building Supplies (Patchway) Ltd	Cement for posts	15.59
Canon UK Ltd	Photocopier maintenance contract payment	61.48
Communis	Cheque book printing	238.74
The Consortium	Coloured paper, key tags and pens	43.48
	Rubbish bags and toilet paper	53.51
	Rubbish bags, toilet paper and plastic wallets	56.61
	Colour inkjet cartridge	54.12
	Laserjet toner cartridges	55.56
Ecosolve Ltd	Over seeding and dressing of football pitches	4,192.40
HiQ Tyreservices	Tractor tyre repair	60.00
HM Revenue & Customs	PAYE (Apr)	4,310.47
	Credit: Overpayment 2011–12	-374.43
The Information Commissioner	Data Controller registration renewal	35.00
Land Registry	Amendment of title document for Scott Park	50.00
Norfolk China	Jubilee mug proof	5.70
Orange	Mobile phones (Apr)	24.36
Patchway Autoparts	Grease, wire brushes and sandpaper	11.92
	Fluorescent light starters	2.41
Playdale Playgrounds Ltd	Brackets for spring animals	20.81
	Handle for spring animal	24.35
Somerset Association of Local Councils	CiLCA training course for Michael Winter	300.00
South Gloucestershire Council	Rent of path to Blakeney play area	50.00
South West Councils	Annual subscription	358.80
TH White Ltd	Servicing of tractor	675.32
Thornbury Self Drive Hire Ltd	Removal of hedge roots at Waterside Drive	240.00
Tincknell Fuels Ltd	Diesel for mowers	839.58
Virgin Media Payments Ltd	Broadband at Callicroft House (May–June)	36.00
Blakeney Road Allotment Association	Grant towards allotment hut	3,500.00
Little Rainbows Preschool CIC	Grant: Parasols	300.00

Southern Brooks Community Partnership	Grant: Accommodation and travel for Twinning trip	1,000.00
A Richards	NI refund	16.29
L Hamid	Clerk's expenses:	
	Alderman Scott Awards	120.00
	OS map of Blakeney Rd allotments	11.99
	AAA batteries	1.25
	Chain oil and spares	25.56
	Fluorescent strip lights	29.09
	Refreshments for shopkeeper meeting	3.44
	Liners for hanging baskets	1.98
	Refreshments for annual town meeting	3.64
	Peat for hanging baskets	4.99
	Flowers for hanging baskets	2.69
	Plifix grass markers	78.95
	Postage	28.48
Staff	Salaries (Apr)	13,670.31
	Total	£35,639.39

72/12. DATE OF NEXT MEETING

The Council noted that the next meeting would be held on Tuesday 12 June.