

PATCHWAY TOWN COUNCIL

**Minutes of a meeting of the Council held on 10 April 2012 at Callicroft House,
Rodway Road, Patchway**

Present: Councillors E. Gordon J.P. (in the Chair))
M. Grotzke) Coniston
C. Mills) Ward
Mrs E. Martin)

Mrs E. Orpen)
M. Greensword)
P. Cottrell) Callicroft
D. Tiley) Ward
J. Moore)
S. Scott)
K. Walker)

A. Alsop) Stoke Lodge
B. Hopkinson) Ward

40/12. ALDERMAN SCOTT AWARD

The Chairman welcomed Emma Shaddick to the meeting and presented her with the Alderman Scott Award for 2011 for her service to the school community.

41/12. PATCHWAY CLINIC

The Chairman welcomed Paul Frisby of the Primary Care Trust who explained to the Council about the consultation which had been carried out on the future of Patchway and Filton Clinics.

The PCT had considered that there was a population of 20,000 in the two areas and this was likely to rise by 15,000 due to development in the next ten years; also both areas are priority neighbourhoods. After consulting with the public at two open days it had been agreed to keep both clinics open. Patchway is used to 60% of capacity at present and members of the public had suggested other health-related uses for the clinic such as flu jabs, physiotherapy and eye checks. Councillors suggested other uses: audiology and midwifery.

Mr. Frisby said the PCT was open to suggestions for other uses and would send the Town Council a report in due course.

The Chairman thanked Mr. Frisby for his attendance and he then left the meeting.

42/12. CHESCOMBE TRUST

The Chairman welcomed Kevin Johnson of the Chescombe Trust who showed a presentation of photographs of the recent visit to their new premises by the Princess Royal. Councillor Gordon, as Mayor of Patchway, had also attended this ceremony as had the Chairman of South Gloucestershire Council, Cllr. Mike Drew.

Mr. Johnson stated that the Chescombe Trust was a small charity which had been providing residential accommodation for adults with physical or mental disabilities for 25 years in Bristol and had recently purchased land in Patchway. They had constructed three houses, each providing supported living accommodation for a number of residents. Their residential staff were dedicated to the welfare of the residents and some had been in post for 25 years.

Mr. Johnson welcomed any Councillor to visit Chescombe to see the facilities and left his contact details with the Clerk.

The Chairman thanked Mr. Johnson for his interesting talk and he then left the meeting.

43/12. APOLOGIES FOR ABSENCE

There were no apologies for absence.

Absent without apologies: Cllrs. Pomfret and Thorne.

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by telephoning the office.

44/12. DECLARATIONS OF INTEREST

The Chairman stated that any member having a personal or prejudicial interest in a matter to be discussed should declare it during the meeting as specified in the Local Authorities (Model Code of Conduct) Order 2007 no. 1159. He stated that a Declaration of Interest should also be made by the Clerk if she had an interest in any organisation being discussed by the Council.

45/12. MINUTES

The Minutes of the meeting held on 13 March, which had been circulated, were approved as a correct record and signed by the Chairman.

The Clerk apologised that some Councillors had received minutes which omitted the District Councillors' report and this extra sheet was circulated.

46/12. MATTERS ARISING FROM THE MINUTES

- a) Merlin Sheltered Accommodation
The Council agreed with the Chairman that the three South Gloucestershire Councillors were to be congratulated on their campaign to stop the closure of Langdale and Charlton Courts, which had been successful.

- b) Annual Town Meeting to be held on Wednesday 2 May at 7.30 pm at Coniston Community Centre
Councillors were reminded of this public meeting.

- c) Celebration of Southern Brooks Community Partnership
Councillors were reminded of the invitation to this event, including buffet lunch, at Coniston Community Centre on 20 April.

47/12. RECOGNITION OF LONG SERVICE OF LEW GRAY

The Council agreed unanimously with the Chairman's proposal that Mr. Gray should be honoured for his many years of service to the Council. The Clerk was asked to make enquiries into a possible award so that this could be made at the Council's Annual Meeting.

48/12. REPORTS FROM COMMITTEES

- a) Planning & Transport Committee
Cllr. Scott presented the minutes of the meeting held on 28 March which had been circulated and which were endorsed by the Council.
It was agreed to ask SGC for a response on crossing points in Stoke Lane.
It was also agreed to support the closure of Shellmor Avenue as assurances had been given by SGC that the junction with Stoke Lane would be widened at the same time and that all residents would be given an opportunity to comment. It was noted that the final decision would be taken by SGC when the consultation period ended. Cllr. Hopkinson asked that a copy of this response should be sent to the Police and Stoke Gifford Parish Council.
It was agreed to set up a meeting to review progress on the noise bund with the MP, Highways Agency, SG Highways and local residents.

- b) Finance Committee
Cllr. Mills presented the minutes of the meeting held on 3 April which had been circulated and which were endorsed by the Council.
It was noted that there had been a discussion on the SGC Children & Young People's Review and a small working group of Cllrs. Mills, Moore and Scott would meet with Southern Brooks Community Partnership to look at the feasibility of SBCP, as a locally based organisation, tendering for the Patchway services in partnership with the Town Council. This group would report back to the Council. Cllr. Martin declared her interest as a Trustee of SBCP.

The Council agreed unanimously to support the Finance Committee resolution.

c) Parks & Open Spaces Committee

Cllr. Grotzke presented the minutes of the meeting held on 5 April which had been circulated and which were endorsed by the Council.

The Chairman invited all Councillors to attend the tree planting ceremony in memory of former Councillor Les Bosisto in Scott Park on Saturday 28 April at 12 noon. Refreshments would be provided afterwards in the Sports & Social Club.

49/12. AMENDMENTS TO STANDING ORDERS

It was agreed that the amendments proposed by the working group should be presented at the next meeting.

50/12. REPORTS FROM DISTRICT COUNCILLORS

Cllr. Scott reported that South Gloucestershire Council had voted to re-introduce the committee system. The proposal for a new Engineering College in New Road by Parkway Station was to be decided at the next meeting of Development Control West.

Cllr. Walker reported that the proposal to out-source the Home Care provision had been delayed due to lack of agreement.

Cllr. Hopkinson reported that the roads in Patchway Common were shortly to be resurfaced.

51/12. CORRESPONDENCE

- a) South Gloucestershire Council Chair's Charity Dinner: Any Councillors wishing to attend this fund-raising dinner for support of the Gambian Fire Brigade on Friday 27 April were asked to obtain the details from the Clerk.
- b) Celebrating Carers Event: It was noted that SGC Community Care & Housing Department had invited councillors to an information event on Saturday 14 April.
- c) Cemetery Working Group: It was noted that Almondsbury Parish Council were arranging a meeting with the nominated Patchway Councillors to discuss the future management of the Cemetery.
- d) Councillors Training on Emergency Planning: The Council noted that SGC was arranging training sessions in the autumn and it was suggested that a session be arranged for the four North Fringe Councils.

As the time was 9.30 p.m. the Council agreed to suspend Standing Orders to complete business.

52/12. PLANNING APPLICATIONS

The Council made no objection to the following planning applications:

95 Rodway Road Two storey rear extension

Charlton Hayes 3 four-storey buildings – shops with apartments over

No objection was made to the application for renewal of Street Trading Consent by Mr. Metin Sonmez for a hot food van at Concorde Road, Monday-Friday 7am-7pm.

53/12. FINANCE

The Council noted the following income received:

Rolls Royce FC	Hire of football pitches (Sep–Dec 2011) (part-payment)	500.00
Patchway Town FC	Hire of football pitches (Aug–Dec 2011)	1,260.00
Southern Brooks Community Partnership	Lighting tokens	28.00
Chris White	Scrapping of van	70.00
Bristol BMX Club	Room hire	5.00
Big Lottery Fund	Grant: Supporting Change (Coniston)	9,988.00
Patchway Community Association	Ground rent for Patchway Community Centre 2012–13	1.00
Patchway Centre Preschool & Tots	Ground rent for Courtyard 2012–13	1.00
Almondsbury Athletic FC	Hire of football pitches (Sep '11–Dec '11)	317.29
Miscellaneous Photocopying		7.71
	Total	£12,178.00

The Council noted the following direct debits:

All-star Business Solutions Ltd	Diesel for vans	142.56
	Petrol for hand tools (plus card charges)	63.75
British Gas (Commercial) Services Ltd	Boiler maintenance contract payment	116.00
	Total	£ 322.31

The Council noted the following expenditure approved before the end of the financial year:

British Gas Business	Electricity at Casson Centre	306.30
	Electricity at Callicroft House	303.32
	Electricity at Scott Park Pavilion	459.87
	Electricity at Patchway Common Pavilion	327.98
	Gas at Patchway Common Pavilion	659.10
Classic Landscapes Ltd	Chipping following hedging work	2,160.00
The Consortium	Gloves for groundstaff	12.17
	Stationery and cleaning materials	69.13
	Brooms, disinfectants and copier paper	73.00
Easy Internet Solutions Ltd	Renewal of patchwaytowncouncil.gov.uk domain (2-year)	72.00
HM Revenue & Customs	PAYE (Mar)	933.06
Merlin Housing Association	Rent of garages to end of March	32.12
Nationwide Car Search	Purchase of Nissan Cabstar E95 tipper	5,010.00
Network Rail	Rent for the Tumps (Mar 2012–13)	161.95
South Gloucestershire Council	Lease rent for Coniston Community Centre	250.00
	Centrex telephone bill (Q4 2011–12)	197.96
Up & Over Doors	Fitting of garage door defender	162.00
Viridor Waste Management Ltd	Bin rental and collection at Patchway Common Pavilion	202.18
Virgin Media	Broadband at Callicroft House	36.00
WPS Insurance Brokers	Renewal of building insurance policy	9,811.45
Mrs L Hamid	Travel expenses (Apr 11–Mar 12)	307.36
Staff salaries	March	14,777.31
	Total	£36,324.26

The Council agreed the following expenditure:

Anthony Buckley & Company Ltd	Extinguisher fitting at Callicroft House and Patchway Common Pavilion	71.88
Avon Local Councils' Association	Annual subscription to NALC and ALCA	1,152.83
Bath and Northeast Somerset Council	Pension contributions (Mar)	2,815.41
Bristol Key & Security	Key cutting	46.75
British Gas Business	Gas at Callicroft House	802.38
	Gas at Scott Park	435.47
British Gas Services (Commercial) Ltd	Maintenance of Scott Park boiler	97.44

	Maintenance of Casson Centre boiler	233.76
John Hicks	Play area safety audit and inspection	534.60
NALC	LCR magazine subscription renewal	48.00
Railfuture	Railfuture membership renewal	21.00
Robert Acton Product Developments	Bag holder rings	32.40
South Gloucestershire Council	Council Tax Attachment of Earnings Order	153.11
	Replacement of lighting column in Scott Park	462.58
	Rates for Scott Park	2,295.00
	Rates for Patchway Common Pavilion	1,777.50
	Rates for Callicroft House	8,358.50
TH White Ltd	Service of Ransomes 951 mower	2,754.81
WPS	Vehicle insurance renewal	1,517.69
Mr M Dark	Window cleaning	116.00
Mrs L Hamid	Clerk's expenses:	
	Floor paint and equipment for new garage	21.56
	Postage	78.80
	Total	£23,827.47

54/12. DATE OF NEXT MEETING

The Council noted that the next meeting would be the Annual Meeting of the Council on Tuesday 8 May, commencing with Public Question Time.