

PATCHWAY TOWN COUNCIL

**Minutes of a meeting of the Council held on 10 January 2012 at Callicroft House, Rodway Road, Patchway**

Present: Councillors E. Gordon J.P. (in the Chair) )  
M. Grotzke ) Coniston  
C. Mills ) Ward  
  
M. Greensword )  
P. Cottrell )  
J. Moore ) Callicroft  
S. Scott ) Ward  
D. Tiley )  
  
B. Hopkinson ) Stoke Lodge  
A. Alsop ) Ward

**1/12. STOKE LODGE PRIMARY SCHOOL**

The Council welcomed Richard Clark, Head of Stoke Lodge Primary School. Mr. Clark circulated copies of the Ofsted Report recently received which was good with outstanding features. He had been Head for 7 years and had brought it up from Special Measures during this time. He stated that the school is proud to be part of Patchway and two-thirds of the 60 staff live locally.

The school is pleased to be involved with the community and in particular the Patchway Festival workshops and twinning visits. Both these projects raise children's aspirations which is so important.

Mr. Clark is pleased to work with Patchway Twinning Association to find placements in primary schools for students from Gauting and to showcase Patchway and the surrounding areas during their visit in July each year. This is a great experience for the children, which they appreciate.

In answer to Councillors' questions, Mr. Clark stated that one third of pupils live in Stoke Lodge, one third in Bradley Stoke (many is social housing) and one third from a wider area. 120 children applied for the 60 available places this September and next year the size of the school will increase from 368 to 420 due to increased birth rates in recent years.

The Chairman thanked Mr. Clark for his presentation and he then left the meeting.

**2/12. PUBLIC QUESTION TIME**

Ms R. Strong of Stoke Lane asked about the results of the closure of Highwood Road and the lack of reports of traffic surveys by South Gloucestershire Council.

Councillors stated that they were asking SGC to review their plans due to the increased

amount of housing to be built in the area since the decision to close the runway had been taken.

Mr. L. Gray of Coniston Road asked for a toucan crossing of Coniston Road near the junction with Martin Close due to increased traffic and excessive speed. The Chairman was able to inform Mr. Gray that SGC had agreed to install a zebra crossing at this point following a safety audit carried out for the new cycleways in the area. It was suggested that a request could be made to Cllr. Brian Allison for a toucan crossing rather than a zebra.

Mrs D. Winstone of Willow Close reported that, after raising the condition of the pedestrian railings at The Parade many times, she had contacted her MP and was pleased to hear that repair work would now be carried out in 2013-14. The Council had received a detailed reply from SGC on this work and handed a copy to Mrs Winstone.

### **3/12. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. Walker (family illness), Pomfret (another meeting), Martin (ill), Orpen (ill) and Thorne (ill).

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by telephoning the office.

### **4/12. DECLARATIONS OF INTEREST**

The Chairman stated that any member having a personal or prejudicial interest in a matter to be discussed should declare it during the meeting as specified in the Local Authorities (Model Code of Conduct) Order 2007 no. 1159. He stated that a Declaration of Interest should also be made by the Clerk if she had an interest in any organisation being discussed by the Council.

### **5/12. MINUTES**

The Minutes of the meeting held on 13 December 2011, which had been circulated, were approved as a correct record and signed by the Mayor.

### **6/12. MATTERS ARISING FROM THE MINUTES**

#### **a) Core Strategy: 140/11**

The Council noted that a copy of the revised Core Strategy with post-submission changes had been received for comment by 17 February and this was referred to

the Planning Committee for discussion.

- b) Alderman Scott Awards: 143c/11  
The Council noted correspondence from the Community College and agreed to invite the 2011 winners to a Council meeting as soon as they were able to attend and to ask the Community College to host the awards from 2012 onwards at the school.
- c) Four Towns Joint Forum: 142/11  
The Council agreed to offer either 17<sup>th</sup> or 24<sup>th</sup> February at 3 p.m. to the other Councils for a meeting in Patchway.

## **7/12. REPORTS FROM COMMITTEES**

- a) Finance Committee  
Cllr. Mills introduced the minutes of the meetings held on 3,5 & 9 January which had been circulated and which were endorsed by the Council.  
The discussion of the budget for 2012-13 was held in closed session.
- b) Personnel Committee  
Cllr. Gordon introduced the minutes of the meeting held on 15 December in closed session and these were endorsed by the Council.

## **8/12. TO SET A PRECEPT FOR THE FINANCIAL YEAR 2012-13**

Following discussion it was proposed by Cllr. Mills, seconded by Cllr. Grotzke and agreed by 8-0 with 2 abstentions that the Budget for the next financial year would be £570,000 and that the Precept would be £554,400. The Precept represented an increase of 5.6% which was the increase in the Retail Price Index over last year as notified by South Gloucestershire Council.

## **9/12. REPORTS FROM DISTRICT COUNCILLORS**

Cllr. Scott reported that the revised Core Strategy would lead to a large number of houses and some industrial development on the airfield and on green belt land adjacent to the M5.

Cllr. Hopkinson had nothing to report.

## **10/12. CORRESPONDENCE**

As the time was 9.30 p.m. the Council agreed to suspend Standing Orders to complete business.

- a) M4/M5 Managed Motorways Scheme: Councillors were pleased to have received “Parish Bulletin Number 1” from the engineers supervising this work which kept them informed with the progress of work.
- b) Cllr. Gordon had attended the Chescombe Trust opening in Gloucester Road and invited a speaker to a future Council meeting. It was agreed to invite a speaker in April.
- c) The Council was pleased to hear that SGC had agreed to replace the lighting at the zebra Crossing in Stoke Lane and erect a warning sign stating “Pedestrians Crossing Ahead”.
- d) Buckingham Palace Garden Parties: None of the Councillors present wished to enter the draw for two representatives from local councils in Avon to attend a Garden Party.
- e) Future of Patchway Clinic: The Council noted that a consultation was being carried out by the PCT on whether Patchway and Filton Clinics should remain open or the services transferred elsewhere. The Council was in support of the retention of services at the Clinic and welcomed the public consultation.
- f) Highwood Road: In view of public confusion at the plans for roads and traffic management resulting from the closure of Highwood Road, it was agreed to request a prominent article in the March issue of Patchway People.
- g) SGC Chair’s Community Awards: The Council agreed to nominate Cllr. Mike Grotzke for this award for his voluntary work in the community.

## **11/12. PLANNING APPLICATIONS**

Cllrs Scott and Hopkinson declared their interest as members of SGC Planning Committee.

The Council made no objection to the following planning applications:

37 Bevington Close	Rear conservatory
Smith’s Complex, Coniston Road	Change of use from retail store to fitness studio

14 Shellmor Avenue	Rear conservatory (retrospective)
8 Manor Grove	1 front and 1 rear additional dormer windows
HSS Hire Services Aztec West	5 non-illuminated fascia signs and 2 non-illuminated wall mounted signs
127 Gloucester Road	Single storey rear extension

## 12/12. FINANCE

The Council noted the following income received:

Councillors	Group photo of councillors	15.00
Patchway Garden Society	Casson Centre rent	20.00
Patchway Sports and Social Club	Ground rent (Q4 2011–12)	2,959.13
Play Days Preschool	Patchway Common rent	760.00
	<b>Total</b>	<b>£3,754.13</b>

The Council noted the following direct debits:

Allstar Business Solutions Ltd	Diesel for vans	55.08
British Gas (Commercial) Services Ltd	Boiler maintenance contract payment	116.00
	<b>Total</b>	<b>£ 171.08</b>

The Council approved the following expenditure:

Brandon Hire Ltd	Allotment toilet hire (Dec)	138.00
British Gas Business	Electricity at Scott Park (Sep–Nov)	417.84
	Electricity at Callicroft House (Sep– Nov)	307.62
	Electricity at Patchway Common Pavilion (Sep–Nov)	351.48
	Electricity at Casson Centre (Sep– Nov)	1,055.78
British Gas Business	Gas at Patchway Common Pavilion (Sep–Nov)	279.31
British Gas Business	Gas at Callicroft House (Oct–Dec)	501.00
British Gas Business	Gas at Scott Park Pavilion (Oct–Dec)	300.15
CommuniCorp	Local Councils Update subscription	75.00
The Consortium	Ink cartridges	35.98
	Copier paper	60.96
	Citra cleaner and mop heads	32.36
	Dust mat	129.59
HiQ Tyreservices	Replacement of inner tube	71.04

JB Glazing	Replacement cheque for 010623	151.20
Open Spaces Society	Subscription	40.00
Robert Acton Product Developments	Bag holders	60.00
South Gloucestershire Council	Lease rent for Coniston Community Centre	250.00
	Centrex telephone bill (Q3)	214.46
TH White Ltd	Servicing of Ransomes 213 mower	1,416.84
Uphill & Son Ltd	Repair of bucket on McCormick tractor	935.71
Virgin Media Payments Ltd	Broadband at Callicroft House (Jan)	36.00
Viridor Waste Management Ltd	Waste collection at Patchway Common Pavilion	174.10
Mr C Milton	Construction of garage in Scott Park (stage payment)	2,500.00
	Erection of noticeboard in Charlton Hayes	185.00
Mr P Cottrell	Travelling expenses	21.45
Mr M Grotzke	Travelling expenses	21.45
Mr M Winter	Blue non-drip gloss for noticeboard	11.98
	Portable hard disk, case and USB flash drive	88.97
Mrs L Hamid	Clerk's expenses:	
	Tea for meetings	2.93
	Holiday planner	8.99
	Postage	31.51
Staff	Salaries	13,697.29
South Gloucestershire Council	Planning application for allotment hut (Blakeney Road)	35.00
Old Patchway Pensioners (Friday) Club	Grant: Christmas lunch and summer outings	500.00
Terry McGovern	Chainsaw refresher courses for 3 groundstaff	360.00
<b>Total</b>		<b>£24,498.99</b>

### **13/12.        DATE OF NEXT MEETING**

The Council noted that the next meeting would be on Tuesday 14 February and would commence with a talk by Jamie Gill of 16-25 Youth Housing.