

PATCHWAY TOWN COUNCIL

Minutes of a meeting of the Council held on 11 October 2011 at Callicroft House, Rodway Road, Patchway

Present: Councillors E. Gordon J.P. (in the Chair)
M. Grotzke) Coniston
C. Mills) Ward
Miss R. Thorne)

M. Greensword)
P. Cottrell)
Mrs E. Orpen) Callicroft
K. Walker) Ward
S. Scott)

B. Hopkinson) Stoke Lodge
A. Alsop) Ward
Ms S. Pomfret)

111/11. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. Martin (holiday) and Moore (holiday).

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by telephoning the office.

112/11. DECLARATIONS OF INTEREST

The Chairman stated that any member having a personal or prejudicial interest in a matter to be discussed should declare it during the meeting as specified in the Local Authorities (Model Code of Conduct) Order 2007 no. 1159. He stated that a Declaration of Interest should also be made by the Clerk if she had an interest in any organisation being discussed by the Council.

113/11. MINUTES

The Minutes of the meeting held on 13 September 2011, which had been circulated, were approved as a correct record and signed by the Mayor.

114/11. MATTERS ARISING FROM THE MINUTES

- a) Meeting on Acoustic Fence along motorway bund: 99a/11
Correspondence from Jack Lopresti MP with the Department of Transport was read to the meeting.
Cllr. Scott reported that he would be raising the matter at the PTSE meeting at SGC the following day. It was suggested that the lack of progress should also be raised at the full Council Meeting on 19 October.
- b) Merlin Housing Society: 101/11
Cllr. Orpen reported that a petition was circulating in both Charlton and Langdale Courts opposing the proposal to close the sheltered housing. It was noted that a meeting had been held with residents and Merlin had informed them that no decision had been taken. Cllr. Pomfret stated that she would be raising the matter with the Merlin Chief Officer on 9 November at the Community Care & Housing Select Committee. Other Councillors were welcome to attend this meeting at 10 a.m. in Thornbury.
- c) Patchway Community Centre: 102/11
A confidential report of the meeting on 13 September with Sarah Tucker had been circulated and it was noted that representatives of the Community Centre and Day Centre had been invited to a meeting on 28 October to discuss a way forward.

115/11. REPORTS FROM COMMITTEES

- a) Planning & Transport Committee
Cllr. Mills introduced the minutes of the Planning & Transport Committee held on 27 September which had been circulated. It was noted that the Environmental Law Foundation was willing to take up the matter of noise from the motorway on behalf of residents; that St. Chad's School needed to provide more off-road parking places for their staff; that SGC was carrying out a consultation on details of the Highwood Road closure. The minutes were noted and endorsed by the Council.
- b) Parks & Open Spaces Committee
Cllr. Grotzke introduced the minutes of the Parks & Open Spaces Committee held on 29 September which had been circulated. It was noted that this meeting had been held at Patchway Common so that Councillors could see the newly installed play equipment. Cllr. Hopkinson stated that at a recent meeting of Development Control West he had used Patchway Town Council as an example of good practice in providing play facilities for children and young people. The minutes were noted and endorsed by the Council.
- c) Finance Committee
Cllr. Gordon introduced the minutes of the Finance Committee held on

4 October which had been circulated. The Council endorsed the agreed grants and asked that the detached youth work should be extended to cover Stoke Lodge. The Council supported the plans of the District Councillors for expenditure from the HRA money for schools and asked the Clerk to find out if schools had any projects which could be supported. The Council agreed to proceed with boiler maintenance contracts with immediate effect. The minutes were noted and endorsed by the Council.

116/11. FILTON AIRFIELD DEVELOPMENT

Councillors who were members of the Save Filton Airfield Campaign had requested support from the Town Council and pointed out that Bradley Stoke and Filton Town Council had already passed motions of support.

The Council agreed that it was important to support manufacturing in the area, not just offices, and to keep aviation as a major employer of skilled engineering workers. It was noted that the whole area had developed due to the growth of manufacturing during the last 100 years and that it was really important to retain this to create future prospects for our young people. It was also noted that it was due to this skill base that the Emersons Green Science Park had come to this area and that the new University Technical College had been agreed.

The Council agreed on the proposal of Cllr. Hopkinson, seconded by Cllr. Mills that the views of the Council as outlined above should be put to South Gloucestershire Council and to the Local Enterprise Partnership.

117/11. REPORTS FROM DISTRICT COUNCILLORS

Cllr. Walker reported on the service transformation reviews in the Community Care & Housing Select Committee which were looking to save £5m. The Committee had noted that 700 properties in SG had been empty for more than 6 months in the private sector and had asked for an area breakdown.

Cllr. Hopkinson reported on agreement for a consultation with residents of Stoke Lodge concerning five options to stop Shellmor Avenue being used as a “rat run”. It was noted that the Town Council had obtained a price to carry out a closure of one side of the road so that traffic could not enter from the A38.

The Council noted that South Gloucestershire Council was about to carry out a further consultation with residents on a new parking scheme for Hempton Lane and the Council noted that consultations had already been carried out for three years without agreement being reached. It was noted that residents’ parking permits had been previously discussed and that it might now be possible for these to be issued free of charge. The Council agreed to invite all residents of Hempton Lane to a meeting as soon as possible to discuss the options proposed by SGC and possibly develop a fourth option including

parking permits. Cllr. Scott declared his interest in this matter as a member of Development Control West.

118/11. CORRESPONDENCE

- a) The Council was pleased to note the various services available at the new Patchway Hub for young people.
- b) Information had been received on assistance for groups wishing to set up wind turbines and this matter was referred to the Planning Committee for further discussion.
- c) Various requests had been received from groups wishing to speak at Council meetings and the following was agreed: Priority Neighbourhoods (Peggy Ralph and Julie Snelling) at the November meeting; Part-night street lighting at the December meeting; Richard Clark from Stoke Lodge Primary School at the January meeting and 1625 Youth Housing at the February meeting.
- d) The Council was pleased to see a photographic report on the Freespace programme in Patchway during the summer holidays.
- e) A consultation on the Hinkley Point C Connection project was referred to the Planning Committee for further discussion.
- f) Members noted an invitation to the North Bristol Advice Centre AGM
- g) Home Improvement Agency services: It was noted that this survey had been sent to all Councillors for information.
- h) Highways Agency Managed Motorways work: The Council noted that a public consultation was taking place on the work due to be carried out from January.
- i) ALCA AGM: Councillors were reminded that this meeting would be held on 13 October and that information had been circulated.
- j) Remembrance Parade: Councillors were reminded that the Patchway Parade would be held on Sunday 20 November, meeting in Waterside Drive at 10 a.m. The Mayor would lay a wreath on behalf of the Council.
- k) Sustainable Community Strategy draft: Councillors were reminded that a consultation is underway until 18 November on this document on the SG website.
- l) Bank Mandate: Councillors who had not returned the paperwork to the Clerk were asked to do so as soon as possible.

- m) CPRE newsletter: Noted for information
- n) The Council was pleased to note letters of thanks for grants from Victim Support & St. Chad's School

119/11. PLANNING APPLICATIONS

There were no planning applications to consider.

120/11. FINANCE

The Council noted the following income received:

Stoke Lodge	Photocopying 850 double-sided A4	68.00
Neighbourhood Watch		
Aviva Insurance Ltd	Claim for allotment losses	1,895.02
Hallen Juniors FC	Pitch hire deposit and lighting tokens	48.00
Patchway Sports & Social Club	Ground rent (Oct–Dec 2011)	2,959.13
South Gloucestershire Council	Precept (2 nd half)	262,500.00
Patchway & The Stokes Volunteer Bureau	Copier paper	30.48
Miscellaneous public	Photocopying	8.30
Bristol Underwater Photography Group	Hire of Casson Centre (Oct '10–Jul '11)	194.00
South Gloucestershire Council	Hire of Casson Centre for Library (Apr '11–Aug '11)	2,212.00
	Total	£269,914.93

The Council noted the following direct debits:

Arval UK Ltd	Diesel for van (WR55 LGU) and petrol for hand tools	76.70
Arval UK Ltd	Diesel for vans	68.02
	Total	£ 144.72

The Council approved the following expenditure:

Bath and Northeast Somerset Council	Pension contributions (Sep)	2,707.48
British Gas Business	Electricity at Callicroft House (Aug)	20.75
	Electricity at Casson Centre (Jun–Aug)	121.56

	Electricity at Patchway Common Pavilion (Jun–Aug)	273.63
	Electricity at Scott Park (Jul–Aug)	151.21
British Gas Business	Gas at Patchway Common Pavilion (May–Aug)	130.24
The Consortium	Cleaning materials	112.44
Ecosolve Ltd	Fertiliser for cricket pitch renovation	140.22
Fencing Services Ltd	Installation and supply of play area fencing panels at Patchway Common	£1,317.60
HM Revenue & Customs	PAYE (Sep)	4,836.98
Mant Leisure	Play bark	3,292.80
PHS Group Plc.	Dust mats supply and cleaning at Patchway Common Pavilion (annual)	691.75
South Gloucestershire Council	Lease rent for Coniston Community Centre	250.00
Tincknell Fuels Ltd	Red diesel for mowers and tractors	793.80
Virgin Media Payments Ltd	Broadband at Callicroft House (Oct–Nov)	36.00
Weston Electrical Services Ltd	Installation of external lighting at Patchway Common	1,684.20
Whitehall Printing Co (Avon) Ltd	Town Council News (Sep)	313.00
Blakeney Road Allotment Society	Replacement mower	£200.00
Patchway, Filton & The Stokes Volunteer Bureau	Grant: Promoting volunteering within the community	1,000.00
Southern Brooks Community Partnership	Grant: Detached Youth work	15,000.00
Brandon Hire Ltd	Allotment toilet hire	132.00
Bristol Key & Security	Key copies	20.50
Building Supplies (Patchway) Ltd	Weed barrier ground sheets	47.40
British Gas Business	Gas at Scott Park (Jul–Sep)	118.78
British Gas Business	Gas at Callicroft House (Jul–Sep)	49.53
The Consortium	Stationery	242.01
	Aerosol line-marking paint	111.57
Countrywide Farmers Plc.	Weed and feed for cricket pitch	579.10
D W Tomlin	Leaf sweeper brushes	305.14
George Carr and Sons Ltd	Strimmer	167.70
Mant Leisure	Grass mat safety surfacing	630.00
Mazars	Audit fee	3,600.00
Orange	Mobile phone bill (Oct)	24.80
South Gloucestershire Council	Centrex telephone bill (Jun–Aug)	211.88
S Watkins	Council group photographs	60.00
T H White	Repair of tractor fuel system	412.89
Thornbury Self-Drive Hire Ltd	Reinstallation of swings at Patchway Common	465.41

Mrs L Hamid	Clerk's expenses	
	Coffee for meetings	6.17
	Milk for meetings	0.50
	Artificial turf	169.14
	Pitch marking twine	4.80
	Insurance excess for van repair	100.00
	Postage	58.04
Staff	Salaries	13,703.25
	Total	£54,294.27

121/11. DATE OF NEXT MEETING

The Council noted that the next meeting would be on Tuesday 8 November and would commence with Public Questions.