

PATCHWAY TOWN COUNCIL

Minutes of a meeting of the Council held on 13 September 2011 at Callicroft House, Rodway Road, Patchway

Present: Councillors E. Gordon J.P. (in the Chair))
M. Grotzke) Coniston
C. Mills) Ward
Miss R. Thorne)
Mrs E. Martin)

M. Greensword)
P. Cottrell)
Mrs E. Orpen) Callicroft
J. Moore) Ward
S. Scott)
K. Walker)

B. Hopkinson) Stoke Lodge
A. Alsop) Ward
Ms S. Pomfret)

94/11. PRESENTATION TO MR. KEN BEARD

The Chairman welcomed Ken Beard and his wife to the meeting. Mr. Beard had designed the logo used by the Town Council on all its publications and had it engraved on a glass disc which is fixed to the front door of Callicroft House. In token of the Council's appreciation and in recognition of his contribution to the Patchway community over many years, the Mayor presented Mr. Beard with a Bristol Blue paperweight engraved with the Patchway logo.

95/11. PUBLIC QUESTION TIME

Residents raised the following issues:

- Changes to vehicle options when Highwood Road is closed at the end of the year and the need to keep residents informed
- There is a bus from Stoke Lodge to Rodway Road serving the Post Office. This is the 625 service
- Long delay in repairing the railings in Coniston Road by The Parade
- Clarification on whether employment land is included in the Charlton Hayes development
- Importance of retaining 75 bus in Coniston Road and resisting any attempt to change the route to Highwood Road bus lane
- Several Real Time Displays at bus stops in Coniston Road are broken
- Removal of redundant bus stop requested

- Information requested on recycling facilities for flats

The Chairman thanked the residents for their participation and stated that those questions which had not been answered in the meeting would be followed up by the Clerk.

96/11. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. Tiley (on holiday).

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by telephoning the office.

97/11. DECLARATIONS OF INTEREST

The Chairman stated that any member having a personal or prejudicial interest in a matter to be discussed should declare it during the meeting as specified in the Local Authorities (Model Code of Conduct) Order 2007 no. 1159. He stated that a Declaration of Interest should also be made by the Clerk if she had an interest in any organisation being discussed by the Council.

The Clerk had produced a chart listing all declared Interests of Councillors and this would be added to the Council's website as required by the Freedom of Information Act. The Clerk circulated copies and asked that every Councillor would check the information printed and let her have any corrections before publication.

98/11. MINUTES

The Minutes of the meeting held on 12 July 2011, which had been circulated, were approved as a correct record and signed by the Mayor.

99/11. MATTERS ARISING FROM THE MINUTES

- a) Meeting on Acoustic Fence along motorway bund: 65f/11
Cllr. Scott reported on the meeting held in July attended by Jack Lopresti MP and representatives of the Highways Agency. Mr. Lopresti had agreed to raise the residents' concerns with the Department of Transport. It had been established that this area was the third worst for noise and poor air quality in South Gloucestershire but no action was being taken. South Gloucestershire Council had not attended the meeting.

Cllr. Hopkinson drew attention to the fact that the bund was on SG land. It was agreed that the Town Council should 1) ask the MP for an update; 2) ask SGC officers for an update, stating that this was an intolerable situation for residents; 3) ask all SG Councillors to support the call for action.

100/11. REPORTS FROM COMMITTEES

a) Planning & Transport Committee

Cllr. Mills introduced the minutes of the Planning & Transport Committee held on 26 July which had been circulated. The Council noted that First Bus had responded to the petition for the 75 bus to return to Rodway Road due to the opening of the Post Office and Hub building, stating that they saw no reason to change the route. The minutes were noted and endorsed by the Council.

b) Finance Committee

Cllr. Gordon introduced the minutes of the Finance Committee held on 26 July which had been circulated.

Cllr. Cottrell raised the matter of servicing boilers which had been discussed at the committee meeting. The Council agreed unanimously that unless there was an emergency or legal requirement that the Council's boilers should not be serviced or repaired until three prices had been received and that three prices should be obtained for all contract jobs.

The minutes were noted and endorsed by the Council.

c) Personnel Committee

The minutes of the Personnel Committee held on 9 September, which had been circulated, and the recommendations contained therein were agreed for implementation from September 2011 by the Council in closed session at the end of the meeting.

101/11. MERLIN SHELTERED HOUSING AT LANGDALE & CHARLTON COURTS

Cllr. Orpen reported that residents had not been consulted about a proposal to consider closing these sheltered housing schemes made by Merlin Housing Society. This announcement, based on a consultant's report, had caused great distress to very elderly residents who had been told that no decision would be made before March. It was noted that Councillors were supporting the residents on this matter.

The Council agreed that in a priority neighbourhood such excellent facilities for older people should not be lost. It was agreed to write to the CEO of Merlin for clarification on whether the consultant's recommendations are being accepted.

Cllr. Pomfret agreed to raise this concern at the Community Care and Housing Select Committee, of which she was a member.

102/11. REPORT ON MEETING WITH SOLICITOR TO DISCUSS REDEVELOPMENT OF PATCHWAY COMMUNITY CENTRE

The Council noted that a meeting had been held with the Council's solicitor to discuss this matter in July and a copy of his letter was circulated for information. It was unanimously agreed to accept the legal advice given and to proceed to a meeting to see if agreement can be reached with all parties to take the matter forward.

As the time was 9.30 p.m. it was agreed to suspend Standing Orders to complete business.

103/11. FILTON AIRFIELD DEVELOPMENT

The Council noted that SGC had asked BAe for a report on the financial viability of the airfield and surrounding areas and that public consultation was to be carried out as in the Core Strategy it states that Filton Airfield is very important to the area. This statement was not challenged by BAe when the Strategy was drawn up and consulted on.

Councillors commented on action by BAe which had led to this proposal, such as lack of maintenance of the airfield and trebling of landing fees and suggested that the company's aim was to make as much money as possible from the site. It was noted that the company had already closed a number of airfields round the country and this had caused severe effects on the local economy. It was noted that at a briefing with the CEO of SGC it was stated that the Council are pressing the company to consider use of the airfield by freight.

104/11. REPORTS FROM DISTRICT COUNCILLORS

Cllr. Scott reported that the Children & Young People's select committee had requested the new academy for 14-18 year olds next to Filton College to work closely with the Concorde Schools so that there was not a "brain drain" on local secondary schools. The success of this academy was dependent on retention of engineering jobs in the area and a decision had been delayed until after September.

Cllr. Hopkinson stated that he had tried to stop more classrooms at St. Chad's School due to traffic congestion but a petition from residents had been ignored. He asked the Town Council to consider the views of local residents on such issues.

105/11. QUEEN'S DIAMOND JUBILEE

This matter was referred to the Planning Committee for discussion.

106/11. CELEBRATE PATCHWAY EVENT

This matter was referred to the Planning Committee for discussion.

107/11. CORRESPONDENCE

- a) It was noted that the Lease between Patchway Town Council and Pretoria Road Allotments Society was ready to be signed by two Councillors.
- b) A Notice from the Department of Transport on the Stopping up of Highwood Road was noted. Works were scheduled from August 2011 to February 2012
- c) The Council noted responses from SGC to Highways queries on Disabled bays in Rodway Road and repairs to Coniston Road and Sycamore Drive.
- d) It was noted that the SGC Core Strategy consultation period was running until 16 September and the document, which had been submitted to the government for examination, was available on the SGC website.
- e) North Bristol NHS Trust consultation was running until 4 November on the proposal to form a Foundation Trust from December 2012. Councillors were invited to a consultation meeting on 5 October at Southmead Hospital at 7 p.m.
- f) The Council noted a statement following civil disturbances in England from SBCP stating that they are working with grass roots communities in our area.
- g) Cycle sculptures at Gorse Covert and Patchway Roundabout: The Council noted that agreement had been reached with SGC for these sculptures to be erected.
- h) Patchway Sports Champions Evening: Sunday 13 November: Councillors were asked to support this event.
- i) A newsletter from Western Challenge Housing Association, which manages flats in Pretoria Road and Newnham Place, had been received for information
- j) Severn Estuary Forum, Friday 23 September: Councillors were invited to attend this event in Cardiff. Copies of newsletters had been received for information
- k) The SGC Youth Service Annual Report had been received for information
- l) Four Towns Play Association Report for 2011 had been received for information
- m) Police Authority Newsletter and Strategic Policing Plan 2011-14 had been received for information

- n) Letter of thanks for grants were noted from Patchway Community Association, Wednesday Luncheon Club, Vitalise, South Gloucestershire Senior Citizens Forum, Patchway Centre Pre-School, North Patchway Hall and Patchway Minibus.
- o) A letter of thanks from Patchway Community College for having Work Experience Students in July was noted.
- p) A letter of thanks from Patchway Library for the use of the Casson Centre during rebuilding work was appreciated by the Council.

108/11. PLANNING APPLICATIONS

No objections were made to the following three planning applications:

120 Durban Road	Erection of rear conservatory
51 Fairford Crescent	Front dormer extension
Charlton Hayes	53 dwellings (reserved matters)

Street Trading application: Nippy Chipping Food Van in Highwood Road
The Council strongly opposed this application due to its proximity to residential properties in Thirlmere Road and the lack of facilities for hygienic management of the site. Support was given to concerns of local residents made known to the Council, which had already been submitted to SGC.

Application for Off Licence: Treats Oriental Takeaway, 110 Rodway Road
The Council asked that monitoring be carried out to ensure that alcohol was not being supplied to under-age customers

109/11. FINANCE

A question was asked on Councillors' Allowances and the Clerk was asked to write to SGC to clarify the position.

The Council noted the following income received:

Bernice Witton	Room hire	10.00
Bailey Sports FC	Deposit for football pitches	126.00
HM Revenue & Customs	VAT refund	54,996.40
Almondsbury Town FC	Deposit for pitch hire (2011–12)	126.00
Patchway Town FC	Hire of football pitches (Feb '11–May '11)	1,320.00
Wheatpatch Club	Patchway Common Pavilion rent	1,260.00

Fleet Air Arm Association	Photocopying	10.50
Almondsbury Athletic FC	Hire of football pitches (Feb '11–Mar '11)	180.00
Avon Local Councils' Association	Refund for missed training sessions	110.00
Misc. public	Photocopying	5.00
Almondsbury Youth FC	Hire of football pitches (Feb '11–May '11)	540.00
Big Lottery Fund	Grant payment for Coniston Phase 2	28,318.00
Patchway Cricket Club	Hire of cricket pitch (2011)	1,102.50
Play Days Preschool	Hire of Patchway Common Pavilion	600.00
Bradley Stoke United FC	Hire of football pitches (Feb '11–May '11)	330.00
Stoke Lodge	Photocopying	68.00
Neighbourhood Watch		
	Total	£89,102.40

The Council noted the following direct debits:

Arval UK Ltd	Diesel for van (WR55 LGU)	57.72
Arval UK Ltd	Diesel for van (X935 CAE) and petrol for hand tools	88.38
Arval UK Ltd	Diesel for van (WR55 LGU)	56.29
Arval UK Ltd	Diesel for van (X935 CAE)	59.00
	Total	£ 261.39

The Council noted the following expenditure previously agreed:

Bristol Wessex Billing Services Ltd	Water and sewerage at the Casson Centre	122.05
Bristol Wessex Billing Services Ltd	Water and sewerage at Callicroft House	120.38
Canon UK Ltd	Photocopier contract maintenance	152.62
The Consortium	Copier paper and rubbish bags	54.43
HMC Patchway	Repair of van tyre (X935 CAE)	40.80
HM Revenue & Customs	PAYE (July)	4,068.69
Patchway Signs	Glass frosting at Coniston Community Centre	360.00
PHS Group Plc.	Annual sanitary disposal fee at Patchway Common Pavilion	170.88
	Annual sanitary disposal fee at Callicroft House	170.88
Select Electrics Ltd	Supply and installation of CCTV DVR at Coniston Parade and monitor at Patchway Fire Station	4,440.00
Smith of Derby	Repair of external clock at Callicroft House	300.00
Stocksigns Ltd	"No Dogs" signs	158.14
Mrs L Hamid	Clerk's expenses	
	Toilet seat for Patchway Common	13.48
	Toilet roll holders for Patchway Common	17.20
	Filofax diary pages (2012)	9.25

Council staff	Salaries (July)	12,135.40
Southern Brooks Community Partnership	Grant: Community Development	18,500.00
2nd Patchway Scout Group	Grant: Replacement of perimeter fence	1,310.00
Relate Avon	Grant: Subsidised counselling	500.00
Select Electrics Ltd	Annual CCTV maintenance contract	600.00
British Gas Business	Gas at Scott Park	145.50
British Gas Business	Electricity at Scott Park	2,514.24
The Consortium	Cleaning materials	85.88
Stocksigns Ltd	Fixings for "No Dogs" signs	87.40
Virgin Media Payments Ltd	Broadband at Callicroft House	36.00
South Gloucestershire Council (St Chads Primary)	Grant: Park-and-Stride	150.00
BT Payment Services Ltd	Payphone at Patchway Common Pavilion	134.36
Fred Brodnax Blacksmiths	Welding work in Scott Park	347.52
George Carr & Sons Ltd	Power unit fuel cap and attachment sleeves	25.20
	Total	£49,380.16

The Council approved the following expenditure:

Bath and Northeast Somerset Council	Pension contributions (August)	2,546.43
Brandon Hire	Hire of allotment toilet	138.00
Bristol Wessex Billing Service Ltd	Water at Patchway Common	137.50
British Gas Business	Electricity at Callicroft House	165.35
Building Supplies (Patchway) Ltd	Shear nuts and bolts	82.52
The Consortium	Mop heads	13.18
	Diaries	6.67
	Cleaning materials and copier paper	127.33
Countrywide Farmers Plc.	Work boots and gloves for groundstaff	44.93
Fountain Timber Products Ltd	Half-round timber rails	140.43
HiQ Tyreservices	Tractor tyre, and mower and tractor inner tube	193.74
HM Revenue & Customs	PAYE (August)	4,034.74
Mogford Prescott Ltd	Repair of Patchway Community Centre guttering	3,823.20
	Replacement toilet light fitting at Callicroft House	73.40
	Repair of cupboards at Patchway Common Pavilion	112.87
	Repair of lights and connection of appliances at Coniston Community Centre	932.36

	Replace locks and repair disabled toilet door after vandalism and fit new urinal cistern in Scott Park	1,318.76
Murray Hire Centres Ltd	Work boots	34.79
Orange	Mobile phone bill (August)	27.25
Patchway Autoparts	Padlock	3.36
	Duct tape	6.79
	Drill bits	2.56
Select Electrics Ltd	VAT on CCTV maintenance contract	120.00
South Gloucestershire Council	Repairs to tractor (Q348 REU)	274.32
TH White Ltd	Bolts and nuts for mower	6.22
	213 mower fault	105.56
	Replacement of tractor steering wheel	147.84
Virgin Media Payments Ltd	Broadband at Callicroft House	36.00
Mr M Dark	Window cleaning at Callicroft House	56.00
	...at the Casson Centre	14.00
	...at Patchway Common Pavilion	35.00
Council staff	Salaries (August)	12,446.91
Avon Garden Machinery	Cultivator	629.10
Bristol Key & Security	Keys for Scott Park Pavilion	22.50
British Gas Business	Electricity at Callicroft House (Sep–Nov '10)	627.63
	Electricity at Casson Centre (Sep–Nov '10)	136.52
	Electricity at Patchway Common Pavilion (Sep–Nov '10)	282.14
	Electricity at Patchway Common Pavilion (Dec–Feb '11)	405.66
	Electricity at Casson Centre (Dec–Feb '11)	160.08
	Electricity at Callicroft House (Dec–Feb '11)	511.56
	Electricity at Callicroft House (Mar–May '11)	433.99
	Electricity at Patchway Common Pavilion (Mar–May '11)	319.80
	Electricity at Casson Centre (Mar–May '11)	132.48
Brandon Hire Plc.	Hire of allotment toilet	138.00
The Consortium	Fax ribbons, staple removers and bin liners	48.81
FRS Countrywear Ltd	Hi-viz jackets	£14.55
	Credit: Jackets returned	-£11.05
Orange	Mobile phone bill (Sep)	22.09
PHS Group Plc.	Annual duty of care at Callicroft House	48.42

	Annual duty of care at Patchway Common Pavilion	48.42
Thornbury Self-Drive Hire Ltd	Installation of play equipment at Patchway Common	2,927.04
Viridor Waste Management Ltd	Waste collection at Patchway Common Pavilion	174.28
Victim Support in Avon and Somerset	Grant: Volunteer recruitment and training	300.00
R Thorne	Councillors Travel expenses	14.30
S Watkins	Councillor photographs	65.00
L Hamid	Clerk's expenses:	
	Plifix pitch marking carrots	95.82
	Padlock and herbicide	55.75
	Plifix pitch marking carrots	95.82
	Postage	168.67
	Total	£35,075.39

110/11. DATE OF NEXT MEETING

The Council noted that the next meeting would be on Tuesday 11 October.